



AGENDA CONSENT CALENDAR MEMO

Memorandum Date: February 17, 2023

Order Date: March 7, 2023

TO: Board of County Commissioners

DEPARTMENT: Lane County Public Works

PRESENTED BY: Dan Hurley, Public Works Director

AGENDA ITEM TITLE: ORDER / In the Matter of Approving Two Public Works Contracts and Amendments and Delegating Authority to the County Administrator to Execute the Approved Contracts and Amendments for HDR Engineering, Inc., Expense in the amount of \$200,000.00; Thiel Engineering, Inc., Expense in the amount of \$300,000.00.

I. MOTION

That the contract listed in Exhibit A – March 7, 2023 is approved and the County Administrator is delegated authority to execute the approved contracts and amendments.

II. DISCUSSION

A. Background Analysis

Under Lane Manual sections 20.610, 20.650, 20.660, and 20.665, the County Administrator's authority to execute amendments to contracts is limited to 50% of the original contract amount, unless an exception applies. The proposed contract described in the attached Exhibit A requires delegation of additional authority to the County Administrator for execution.

The attached contracts and amendments have been submitted by Public Works based upon information submitted by the identified Public Works divisions. To submit such contracts, grants, and amendments, the Department must describe how the agreements meet the criteria for consideration on the consent agenda, generally those related to:

- Intergovernmental Agreements (IGA) that continue an existing long-term relationship with another public entity, for substantially the same subject matter, whether as a new or extended contract,

- Extensions of existing contracts or subcontracts for not more than one year, when renewal is provided for in the terms of the original contract, and
- Delegating contract signature authority to the County Administrator for contracts funded by grants or State programs.

B. Health Implications

Details regarding the health implications and impacted areas of specific contracts and amendments is specified under contract described in Exhibit A.

C. Alternative Options

- Approve the contracts and amendments listed in Exhibit A and delegate authority to the County Administrator to execute the contracts and amendments.
- Do not approve the contract.

III. RECOMMENDATION

Lane County Public Works recommends Option #1 – Approve the contracts and amendments listed in Exhibit A and delegate authority to the County Administrator to sign the contracts and amendments.

IV. ATTACHMENTS

Board Order
Exhibit A – March 7, 2023 Contracts and Amendments List

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 23-03-07-03

In the Matter of Approving Two Public Works Contracts and Amendments and Delegating Authority to the County Administrator to Execute the Approved Contracts and Amendments for HDR Engineering, Inc., Expense in the amount of \$200,000.00; Thiel Engineering, Inc., Expense in the amount of \$300,000.00.

WHEREAS, Lane Manual Chapter 20 sets forth the County's policies regarding award, acceptance, and amendment of grants and contracts; and

WHEREAS, all of the contracts or grants listed below have been accepted or award in accordance with the requirements of the Lane Manual, including the requirements for competitive selection; and

WHEREAS, all the projects and services covered by the contracts, amendments, and grants listed below are routine to the implementation of current County programs and services or have been previously discussed or approved by the Board; and

WHEREAS, these contracts, amendments, and grants exceed the County Administrator's authority to execute granted in Lane Manual sections 20.650 to 20.665,

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. That the contract listed in Exhibit A – March 7, 2023 is approved and the County Administrator is delegated authority to sign the approved contract.

ADOPTED this 7th day of March, 2023.

Pat Farr, Chair
Lane County Board of Commissioners

EXHIBIT A – February 28, 2023 List of Contracts, Grants and Amendments

PUBLIC WORKS

Original contract title	Blue River Community Wastewater Feasibility Study
Contractor/other party	HDR Engineering, Inc.
New or amendment	Amendment No. 4 / Key Id #57159 / PW22070601
Description	Revises Scope of Work and Fees for additional services to include hydrogeologic modeling at Mill Site and Blue River Park Site and perform a Phase 2 Site Assessment; increases contract amount to \$519,532.00
Amount	\$200,000.00
Expense or revenue	Expense
Term of agreement	Upon Execution through original termination date of 12/31/2026
Previous board orders	Yes, BO #22-09-27-03 and 22-06-21-13
Implications for policy	None
Board goals	Maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment for life, and local economic success.
Health implications	None

Original contract title	Short Mountain Landfill Solid Waste Engineering and Technical Services
Contractor/other party	Thiel Engineering, Inc.
New or amendment	Amendment #3 / Key Id #54664 / PW19071501
Description	The increased funding amount will provide for complete engineering and planning services to prepare 35%, 75%, 90%, and 100% design and construction drawings and contract documents for final closure for 11 acres of Short Mountain Landfill. Provides for continued hydrogeological reporting for Short Mountain Landfill and the Florence Transfer Station. Funding will also allow for final Phase VI construction report, as required by DEQ, and ongoing engineering support at Short Mountain Landfill.
Amount	Increase by \$300,000, for a Gross Contact Amount of \$2Million
Expense or revenue	Expense
Term of agreement	No change – will expire December 31, 2023
Previous board orders	Yes, BO #19-06-18-03 and 20-12-15-04
Implications for policy	N/A
Board goals	Strategic Priority: Robust Infrastructure. Strategic Goal – Maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment of life, and local economic success.
Health implications	Maintaining sufficient capacity at the Short Mountain Landfill for disposal of waste is necessary to maintain a safe and healthy environment for Lane County residents.

End of Exhibit A