AGENDA COVER MEMO

Memorandum Date: 3/17/2023

Order Date: 4/4/2023

TO:	Board of County Commissioners
DEPARTMENT:	Public Works, Parks Division
PRESENTED BY:	Brett Henry, Parks Division Manager
AGENDA ITEM TITLE:	ORDER/ In the Matter of Confirming the Appointment of Darlene Raish to the Parks Advisory Committee

I. MOTION

Move to adopt the Board Order confirming the appointment of Darlene Raish to a term on the Parks Advisory Committee.

II. AGENDA ITEM SUMMARY

The Board is being asked to appoint Darlene Raish to the Parks Advisory Committee. The appointment is for Commissioner Loveall's representative from District 2.

III. BACKGROUND/IMPLICATIONS OF ACTION

A. Board Action and Other History

There is no previous Board Action with regards to Ms. Raish. On 4/2/2019, the Board confirmed the reappointment of Jim Mayo to serve on the Parks Advisory Committee as an appointment by Commissioner Berney to represent District 2, BO# 19-04-02-03. Mr. Mayo's second term on the Parks Advisory Committee expired on 12/31/22. On 3/13/2023, the Parks Advisory Committee met and voted to recommend the appointment of Ms. Raish to the vacant postion.

B. Policy Issues

Darlene Raish submitted a complete application to Lane County on 1/19/23. After careful review, Commissioner Loveall is recommending the appointment of Ms. Raish to serve on the Parks Advisory Committee to represent District 2. Ms. Raish's term will begin on 4/4/2023 and expire on 4/4/2027.

C. Board Goals

A full and diverse PAC membership helps the Board achieve Strategic Priority #2: Vibrant Communities by providing the Board with timely and helpful recommendations regarding park operations and by collaborating and enhancing communication with external partners.

D. Financial and/or Resource Considerations

None

E. Health Implications

None.

F. Analysis

Lane Manual 3.615 establishes the Parks Advisory Committee and states:

"[The Parks Advisory Committee (PAC)] advises the Board of County Commissioners on park needs of County residents and visitors regarding County park facilities. [They] recommend priorities for projects, including financial and operational development and acquisition. [Additionally, the PAC provides] recommendations regarding long-range planning for future park programs and future park needs. [The PAC] serves as a liaison group representing the concern of the community with regard to parks."

Membership consists of five members appointed by individual Commissioners and two at-large members appointed by the Board.

G. Alternatives/Options

1. Approve Board Order appointing Darlene Raish to a 4-year term on the Parks Advisory Committee.

2. Direct staff to revise Board Order to identify a different appointee.

3. Do not adopt Board Order and provide staff with further direction.

IV. RECOMMENDATION

Staff recommends approval of the attached Board Order appointing Darlene Raish to serve a term on the Parks Advisory Committee.

V. TIMING/IMPLEMENTATION

Upon approval of the Board Order, staff will notify Ms. Raish of her appointment to the Parks Advisory Committee. If appointed, her term will begin April 4, 2023.

VI. FOLLOW-UP

None.

VII. ATTACHMENTS

1. Redacted Application from Darlene Raish, submitted 1/19/2023
2. Board Order

Lane County
CITIZEN ADVISORY COMMITTEE

APPLICATION

APPLICANT'S NAME AND CITY:	DATE:
Darlene Raish - Springfield	Jan. 19, 2023
NAME OF ADVISORY COMMITTEE: Parks Advisory Committee	**PLEASE CHECK ONE:** ☒ New Applicant ☐ Application for Reappointment

1. Give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material.)
   See attached
2. Why do you want to become a member of this committee, and what specific contributions do you hope to make?
3. List the community concerns related to this committee that you would like to see addressed if you are appointed.
4. Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.)
5. Lane County is committed to reflecting diverse cultures on its boards/committees and does not discriminate against any person on the basis of race, color, national origin, age, disability, sex, religion, language, ethnicity, socio-economic status, sexual orientation, gender identity or expressions, veteran's status, or political beliefs in employment or in admission, treatment, or participation in its programs, services, and activities. If selected, how would you contribute to this effort?
6. Are you currently serving on any Advisory Boards or Committees? If so, which ones?
7. Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? (If there is a change in your circumstances, please advise the staff for the committee within 30 days.)
   ☒ No ☐ Yes Specify:
8. How did you learn about this vacancy? ☐ Newspaper ☒ Word of mouth ☐ Other:
9. In which County Commissioner District do you reside? please check one:
   ☐ Unsure ☐ West Lane County ☒ Springfield ☐ South Eugene ☐ North Eugene ☐ East Lane County

**The Board of Commissioners has adopted the following policy on reappointments:*

a. Members of County advisory groups will serve a maximum of two consecutive terms when term lengths are three or more years in length.

b. The deadline for incumbent applications will be the same as the deadline for new applications.

** Unless waived by the Board.*

DARLENE RAISH APPLICATION FOR PARK AND RECREATION CITIZEN ADVISORY COMMITTEE

1. I received a Bachelor of Science degree from Oregon State University in Physical Education and Recreation. I retired after 32 years working in the field of recreation as a recreation director.

2. Parks and Recreation facilities and programs are a vital part of the quality of life provided to any community. I would like to be part of citizen committee to promote and care for the best use of Lane County's resources and insure they meet the needs of its constituents.

3. Maintenance and safety are always a priority. Reasonable fees and charges for use is a concern for many families. Planned events or programs to encourage participation and possible revenue should be considered.

4. I served on the Willamalane Park & Recreation budget committee from 2016-2019. I am currently serving my third year on the city of Springfield's budget committee, which meets in April and May.

5. Most everyone no matter what their orientation enjoys a picnic in the park. One's cultural diversity should not interfere in the coordination of services provided to the community as a whole.

6. The city of Springfield's annual budget committee. I am treasurer of the Oregon Federation of the National Active & Retired Federal Employees (NARFE).

7. NO

8. Word of Mouth

9. Springfield

Lane County
CITIZEN ADVISORY COMMITTEE

APPLICATION

Please Print

Name: Raish (Last) Darlene (First)

Address: [redacted] Springfield (City) 97477 (Zip)

Home Phone: [redacted] How Long Have You Lived in Lane County? 37 Years __Months

Occupation: Retired Place of Employment: _____

Business Address: _____ Business Phone: _____

E-Mail Address: [redacted] Fax: _____

NOTE: Information in this box consisting of home addresses and phone numbers may be exempt from disclosure per ORS 192.502(3).

OPTIONAL INFORMATION

Lane County is required under state and federal guidelines to identify applicants by ethnicity, race, gender and age. Supplying this information will also assist Lane County in evaluating its Diversity Implementation Plan to achieve more diversity on its advisory committees. Providing this information will not adversely affect your opportunity to serve on this committee or board and this information is processed separately from the application. Completion of this section is entirely voluntary and remains confidential.

Please check all boxes that apply:

Gender:

- ☐ Male
- ☒ Female
- ☐ Trans-Male
- ☐ Trans-Female
- ☐ Gender Non-Conforming
- ☐ Non-Binary
- ☐ Other

Ethnicity:

- ☐ Hispanic/Chicano/Latino
- ☒ Non-Hispanic/Chicano/Latino

Race:

- ☐ Asian American
- ☐ American Indian/Alaska Native
- ☐ African American
- ☐ Native Hawaiian/Pacific Islander
- ☒ White

☐ Disability: *Type:

*This information is used to ensure there is reasonable accommodation and representation on advisory boards.

Is your age over 40? [redacted]

Lane County does not discriminate against any person on the basis of race, color, national origin, age, disability, sex, religion, language, ethnicity, socio-economic status, sexual orientation, gender identity or expressions, veteran's status, or political beliefs

Signature of Applicant Darlene K Raish Date: 19 Jan 23

Except as noted above, all information provided as part of this application is a public record subject to disclosure.

Please Return to: **Lane County Administration**
Public Service Building
125 East 8th Avenue
Eugene, OR 97401

NOTE: If you are not selected at this time, your application will be kept on file for 12 months from the date it was received and will be reconsidered as vacancies occur

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 23-04-04-08	IN THE MATTER OF CONFIRMING THE APPOINTMENT OF DARLENE RAISH TO THE PARKS ADVISORY COMMITTEE

WHEREAS, Commissioner Berney's Parks Advisory Committee appointee Jim Mayo's term expired on 12/31/22, and

WHEREAS, Lane Manual 3.506 (2)(e) provides for appointments to non-mandated advisory committees by the Board of County Commissioners; and

WHEREAS, the necessary procedures of Lane Manual 3.506 (2) have been complied with; and

WHEREAS, Commissioner Loveall supports Darlene Raish's appointment to the Parks Advisory Committee to represent Board of County Commissioner District 2,

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** that the public record reflect that the following individual has been appointed to the Parks Advisory Committee for the term indicated:

Appointee	Representing	Term Begins	Term Ends
Darlene Raish	Commissioner Loveall	4/4/2023	4/4/2027

ADOPTED this 4th day of April, 2023

Pat Farr, Chair
Lane County Board of Commissioners