



AGENDA COVER MEMORANDUM

AGENDA DATE: December 13, 2022

PRESENTED TO: Board of County Commissioners

DEPARTMENT: County Administration

PRESENTED BY: Christine Moody, Budget & Financial Planning Manager

AGENDA TITLE: PUBLIC HEARING / ORDER /RESOLUTION In the Matter of Adopting the FY 22-23 Supplemental Budget #3, Making, Reducing and Transferring Appropriations, Approving American Rescue Plan Act (ARPA) allocations of \$50,000 for ARPA087 Pleasant Hill Goshen Fire District Support, and \$140,773 for ARPA088 Row River Fire Response Support, and Obligating the Balance of Lane County's Federal Direct ARPA Allocation to Lane County in the Amount of \$9,029,263 for ARPA089 Provision of Government Services, and Obligating the First Tranche of Local and Tribal Consistency Funds (LATCF) in the Amount of \$4,168,407.89 For Allowable Provision of Government Services.

I. MOTION

MOVE APPROVAL OF THE ORDER/RESOLUTION Adopting the FY 22-23 Supplemental Budget #3, Making, Reducing and Transferring Appropriations, Approving American Rescue Plan Act (ARPA) allocations of \$50,000 for ARPA087 Pleasant Hill Goshen Fire District Support, and \$140,773 for ARPA088 Row River Fire Response Support, and Obligating the Balance of Lane County's Federal Direct ARPA Allocation to Lane County in the Amount of \$9,029,263 for ARPA089 Provision of Government Services, and Obligating the First Tranche of Local and Tribal Consistency Funds (LATCF) in the Amount of \$4,168,407.89 For Allowable Provision of Government Services.

II. AGENDA ITEM SUMMARY

The Board is being asked to adopt the FY 22-23 Supplemental Budget #3.

III. BACKGROUND/IMPLICATIONS OF ACTION

A. Board Action and Other History

The Board adopted the FY 22-23 budget on June 21, 2022, in Board Order 22-06-21-12.

The Board adopted the FY 22-23 Supplemental Budget #1 on September 27, 2022, in Board Order #22-09-27-01.

The Board adopted the FY 22-23 Supplemental Budget #2 on December 13, 2022, in Board Order #22-12-13-01.

This is the third supplemental for FY 22-23.

B. Policy Issues

Oregon local budget law (Chapter 294 of Oregon Revised Statutes) gives budget provisions and procedures that must be followed during the budgeting process, including supplemental budget modifications.

A public hearing and publication of a notice is required when any fund increases expenditures (not including transfers, contingency or reserves) by greater than 10% from the current budget. For this supplemental budget, there are four (4) County funds changing by more than 10% in this supplemental budget request. (Law Library, General Road Fund, Title II and Capital Improvement). The notice of Public Hearing was published in the Register Guard on March 16, 2023.

If necessary, the Board of Commissioners may amend the supplemental budget as published, with any increases limited to \$5,000 or 10% per fund, whichever is greater.

C. Strategic Plan

Lane County's budget and financial management policies support the County's Strategic Plan priorities and the commitment to open and accountable government and wise stewardship of public funds.

D. Financial and /or Resource Considerations

This supplemental budget increases the County's total resources by \$12,851,876. Department expense appropriations are decreasing by \$4,788,637, non-departmental expenditures are decreasing by \$110,757, transfers are increasing by \$2,998,174 and operational contingency is decreasing by \$1,262,546. Unappropriated reserves are increasing by \$16,015,642. Full-time-equivalent (FTE) positions are decreasing by 10.60. If approved as presented, the County's Current Modified Budget for FY 22-23 will be \$1,101,381,508 with 2,018.39 FTE across all funds.

E. Health Implications

There are no known health implications associated with adoption of this supplemental budget.

F. Analysis

Examples of changes occurring in this supplemental are:

- Addition of 2.0 FTE in County Counsel consisting of a County Counsel 2 and

Administrative Support Supervisor to provide additional litigation services to allow for additional provision of general counsel services, oversee the support staff in Legal Services. The cost of the two FTE are being paid for with a transfer from the County Risk Fund and no additional General Fund allocation to County Counsel is being requested.

- Add 1.0 FTE in the Wildfire Recovery Program within County Administration, Special Revenue Fund.
- Add 1.0 FTE in the Sheriff's Office, Special Revenue Fund.
- Reduce 7.0 FTE in the Health & Human Services Fund.
- Reduce 1.0 FTE in Information Services Fund due to entry error.

- Adjust revenues & expenditures to better match current projections.

- Increase transfers to the Capital Fund and related capital expenditures for approved capital projects.

- Addition of budget allocations of prior Board of Commissioners actions such as Title III Project awards as part of Secure Rural Schools funding within the Sheriff's Office and Emergency Management.

- Increasing and adjusting transfers between funds and reserve levels as needed.

As part of this supplemental budget action, the Board of Commissioners is also being asked to allocate funds from the County's direction federal allocation under ARPA as follows:

- ARPA087 Pleasant Hill Goshen Fire District Support in the amount of \$50,000.
 - Description: ARPA funds would support the Pleasant Hill Goshen Fire District and the community members they serve in responding to the public health and negative economic impacts of COVID-19. Funds will be used to enhance the coordination of Fire and Emergency Medical Services to the Pleasant Hill and Goshen communities.
- ARPA088 Row River Fire Response Support in the amount of \$140,773.
 - Description: ARPA funds would support Row River Fire Response and the community members they serve in responding to the public health and negative economic impacts of COVID-19. Funds will be used to enhance the coordination of Fire and Emergency Medical Services to the Row River community.
- ARPA089 Provision of Government Services in the amount of \$9,029,263.
 - Description: Obligates the remainder of Lane County's direct federal allocation of American Rescue Plan Act funds to Lane County for the provision of government services. This project aligns with Lane County's Guiding Principles and Priorities for American Rescue Plan Act Funding (Board Order 21-05-25-07) in that it will provide vital resources for Lane County to respond to the pandemic and its economic effects, allowing the County to continue to provide the level of government services that the community expects.

In addition, the County has received a payment of \$4,168,407.89 from the Local Assistance and Tribal Consistency Fund (LATCF) as part of the American Rescue Plan Act of 2021. Those funds were accepted by the Board in BO 22-11-29-03. The Board is being asked to take action on the payment to obligate those funds as follows:

- The first tranche of Local and Tribal Consistency Fund (LATCF) in the amount of \$4,168,407.89 for the provision of government services for costs incurred during calendar year 2022.

I. RECOMMENDATION

Staff recommends approval of the Supplemental Budget as submitted.

II. TIMING/IMPLEMENTATION

This is third supplemental adjustment for FY 22-23.

III. FOLLOW-UP

Upon approval of the supplemental, County Administration budget staff will adjust the appropriations in the financial general ledger.

IV. ATTACHMENTS

Board Order/Resolution

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER & RESOLUTION) **PUBLIC HEARING / ORDER /RESOLUTION In**
NO. 23-03-21-01) **the Matter of Adopting the FY 22-23**
) **Supplemental Budget #3, Making, Reducing**
) **and Transferring Appropriations, Approving**
) **American Rescue Plan Act (ARPA)**
) **allocations of \$50,000 for ARPA087 Pleasant**
) **Hill Goshen Fire District Support, and**
) **\$140,773 for ARPA088 Row River Fire**
) **Response Support, and Obligating the**
) **Balance of Lane County's Federal Direct**
) **ARPA Allocation to Lane County in the**
) **Amount of \$9,029,263 for ARPA089 Provision**
) **of Government Services, and Obligating the**
) **First Tranche of Local and Tribal Consistency**
) **Funds (LATCF) in the Amount of**
) **\$4,168,407.89 For Allowable Provision of**
) **Government Services.**

WHEREAS, the Board of Commissioners having reviewed and considered the supplemental budget requests presented in the prepared Agenda Memorandum, in their regularly scheduled board meeting on this date; and

WHEREAS, there are four County Funds changing by more than 10% in this supplemental budget and therefore a Public Hearing is required under Oregon Budget Law and the Board held a Public Hearing and fully considered the matters on Thursday, March 21, 2023; and

WHEREAS, publication of the Public Hearing occurred in the Register Guard on March 16, 2023; and

WHEREAS, in accordance with ORS 294.480, the governing body of any municipal corporation may make a supplemental budget for the fiscal year for which the regular budget has been prepared; and

WHEREAS, the amounts and purposes for the budget changes are herein detailed; and

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS AND RESOLVES** as follows:

1. That the amounts for the fiscal year beginning July 1, 2022, be increased, decreased and transferred, for the purposes as outlined to the Board, as follows:

General Fund 124

	<u>Change Amount</u>	<u>Authorized FTE Chg</u>	<u>New Fund Total</u>
Resources	346,829		144,188,580
Assessment & Taxation	0	0.00	7,775,438
Community Justice & Rehabilitation Services	0	0.00	11,070,453
County Administration	(745,450)	0.00	20,223,732
County Counsel	102,419	2.00	2,553,332
District Attorney	6,800	0.00	12,844,668
Human Resources	0	0.00	4,986,681
Public Safety (Sheriff's Office)	195,357	0.00	39,271,765
Lane County Office of Emergency Management	9,388	0.00	661,568
Lane County Office of Data & Analytics	10,000	0.00	334,951
Not Allocated to Organizational Unit:			
Materials & Services	107,400	0.00	1,158,404
Transfers Out	440,463	0.00	11,921,429
Contingency	0	0.00	1,020,000
Total Fund Appropriations	126,377	2.00	113,822,421

PARKS & OPEN SPACES FUND 216

	<u>Change Amount</u>	<u>Authorized FTE Chg</u>	<u>New Fund Total</u>
Resources	111,688		8,139,789
Public Works	28,726	0.00	5,558,832
Not Allocated to Organizational Unit:			
Transfers Out	0		60,273
Contingency	0		629,300
Total Fund Appropriations	28,726	0.00	6,248,405

LAW LIBRARY FUND 222

	<u>Change Amount</u>	<u>Authorized FTE Chg</u>	<u>New Fund Total</u>
Resources	20,231		958,218
County Administration	96,231	0.00	487,143
Not Allocated to Organizational Unit:			
Contingency	(76,000)		48,857
Total Fund Appropriations	20,231	0.00	536,000

GENERAL ROAD FUND 225

	<u>Change Amount</u>	<u>Authorized FTE Chg</u>	<u>New Fund Total</u>
Resources	(4,929,944)		122,655,853
Public Works	(14,301,168)	0.00	48,152,314
Not Allocated to Organizational Unit:			
Transfers Out	0		5,243,274
Contingency	0		-
Total Fund Appropriations	(14,301,168)	0.00	53,395,588

PUBLIC LAND CORNER PRESERVATION FUND 240

	<u>Change Amount</u>	<u>Authorized FTE Chg</u>	<u>New Fund Total</u>
Resources	19,500		2,148,120
Public Works	19,500	0.00	548,572
Not Allocated to Organizational Unit: Contingency	0		55,909
Total Fund Appropriations	19,500	0.00	604,481

TITLE III PROJECTS FUND 250

	<u>Change Amount</u>	<u>Authorized FTE Chg</u>	<u>New Fund Total</u>
Resources	0		6,392,145
Not Allocated to Organizational Unit: Materials & Services	281,676		2,785,341
Total Fund Appropriations	281,676	0.00	2,785,341

AMERICAN RESCUE PLAN FUND 255

	<u>Change Amount</u>	<u>Authorized FTE Chg</u>	<u>New Fund Total</u>
Resources	0		66,018,803
Not Allocated to Organizational Unit: Material & Services	(326,365)		34,820,626
Total Fund Appropriations	(326,365)	0.00	34,820,626

SPECIAL REVENUE FUND 260

	<u>Change Amount</u>	<u>Authorized FTE Chg</u>	<u>New Fund Total</u>
Resources	7,361,592		67,007,698
Community Justice & Rehabilitation Services	0	0.00	16,417,591
County Administration	1,323,579	1.00	2,175,174
District Attorney	0	0.00	1,428
Public Safety (Sheriff's Office)	368,372	1.00	12,836,820
Public Works	0	0.00	174,937
Not Allocated to Organizational Unit: Materials & Services	(173,468)		9,340,221
Capital	0		50,000
Transfers Out	0		2,352,431
Contingency	0		6,032,062
Total Fund Appropriations	1,518,483	2.00	49,380,664

INTERGOVERNMENTAL HUMAN SERVICES FUND 285

	<u>Change Amount</u>	Authorized <u>FTE Chg</u>	<u>New Fund Total</u>
Resources	(946,280)		71,172,086
Health & Human Services	895,459	0.00	62,832,566
Not Allocated to Organizational Unit:			
Contingency	(301,477)		180,315
Transfers Out	(2,363,747)		5,044,452
Total Fund Appropriations	(1,769,765)	0.00	68,057,333

HEALTH & HUMAN SERVICES FUND 286

	<u>Change Amount</u>	Authorized <u>FTE Chg</u>	<u>New Fund Total</u>
Resources	5,032,119		204,494,538
Health & Human Services	1,650,244	7.60	140,693,593
Not Allocated to Organizational Unit:			
Transfers Out	4,151,746		14,801,465
Contingency	(769,871)		35,578,937
Total Fund Appropriations	5,032,119	7.60	191,073,995

LOCAL OPTION TAX LEVY FUND 290

	<u>Change Amount</u>	Authorized <u>FTE Chg</u>	<u>New Fund Total</u>
Resources	28,312		46,596,596
Community Justice & Rehabilitation Services	0	0.00	2,458,872
Public Safety (Sheriff's Office)	0	0.00	20,493,128
Not Allocated to Organizational Unit:			
Contingency	28,312		2,237,407
Total Fund Appropriations	28,312	0.00	25,189,407

LOCAL OPTION TAX LEVY FUND 290

	<u>Change Amount</u>	Authorized <u>FTE Chg</u>	<u>New Fund Total</u>
Resources	28,312		46,596,596
Community Justice & Rehabilitation Services	0	0.00	2,458,872
Public Safety (Sheriff's Office)	0	0.00	20,493,128
Not Allocated to Organizational Unit:			
Contingency	28,312		2,237,407
Total Fund Appropriations	28,312	0.00	25,189,407

CAPITAL IMPROVEMENT FUND 435

	<u>Change Amount</u>	Authorized <u>FTE Chg</u>	<u>New Fund Total</u>
Resources	5,283,008		44,420,689
County Administration	5,283,008		36,836,660
Not Allocated to Organizational Unit:			
Transfers Out	0		736,390
Contingency	0		300,000
Total Fund Appropriations	5,283,008	0.00	37,873,050

LANE EVENTS CENTER FUND 521

	<u>Change Amount</u>	Authorized <u>FTE Chg</u>	<u>New Fund Total</u>
Resources	667,293		14,943,521
Public Works	0	0.00	5,583,672
Not Allocated to Organizational Unit:			
Transfers Out	667,293		1,188,763
Contingency	27,779		582,673
Total Fund Appropriations	695,072	0.00	7,355,108

SOLID WASTE DISPOSAL FUND 530

	<u>Change Amount</u>	Authorized <u>FTE Chg</u>	<u>New Fund Total</u>
Resources	0		56,646,409
Public Works	240,081	0.00	28,388,496
Not Allocated to Organizational Unit:			
Transfers Out	0		3,500,729
Contingency	0		1,495,655
Total Fund Appropriations	240,081	0.00	33,384,880

SELF INSURANCE FUND 612

	<u>Change Amount</u>	Authorized <u>FTE Chg</u>	<u>New Fund Total</u>
Resources	0		11,519,679
Not Allocated to Organizational Unit:			
Materials & Services	0		3,753,135
Transfers Out	102,419		102,419
Contingency	0		300,000
Total Fund Appropriations	102,419	0.00	4,155,554

MOTOR & EQUIPMENT POOL FUND 619

	<u>Change Amount</u>	Authorized <u>FTE Chg</u>	<u>New Fund Total</u>
Resources	0		40,427,416
Public Safety (Sheriff's Office)	100,000		2,711,038
Public Works	71,289	0.00	13,389,291
Not Allocated to Organizational Unit:			
Contingency	(171,289)		2,344,126
Total Fund Appropriations	0	0.00	18,444,455

TECHNOLOGY SERVICES FUND 654

	<u>Change Amount</u>	<u>Authorized FTE Chg</u>	<u>New Fund Total</u>
Resources	(142,472)		18,012,442
Technology Services	(142,472)	(1.00)	17,315,718
Not Allocated to Organizational Unit: Contingency	0		696,724
Total Fund Appropriations	(142,472)	(1.00)	18,012,442
	<u>Supp #4</u>	<u>FTE Change</u>	<u>Revised Budget</u>
Total APPROPRIATIONS, All Funds	(3,163,766)	10.60	804,635,558
Total Unappropriated and Reserve Amounts, All Funds	16,015,642		296,745,950
TOTAL BUDGET	12,851,876		1,101,381,508

Total FTE, All Funds

2,018.39

2. Allocation of the County's direction federal allocation under ARPA are approved and obligated as follows:

- ARPA087 Pleasant Hill Goshen Fire District Support in the amount of \$50,000.
- ARPA088 Row River Fire Response Support in the amount of \$140,773.
- ARPA089 Provision of Government Services in the amount of \$9,029,263.

3. The Balance of Lane County's Federal Direct ARPA Allocation to Lane County in the Amount of \$9,029,263 for ARPA089 Provision of Government Services are obligated.

4. The First Tranche of Local and Tribal Consistency Funds (LATCF) in the Amount of \$4,168,407.89 For Allowable Provision of Government Services are obligated.

ADOPTED this 21st day of March, 2023.

Pat Farr, Chair
Lane County Board of Commissioners