



AGENDA CONSENT CALENDAR MEMO

Memorandum Date: December 23, 2022

Order Date: January 10, 2023

TO: Board of County Commissioners

DEPARTMENT: Lane County Public Works

PRESENTED BY: Dan Hurley, Public Works Director

AGENDA ITEM TITLE: ORDER / In the Matter of Approving Nine Public Works Contracts and Amendments and Delegating Authority to the County Administrator to Execute the Approved Contracts and Amendments for Office of Emergency Management, Revenue in the amount of \$155,910.00; University of Oregon, Revenue in the amount of \$200,000.00; Eugene Water & Electric Board, Revenue in the amount of \$80,000.00; Delta Sand & Gravel Co., Expense in the amount of \$393,805.50; CECO, Inc., Expense in the amount of \$500,000.00; Petrocard, Inc., Expense in the amount of \$1,500,000.00; David Evans and Associates, Inc., Expense in the amount of zero dollars; Lane Council of Governments, Expense in the amount of zero dollars; Federal Emergency Management Agency, Revenue in the amount of \$1,112,274.00.

I. MOTION

That the contract listed in Exhibit A – January 10, 2023 is approved and the County Administrator is delegated authority to execute the approved contracts and amendments.

II. DISCUSSION

A. Background Analysis

Under Lane Manual sections 20.610, 20.650, 20.660, and 20.665, the County Administrator's authority to execute amendments to contracts is limited to 50% of the original contract amount, unless an exception applies. The proposed contract described in the attached Exhibit A requires delegation of additional authority to the County Administrator for execution.

The attached contracts and amendments have been submitted by Public Works based upon information submitted by the identified Public Works divisions. To submit such contracts, grants, and amendments, the Department must describe how the agreements meet the criteria for consideration on the consent agenda, generally those related to:

- Intergovernmental Agreements (IGA) that continue an existing long-term relationship with another public entity, for substantially the same subject matter, whether as a new or extended contract,
- Extensions of existing contracts or subcontracts for not more than one year, when renewal is provided for in the terms of the original contract, and
- Delegating contract signature authority to the County Administrator for contracts funded by grants or State programs.

B. Health Implications

Details regarding the health implications and impacted areas of specific contracts and amendments is specified under contract described in Exhibit A.

C. Alternative Options

1. Approve the contracts and amendments listed in Exhibit A and delegate authority to the County Administrator to execute the contracts and amendments.
2. Do not approve the contract.

3. RECOMMENDATION

Lane County Public Works recommends Option #1 – Approve the contracts and amendments listed in Exhibit A and delegate authority to the County Administrator to sign the contracts and amendments.

4. ATTACHMENTS

Board Order

Exhibit A – January 10, 2023 Contracts and Amendments List

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 23-01-10-12

In the Matter of Approving Nine Public Works Contracts and Amendments and Delegating Authority to the County Administrator to Execute the Approved Contracts and Amendments for Office of Emergency Management, Revenue in the amount of \$155,910.00; University of Oregon, Revenue in the amount of \$200,000.00; Eugene Water & Electric Board, Revenue in the amount of \$80,000.00; Delta Sand & Gravel Co., Expense in the amount of \$393,805.50; CECO, Inc., Expense in the amount of \$500,000.00; Petrocard, Inc., Expense in the amount of \$1,500,000.00; David Evans and Associates, Inc., Expense in the amount of zero dollars; Lane Council of Governments, Expense in the amount of zero dollars; Federal Emergency Management Agency, Revenue in the amount of \$1,112,274.00.

WHEREAS, Lane Manual Chapter 20 sets forth the County's policies regarding award, acceptance, and amendment of grants and contracts; and

WHEREAS, all of the contracts or grants listed below have been accepted or award in accordance with the requirements of the Lane Manual, including the requirements for competitive selection; and

WHEREAS, all the projects and services covered by the contracts, amendments, and grants listed below are routine to the implementation of current County programs and services or have been previously discussed or approved by the Board; and

WHEREAS, these contracts, amendments, and grants exceed the County Administrator's authority to execute granted in Lane Manual sections 20.650 to 20.665,

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. That the contract listed in Exhibit A – January 10, 2023 is approved and the County Administrator is delegated authority to sign the approved contract.

ADOPTED this 10th day of January, 2023.

Chair

Lane County Board of Commissioners

EXHIBIT A – January 10, 2023 List of Contracts, Grants and Amendments

PUBLIC WORKS

Original contract title	Emergency Management Performance Grant (EMPG) Grant No: 22-519
Contractor/other party	Office of Emergency Management
New or amendment	NEW
Description	EMPG Program focuses on the development and sustainment of core capabilities as outlined in the National Preparedness Strategy. Funds from this agreement are meant to supplement a portion of sub-recipient's day-to-day operational costs for Emergency Management Division.
Amount	Grant amount \$155,219.00; Matching Funds \$155,910.00 (Gross amount \$311,820.00)
Expense or revenue	Revenue/Expense
Term of agreement	One fiscal year (7/1/2022 – 06/30/2023)
Previous board orders	Yes, from prior EMPG Grants
Implications for policy	None
Board goals	Strategic Priority: Robust Infrastructure. (3)(a) Create protocols and processes for staffing an emergency response that support immediate action as well as an extended emergency operation. (b) Standardize the Emergency Operations Plan to align with national standards, work to include entire community.
Health implications	None

Original contract title	Fleet Service provided to University of Oregon Police Department.
Contractor/other party	University of Oregon
New or amendment	Amendment #1 / Key Id #53682 / PW18012603
Description	Lane County Public Works – Fleet Division will perform mechanical repairs and preventative maintenance for UO Police vehicles.
Amount	Original NTE \$100k; Increase by \$200k – Gross amount \$300k
Expense or revenue	Revenue
Term of agreement	Original term five-year 2018-2023, as outlined in the IGA – can renew for an additional five-year term 2023-2028.
Previous board orders	No
Implications for policy	None
Board goals	Strategic Priority: Vibrant Communities (4) Build our relationships with community groups to proactively expand opportunities for equitable and inclusive civic engagement.
Health implications	None

Original contract title	McKenzie River Cooperative Maintenance Partnership
Contractor/other party	Eugene Water & Electric Board (EWEB)
New or amendment	Amendment #1 / Key Id #56692-1 / PW22020301
Description	County is providing maintenance services for Goodpasture Boat Landing, Hayden Bridge Boat Landing and Lloyd Knox Park.
Amount	Original amount \$80k; increase by \$80k – gross amount of \$160k.
Expense or revenue	Revenue
Term of agreement	Increase term by one calendar year through December 31, 2023.
Previous board orders	No
Implications for policy	None
Board goals	Strategic Priority: Vibrant Communities – Invest in Lane County residents by fostering engaged communities that have affordable housing options, equitable opportunities, economic vitality and a healthy environment.
Health implications	None

Original contract title	Uncoated Oil Rock Production
Contractor/other party	Delta Sand & Gravel Co.
New or amendment	New
Description	Delta will produce and deliver uncoated oil rock and sanding rock to various stockpile sites in Lane County for use during County force/ construction projects in FY 22-2023.
Amount	\$393,805.50
Expense or revenue	Expense
Term of agreement	Effective when signed through May 31, 2023.
Previous board orders	No
Implications for policy	None
Board goals	Strategic Priority: Robust Infrastructure (3) Build a culture of preparedness and operational readiness within the organization to include the whole community. (5) Invest in our infrastructure and utilize our County-owned facilities to the highest and best use in order to have safe, usable infrastructure for years to come.
Health implications	None

Original contract title	Fuel and Cardlock Services for Lane County Fleet Division
Contractor/other party	CECO, Inc., ABN: Carson Oil Company
New or amendment	NEW
Description	CECO will provide fuel products, fueling and cardlock services on an as-needed basis for the Veneta and Florence areas.
Amount	\$500,000.00
Expense or revenue	Expense
Term of agreement	Five-year term, effective when signed by all parties.
Previous board orders	Yes, prior fuel contracts
Implications for policy	None
Board goals	Strategic Priority: Robust Infrastructure – Maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment of life, and local economic success.
Health implications	None

Original contract title	Fuel and Cardlock Services for Lane County Fleet Division
Contractor/other party	Petrocard, Inc., ABN: Petrocard
New or amendment	New
Description	Petrocard will provide fuel products, fueling and cardlock services for Lane County Fleet Division – they will be the primary fuel vendor.
Amount	\$1,500,000.00
Expense or revenue	Expense
Term of agreement	Five-years from signing by all parties
Previous board orders	Yes, on their prior contract
Implications for policy	None
Board goals	Strategic Priority: Robust Infrastructure – Maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment of life, and local economic success.
Health implications	None

Original contract title	Territorial Highway Reconstruction: Environmental Permitting & NEPA Documentation
Contractor/other party	David Evans and Associates, Inc.
New or amendment	Amendment #1 / Key Id #55247 / PW20011301
Description	Extending the contract expiration date to complete Phase 3 services.
Amount	No change; (Gross contract amount \$400k)
Expense or revenue	Expense
Term of agreement	Extend the term (January 1, 2023 – June 30, 2028)
Previous board orders	Yes, BO #19-07-09-11 (CIP FY 2019-2024)
Implications for policy	None
Board goals	Focus on strategic infrastructure maintenance and investments that have the highest return for safety, vibrant communities, and long term environmental benefit.
Health implications	None

Original contract title	Safe Routes to School (SRTS) Coordinator
Contractor/other party	Lane Council of Governments (LCOG)
New or amendment	Amendment #1 / Key Id #55671 / PW20081801
Description	Extend contract expiration date from 9/30/2022 to 09/30/2023 due to state funding extension to expense full grant amount for LCOG's supervision/management of the Safe Routes to School (SRTS) Coordinator.
Amount	No change; (Gross contract amount \$300k)
Expense or revenue	Expense
Term of agreement	Extend the term through September 30, 2023
Previous board orders	Yes, BO #19-12-10-04
Implications for policy	None
Board goals	Focus on strategic infrastructure maintenance and investments that have the highest return for safety, vibrant communities, and long term environmental benefit.
Health implications	None

Original contract title	Holiday Farm Fire – Culvert Upgrade Design (DR-4562-36)
Contractor/other party	Federal Emergency Management Agency (FEMA)
New or amendment	NEW
Description	FEMA funding through Hazard Mitigation Grant Program for disaster DR-4562-OR for advance assistance to Lane County Public Works, providing engineering designs and bidding documents (construction plans and specifications) for each of the four culverts to be upsized as part of the Holiday Farm Fire-Culvert Updated Design project.
Amount	\$1,112,274.00
Expense or revenue	Revenue
Term of agreement	December 6, 2022 through March 14, 2025
Previous board orders	Yes, BO #22-07-19-06 (CIP FY 2023-2027 Pre-planning)
Implications for policy	None
Board goals	Focus on strategic infrastructure maintenance and investments that have the highest return for safety, vibrant communities, and long term environmental benefit.
Health implications	None