



AGENDA COVER MEMO

Memorandum Date: March 17, 2023

Order Date: April 4, 2023

TO: Board of County Commissioners

DEPARTMENT: Public Works/Land Management Division

PRESENTED BY: Rachel Serslev, Senior Planner

AGENDA ITEM TITLE: ORDER / In the Matter of Appointing Markus Lay as an At-Large Member to the Lane County Planning Commission

I. MOTION

Move to appoint Markus Lay to the Lane County Planning Commission to complete the remainder of Kathy Smith's term.

II. AGENDA ITEM SUMMARY

There is a need to appoint one at-large position to the Lane County Planning Commission (the Commission) due to the resignation of Kathy Smith on December 14, 2022.

Per Lane Manual 3.510(5)(g), the Board or a designated subcommittee is required to conduct oral interviews with applicants. On January 31, 2023, the Board appointed a subcommittee, consisting of Commissioner Heather Buch and Commissioner Ryan Ceniga, to conduct interviews for one vacant position on the Commission. Eleven (11) candidates applied for the positions and all candidates were interviewed. The subcommittee conducted oral interviews via a virtual platform with the candidates on March 2 and 3, 2023. Markus Lay was selected as a finalist in the interview process and the Board subcommittee recommended appointing them to the Commission.

III. BACKGROUND/IMPLICATIONS OF ACTION

A. Board Action and Other History

The Lane County Planning Commission makes recommendations to the Board of County Commissioners on land use matters related to amendments to the Rural Comprehensive Plan. The Commission also recommends to the Board ordinances that are intended to implement the purposes, principles, and proposals expressed in the comprehensive plan. Finally, the Commission serves as the Citizen Involvement Program Committee for Lane County on matters relating to land use, and promotes public interest in and understanding of the comprehensive plan and of planning and zoning in general.

B. Policy Issues

Pursuant to the authority granted to the Board by ORS 215, Lane County Home Rule Charter, and Lane Code Chapter 2, the Planning Commission was established for Lane County. Per Lane Manual (LM) 3.575 Membership Term, the term of office on the Planning Commission shall be for four years, and unless the Board takes special action, no member shall be eligible for more than two consecutive full terms. Terms shall expire on September 30th. A member shall remain appointed until replaced or reappointed, consistent with the appointment procedures in LM 3.575(4). Any vacancy occurring on the Planning Commission shall be filled by the Board. LM 3.575(4) and Administrative Procedures Manual (APM) Chapter 1 Section 10 Issue 6 set forth the appointment process for vacancies on the Planning Commission.

Pursuant to the Planning Commission Bylaws Article II Section 3: Membership, it is clear that a new member must be appointed by the Board to complete an unexpired term of any vacancy.

C. Board Goals

No objectives of the Strategic Plan directly relate to the appointment of a member of the Lane County Planning Commission.

D. Financial and/or Resource Considerations

Per Lane Manual 3.575 MEMBERSHIP(4), members of the Commission serve without compensation other than reimbursement for duly authorized expenses. The appointment of a member to the Commission does not directly result in any financial or resource considerations.

E. Health Implications

There are no identified significant health implications related to the Board's action deciding whether or not to appoint a member(s) of the Planning Commission.

F. Analysis

Lane Manual requires that the Planning Commission consist of nine members, each of whom must be a resident of Lane County and be appointed by the Board. The Board is asked to appoint one (1) new member to the Planning Commission due to the resignation of Kathy Smith on December 14, 2022. The vacancy has been advertised since approximately January 3, 2023. The Board subcommittee has recommended appointment of Markus Lay to fill the vacant position.

Per Lane Manual, one voting member is required to reside in the coastal area. The single coastal member position is currently filled by Commissioner Bruce Hadley. Therefore, the vacant position is not required to be a coastal position. Additionally, at least three voting members shall reside outside cities and at least two shall reside inside cities. This requirement is already satisfied by existing membership. See the current Commission roster provided as **Attachment 3**.

Lane Manual 3.575(6)(d) states that: *“A reasonable attempt will be made to select the voting membership from different geographic areas of the County.”* Markus Lay resides south-west of Eugene, outside of a city, in the East Lane Board of County Commissioners District. Three other current Commission members reside in the East Lane District. While Markus Lay technically resides in the East District, the location of his residence is very close to the boundary of the West Lane District. The remaining five members of the Commission reside in the West District (two commissioners), South Eugene District (two commissioners) or North Eugene District (one commissioner). Therefore, with approval of this appointment, Planning Commission membership will continue to represent different areas of the County.

Lane Manual and ORS 215.030(5) require that no more than two members of the Planning Commission be engaged in the buying, selling, or developing of real estate for profit as individuals, or be members of any partnership or officers or employees of any corporation engaged principally in the buying, selling, or developing of real estate for profit. Additionally, no more than two voting members of each Planning Commission shall be engaged in the same kind of occupation. As indicated in his application, Markus Lay is a firefighter and paramedic and has not participated within the last five years in the buying, selling, or developing of real estate for profit as an individual or for a corporation. Furthermore, no other current Planning Commission member describes their occupation as a firefighter/paramedic. Therefore, the limitations associated with real estate and occupation are not exceeded by this appointment.

Markus Lay has not served a prior, consecutive term on the Planning Commission.

G. Alternatives/Options

1. Appoint Markus Lay to complete the remainder of Kathy Smith’s term on the Planning Commission; or
2. Do not appoint Markus Lay and direct the Planning Director to re-advertise the Planning Commission vacancy.

IV. RECOMMENDATION

Alternative 1, above.

V. TIMING/IMPLEMENTATION/FOLLOW-UP

Staff will follow up on the Board’s recommendation immediately. Implementation will consist of:

1. Sending a notification letter to the newly appointed Planning Commission member; or
2. Re-opening the application process and re-advertise the notification of vacancy if so directed.

VI. ATTACHMENTS

1. Board Order
2. Citizen Advisory Committee Appointment Form

3. Lane County Planning Commission Roster
4. Copy of Candidate's Application for Citizen Advisory Committee
5. Lane Manual 3.575

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 23-04-04-09

In the Matter of Appointing Markus Lay as an
At-Large Member to the Lane County
Planning Commission

WHEREAS, a vacancy exists on the Lane County Planning Commission due to resignation of Kathy Smith; and

WHEREAS, the appointment of a new member to this position to continue Kathy Smith's term is necessary for the continued and efficient functioning of the Lane County Planning Commission; and

WHEREAS, this matter has been fully considered by the Lane County Board of Commissioners.

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

That one vacancy on the Lane County Planning Commission be filled by the person and term specified below, effective the date of this order:

Name	Term
Markus Lay	10/01/2020 to 9/30/2024 1st Term

ADOPTED this 4th day of April, 2023.

Pat Farr, Chair
Lane County Board of Commissioners

CITIZEN ADVISORY COMMITTEE APPOINTMENTSDate 03/17/2023

- A. MOTION: IN THE MATTER OF APPOINTING MEMBER(S) TO THE
Lane County Planning Commission COMMITTEE/BOARD/COMMISSION
name of Advisory Committee
- VACANCIES 1

- B. Board subcommittee has reviewed attached applications.
name of Committee

RECOMMENDATIONS

Markus Lay

TERM EXPIRATION

9/30/2024

- C. TOTAL MEMBERSHIP 1 NO. OF APPLICATIONS SUBMITTED 11

ADVERTISING PERIOD December TO February TERMS: 4 YEAR(s)MANDATED COMMITTEE ☒ YES ☐ NOSTAFF LIAISON: Rachel Serslev PW/LMD 6903
name dept./div.COMMITTEE CHARGE:

The Lane County Planning Commission (LCPC) serves as a volunteer advisory committee to the Board of County Commissioners (BCC) on land use matters.

D. BACKGROUND/ANALYSIS:

One vacancy exists due to the resignation of Kathy Smith. The appointment of one at-large (non-coastal) members is necessary for the continued and efficient functioning of the LCPC. The Board subcommittee recommends one finalist to fill the open position.

NOTE: A list of the present membership of your committee MUST be attached as part of the agenda packet. Copies of applications are on file in the County Administrator's Office.

LANE COUNTY PLANNING COMMISSION

12/21/2022 (last update)

MEMBER	PROFESSION	TERM EXPIRES	CITY	Commissioner District & Geographical Reqmnt.
Charlcie Kaylor	Retired	09/30/2023 (2 st Term)	IN	North Eugene
Stephen Dignam	Retired	09/30/2024 (2 nd Term)	OUT	East
Christian Wihtol	Writer/Editor/Retired	09/30/2024 (1 st Term)	OUT	East
Bruce Hadley	Retired	09/30/2025 (1 st Term)	OUT	West (Coastal)
Eliza Kashinsky	Human Resources Analyst	09/30/2025 (1 st Term)	IN	South Eugene
Jonnie Peacock	Controller	09/30/2025 (1 st Term)	IN	South Eugene
Stephen Snider	Engineering Manager	09/30/2025 (1 st Term)	OUT	West
Jeffery Choate	Safety/Training/Loss Prevention Manager	09/30/2026 (1 st Term)	OUT	East
Eliza Kashinky, Chair				
Jeffery Choate, Vice Chair				



Lane County CITIZEN ADVISORY COMMITTEE APPLICATION

APPLICANT'S NAME AND CITY:		DATE:
Markus Lay Eugene address in the county		01/30/2023
NAME OF ADVISORY COMMITTEE:	PLEASE CHECK ONE:	
Lane County planning commission	☒ New Applicant ☐ Reappointment	

1. Give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material).

In my professional career as a firefighter I understand the need for metered regulation of development and long range planning. I am a life long resident of Lane county. I have previously served an elected term as a special district director for what is now Lane Fire Authority. I have lived, worked, and traveled all over Lane County and have deep understanding of both its

2. Why do you want to become a member of this committee, and what specific contributions do you hope to make?

As I have already established, I am life long resident of Lane County. I plan to live here for the rest of my life and have extensive family here. "I'm personally invested". The approach we take as we continue to develop land, business, and preservation in the county is central to quality life. I believe my input will be of value to all of our residents and I look forward to serving.

3. List the community concerns related to this committee that you would like to see addressed if you are appointed.

Presently, Urban growth (boundary adjustment) planning and continuing improve low barrier access for housing

4. Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.)

Fire District Director (Lane Fire Authority) (former)

5. Lane County is committed to reflecting diverse cultures on its boards/committees and does not discriminate against any person on the basis of race, color, national origin, age, disability, sex, religion, language, ethnicity, socio-economic status, sexual orientation, gender identity or expressions, veteran's status, or political beliefs in employment or in admission, treatment, or participation in its programs, services, and activities. If selected, how would you contribute to this effort?

By serving with with an open mind, thoughtful of peoples differences and recognizing the value of each individuals voice.

RECEIVED

JAN 31 2023

LANE COUNTY ADMINISTRATION



Lane County CITIZEN ADVISORY COMMITTEE APPLICATION

6. Are you currently serving on any Advisory Boards or Committees? If so, which ones?

None

7. Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? (If there is a change in your circumstances, please advise the staff for the committee within 30 days.)

☒ No ☐ Yes Specify:

8. How did you learn about this vacancy? ☐ Newspaper ☐ Word of mouth ☒ Other:

9. In which County Commissioner District do you reside? Please check one:

☐ Unsure	☒ West Lane County	☐ Springfield
☐ South Eugene	☐ North Eugene	☐ East Lane County

The Board of Commissioners has adopted the following policy on reappointments:*

- a. Members of County advisory groups will serve a maximum of two consecutive terms when term lengths are three or more years in length.*
- b. The deadline for incumbent applications will be the same as the deadline for new applications.*

** Unless waived by the Board.*



Lane County CITIZEN ADVISORY COMMITTEE APPLICATION

Please PrintName: LAY

Markus Lay

(Last)

(First)

Preferred Salutation: ☒ Mr. ☐ Ms. ☐ Mx. ☐ Dr. ☐ Other: _____

Address: _____

(Street)

(City)

(Zip)

Home Phone: _____ How Long Have You Lived in Lane County? _____ Years 4 MonthsOccupation: Firefighter/Paramedic

Place of Employment: _____

Business Address: _____

Business Phone: _____

E-Mail Add: _____

NOTE: Information in this box consisting of home addresses and phone numbers may be exempt from disclosure per ORS 192.502(3).

OPTIONAL INFORMATION

Lane County is required under state and federal guidelines to identify applicants by ethnicity, race, gender and age. Supplying this information will also assist Lane County in evaluating its Diversity Implementation Plan to achieve more diversity on its advisory committees. Providing this information will not adversely affect your opportunity to serve on this committee or board and this information is processed separately from the application. Completion of this section is entirely voluntary and remains confidential.

Please check all boxes that apply:

Gender:

☒ Male☐ Female☐ Trans-Male☐ Trans-Female☐ Gender Non-Conforming☐ Non-Binary☐ Other

Ethnicity:

☐ Hispanic/Chicanx/Latinx☒ Non-Hispanic/Chicanx/Latinx

Race:

☐ Asian American☐ American Indian/Alaska Native☐ African American☐ Native Hawaiian/Pacific Islander☒ White☐ Disability: *Type:

*This information is used to ensure there is reasonable accommodation and representation on advisory boards.

Is your age over 40? ☒ Yes ☐ No



**Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION**

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Lane County does not discriminate against any person on the basis of race, color, national origin, age, disability, sex, religion, language, ethnicity, socio-economic status, sexual orientation, gender identity or expressions, veteran's status, or political beliefs.

Signature of Applicant  Date: 1-30-2023

Except as noted above, all information provided as part of this application is a public record subject to disclosure.

**Please Return to: Lane County Administration
Public Service Building
125 East 8th Avenue
Eugene, OR 97401**

NOTE: If you are not selected at this time, your application will be kept on file for 12 months from the date it was received and will be reconsidered as vacancies occur.

MINUTES/AGENDAS: Oregon State Law legally requires notice of first meeting to be published no less than 5 and no more than 30 days prior to the meeting. Second published notice, or publication on website is also required. Public can access the notice, agendas and all materials provided to the committee at www.lanecounty.org/budget.

Minutes are retained with the Board of Commissioners Meetings and available on the Budget Committee webpage.

BYLAWS: None. (Revised by Order No. 00-8-16-1; Effective 8.17.00; 13-03-11-03, 3.11.14; 17-06-06-06, 6.6.17)

3.570 Fair Board (Lane County).

Description: Has the exclusive management of the ground and all other property owned, leased, used or controlled by the County and devoted to the use of the County Fair and is entrusted and charged with the entire business management and financial and other affairs of such fair. Pursuant to Oregon State Law.

DEPARTMENT: Department of Public Works (Fair Manager).

MEETING: Monthly.

TYPE OF MEETING: Mandated Special; pursuant to Oregon State Law.

MEMBERSHIP: Consists of not less than three or more than seven members.

MEMBERSHIP TERM: 3 years ending December 31; two-term limit, absent extenuating circumstances.

LIAISON: One member of the Lane County Board of Commissioners will be appointed as a liaison to this committee.

EXPIRATION DATE: None.

VACANCIES: Per Lane County Advisory Committee Policy.

REPORTS: Per Lane County Advisory Committee Policy (Annual).

MINUTES/AGENDAS: Posted to Committee webpage.

BYLAWS: Posted to Committee webpage. (Revised by Order No. 00-8-16-1; Effective 8.17.00; 04-3-31-15, 3.31.04; 11-9-14-1, 9.14.11; 17-06-06-06, 6.6.17)

3.575 Planning Commission.

Description: Pursuant to the authority granted to the Board of County Commissioners of Lane County by Oregon State Law, the Lane County Home Rule Charter, and by the Lane Code, a Planning Commission is established for Lane County.

(l) Duties and Functions:

(a) Recommend to the Board for adoption a comprehensive plan for Lane County, or any part or element thereof, and any amendment to such plan, or part or element thereof. The official comprehensive plan is effective only after its formal adoption by the Board;

(b) Recommend to the Board ordinances intended to carry out the purposes, principles and proposals expressed in the comprehensive plan;

(c) Perform the duties and functions imposed upon the prior Lane County Planning Commission and West Lane Planning Commission (abolished by Ordinance Nos. 3-70 and 12-97) by Lane County ordinances and orders, including but not limited to LC Chapters 9, 10, 11, 12, 13, 14, 15, and 16 and the citizen involvement component of the Statewide Planning Goals and the applicable comprehensive plans;

(d) Advise and cooperate with other planning agencies within the state and upon request, or on its own initiative, furnish advice or reports to any city, County, officer or Department on any problem arising from County, regional or metropolitan planning;

(e) Promote public interest in and understanding of the comprehensive plan and of planning and zoning in general;

(f) Make recommendations and an annual report to the Board concerning the operation of the Planning Commission and of the status of planning and zoning within its jurisdiction;

(g) Make recommendations to the Board with regard to orderly development within Lane County; and,

(h) Perform such other duties as may be prescribed by County ordinance or order of the Board.

(2) General Procedures.

(a) The Planning Commission will adopt rules and procedures for the transaction of business and keep a record of its resolutions, transactions, findings, recommendations and determinations, and maintain them as public records;

(b) The Planning Director or the Director's designee will be the Secretary of the Planning Commission and will provide staff services and recommendations on matters coming before the Planning Commission;

(c) The Planning Commission will select from its voting membership a chair and vice-chair to serve for one year. No member will be eligible for more than two consecutive terms as chair or vice-chair;

(d) Any discussion, except at a public hearing of the Planning Commission, between any voting member and an applicant or his or her representative, or any other person with a direct interest, concerning a specific case while such matter is scheduled or likely to come before the Planning Commission will be made known, and the substance thereof related by such member, at the beginning of the public hearing before the Planning Commission on such case, all of which will be entered into the record; and,

(e) No member of the Planning Commission will participate in the discussion, hearing or decision of the Planning Commission upon any matter in which he or she is directly or indirectly interested in a personal or financial sense. In the event of such conflict of interest, a member will announce his or her disqualification at the earliest opportunity and such fact will be entered on the records of the Planning Commission.

(f) The Planning Commission will endeavor to complete its actions on all applications and requests coming before it under the Rural Comprehensive Plan and Lane Code at the earliest available date. After 60 days from its first public hearing, the Board may consider any matter upon which the Planning Commission has not completed its actions.

(3) Referrals from the Board of Commissioners:

(a) Purposes;

(i) It is important for the Planning Commission to have an opportunity to respond to the Board concerning any substantial planning and land use regulatory measure being considered by the Board;

(ii) It is not necessary for the Planning Commissions to respond when the record is clear as to its position or when the proposed change has little substantive effect; and,

(iii) Board referrals to the planning commissions should be avoided which would serve little value and only result in time delays, unnecessary expenditures of public or private monies and public confusion;

(b) Policy; Referrals may be made by the Board to the Planning Commission on all matters pertaining to the adoption and amendment of the comprehensive plan when:

(i) The change contemplated by the Board substantively differs from the Planning Commission's recommendation;

(ii) The Planning Commission's record is not clear as to its position with respect to the Board's contemplated change from the Planning Commission's recommendation;

(iii) Testimony has been received at the Board's hearing not available to the Planning Commission which the Board has reason to believe may be material to the Planning Commission's original recommendation;

(iv) Required legal hearing procedures have not been followed;

(v) Better Planning Commission-Board communication and/or public understanding of the public hearing process would be served; and,

(vi) Any other reason deemed sufficient by the Board.

A referral under these circumstances is optional, not mandatory, and the Board may proceed to final action without making a referral if it is in the best interests of the County.

(4) Appointment Process for Planning Commission Vacancies.

(a) Notification of vacancy and receipt of applications for Planning Commission membership will be as set forth in Lane County Administrative Procedures Manual;

(b) Upon expiration of the application acceptance period, the County Administrator's Office will retain a copy of each application and transmit the original applications to the Planning Director;

(c) The Planning Director will prepare and transmit the following information to the Board or a subcommittee designated by the Board to conduct interviews:

(i) Copies of a Planning Commission Appointment Report. The report will contain a listing of current members, including name, address, occupation and term of appointment, plus a list of eligible applicants, which will include address, occupation, eligibility and related information;

(ii) A proposed interview schedule and written questions to be addressed by the candidates; and,

(iii) Copies of each completed Application for Planning Commission Appointment, together with all attachments thereto received.

(d) Only those citizens who have formally applied within the proper timeframe and meet required qualifications will be considered for appointment to the Planning Commission. However the Board may, by separate action, reopen the process by initiating a new advertisement;

(e) After the Board or subcommittee has determined the date, time, location and candidates for Planning Commission appointment interviews, the Planning Director will prepare and transmit a packet to selected applicants the following items:

(i) Introductory letter that will include the interviewing process and appointment schedule;

(ii) List of questions to be completed along with a return, stamped envelope;

(iii) A copy of the Lane Manual provisions regarding the Planning Commission; and,

(iv) Other pertinent materials deemed necessary, including any significant planning issues identified by the Board.

(f) Copies of the completed questionnaires returned to the Planning Director will be transmitted to the Board or subcommittee;

(g) The Board or subcommittee will conduct oral interviews with selected applicants at the scheduled meeting; and

(h) Upon completion of Board or subcommittee selection(s), the Planning Director will prepare and transmit to the Board a Board Order making the appointment(s).

DEPARTMENT: Department of Public Works.

MEETING SCHEDULE: Evening meetings on the 1st and 3rd Tuesday of every month (occasionally extra meetings may be required).

TYPE OF COMMITTEE: Mandated – Oregon State Law, Lane County Home Rule Charter, and Lane Code.

MEMBERSHIP: Advisory, nonvoting members may be designated by the Board to provide technical advice to the voting members.

(1) A member will remain appointed until replaced or reappointed, consistent with appointment procedures in Lane Manual;

(2) Any vacancy occurring on the Planning Commission will be filled by the Board;

(3) A member may be removed by the Board during a term for cause after a public hearing;

(4) Members will serve without compensation other than reimbursement for duly authorized expenses;

(5) No more than two voting members of each Planning Commission will be engaged principally in the buying, selling or developing of real estate for profit as individuals, or be members of any partnership or officers or employees of any corporation that is engaged principally in the buying, selling or developing of real estate for profit. No more than two voting members of each Planning Commission will be engaged in the same kind of occupation, business, trade or profession.

(6) Geographic Membership Requirements;

(a) The Lane County Planning Commission will consist of nine voting members, each of whom will be a resident of Lane County and appointed by the Board;

(b) At least three voting members will reside outside cities and at least two will reside within cities; and,

(c) At least one voting member must reside in the coastal area of Lane County. The coastal area of Lane County is described as that portion of Lane County west of approximately the range line between Range 9 West and Range 8 West or the east boundary of the Mapleton School District No. 32, whichever is the most easterly.

(d) A reasonable attempt will be made to select the voting membership from different geographic areas of the County.

MEMBERSHIP TERM: The term of office on the Planning Commission will be for four years, and unless the Board takes special action, no member will be eligible for more than two consecutive full terms. Terms will expire on September 30. A member will remain appointed until replaced or reappointed, consistent with appointment procedures in Lane Manual.

LIAISON: One member of the Lane County Board of Commissioners will be appointed as a liaison to this committee.

EXPIRATION DATE: None.

VACANCIES: Any vacancy occurring on the Planning Commission will be filled by the Board. Lane Manual.

REPORTS: On January 1 of every year the Planning Commission will prepare an annual report of the year's activities and other matters, for submission to the County Board of Commissioners. It will include pertinent information on:

(1) Comprehensive plan revision;

(2) Miscellaneous studies and reports and addition will contain;

(3) Progress report on projects;

- (4) Areas that need future attention;
- (5) An analysis of how well the needs of the community are being met;
- (6) A suggested work program for the following year;
- (7) A report on citizen participation and suggestions for improvement; and,
- (8) Other information as deemed appropriate by the Secretary.

MINUTES/AGENDAS: Posted to Committee webpage. Minutes are archived online for 3 years. Older minutes must be requested from LMD staff.

BYLAWS: Posted to Committee webpage. *(Revised by Order No. 97-10-21-1; Effective 10.21.97; 17-06-06-06, 6.6.17)*

NON-MANDATED COMMITTEES

Committee	Department
Lane County Animal Services Advisory Committee	PW
Lane County Equity and Access	CAO / Operations
Law Library Advisory Committee	CAO / Operations
Parks Advisory Committee	PW/Parks
Public Health Advisory Committee	H&HS
Transportation Advisory Committee	PW
Tourism Council (Lane County)	CAO

3.600 Lane County Animal Services Advisory Committee.

Description: Advises the Public Works Director and the Board of County Commissioners on matters of animal service operations, program improvements, model and state of the art animal welfare, care control programs, and facilities.

DEPARTMENT: Department of Public Works.

MEETING SCHEDULE: Monthly, or as needed.

TYPE OF COMMITTEE: Non-Mandated.

MEMBERSHIP: (7) Consists of five members appointed by individual Commissioners and two at-large members appointed by the Board of Commissioners.

MEMBERSHIP TERM: Commissioner appointed members serve at the will of the Commissioner who appointed them, but for no longer than 4 years without reappointment. The two at-large members serve at the will of the Board of Commissioners, but for no longer than 4 years without reappointment.

LIAISON: One member of the Lane County Board of Commissioners will be appointed as a liaison to this committee.

EXPIRATION DATE: None.

VACANCIES: Per Lane County Advisory Committee Policy.

REPORTS: Per Lane County Advisory Committee Policy (Annual).

MINUTES/AGENDAS: Posted to Committee webpage.

BYLAWS: Posted to Committee webpage. *(Revised by Order No. 07-12-12-5; Effective 12.12.07; 09-4-29-1, 4.29.09; 11-9-14-1, 9.14.11; 16-01-26-06, 1.26.16; 17-06-06-06, 6.6.17)*

3.605 Lane County Equity and Access Advisory Board.

Description: Advises the County Administrator on policies and practices surrounding equity, inclusion, and access in both internal and external matters.

DEPARTMENT: County Administration Office.

MEETING SCHEDULE: Monthly, or as needed.

TYPE OF COMMITTEE: Non-Mandated.