

Memorandum Date: March 29, 2023  
Order Date: April 11, 2023

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**TO:** Board of County Commissioners

**DEPARTMENT:** County Administration

**PRESENTED BY:** Colin McCarthy, Capital Improvements Supervisor

**AGENDA ITEM TITLE:** ORDER/ IN THE MATTER OF AWARDING A CONTRACT IN THE AMOUNT OF \$843,549.00 TO CML SECURITY, LLC TO INSTALL NEW SECURITY CAMERAS AND VIDEO MANAGEMENT SYSTEM (VMS) AT THE LANE COUNTY JAIL, AND DELEGATING AUTHORITY TO THE COUNTY ADMINISTRATOR TO EXECUTE THE CONTRACT.

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**I. MOTION**

Move to award a contract in the amount of \$843,549.00 to CML Security, LLC to install new security cameras and video management system (VMS) at the Lane County Jail, and delegate authority to the County Administrator to execute the contract.

**II. AGENDA ITEM SUMMARY**

The proposed contract is for comprehensive construction services to provide new security cameras and a new video surveillance management system at the Lane County Jail. The project was advertised for competitive bidding and CML Security, LLC was the low bidder.

**III. BACKGROUND / IMPLICATIONS OF ACTION**

**A. Board Action and Other History**

A comprehensive needs assessment and remodel study of the Lane County Jail was completed on October 8, 2021. The study highlighted the needs for replacement of life safety systems, updating security systems with current technology, and renovating areas to increase safety and provide non-contact communication.

Following the recommendations of the study, the Sheriff's Office contracted with HK Electrical Engineers, Inc. in the fall of 2021 to design an updated security camera and video surveillance management system. Per Board Order 21-12-14-08, the BCC allocated \$17.5 million of American Rescue Plan Act (ARPA) funds to the Lane County Adult Corrections Facility and Technology Upgrade project. On February 11, 2022 an RFQ was issued for design and construction administration to encompass

the fire alarm panel and uninterrupted power supply replacement, electronic security upgrades, central control relocation, doors controls, cell door replacement, non-contact booths located in housing areas, and the remodel of pre-trial services area.

This specific Board item seeks approval of the construction contract to update the electronic security cameras and video surveillance management system.

**B. Policy Issues**

Policies and procedures relevant to this agenda item relate to procurement requirements and are contained in Oregon Revised Statutes Chapter 279 and Lane Manual Chapter 20.

**C. Board Goals**

This project supports the Board of Commissioners strategic goal of Safe, Healthy County and provides a safe and secure housing environment for adults in custody (AIC). It supports a vibrant community by enhancing the ability for community service partners, pretrial services, and family to interact safely and efficiently which contributes to more positive outcomes for AIC. It is also responsible stewardship of our facilities and ensuring security infrastructure is current and well-maintained.

**D. Financial and/or Resource Considerations**

The \$843,549.00 cost for this security upgrade accounts for a portion of the allocated ARPA funds described in Item A above. This upgrade project will be funded through the Capital Improvement Fund, and reimbursed through the previously allocated ARPA funds.

**E. Health Implications**

(None)

**F. Analysis**

CML Security, LLC was the responsible, responsive low bidder. Our project Consultant reviewed and vetted their prequalification packet - submitted prior to bid as required per the Project Manual.

Lane County Adult Corrections is responsible for housing adults in custody (AIC). Creating a safe and healthy environment for this population and the County employees and community members who work with them is of paramount importance. Replacement of the video surveillance system improves system performance allowing faster response by staff in all scenarios.

**G. Alternatives/Options**

1. Award the contract to CML Security, LLC in the amount of \$843,549.00 and delegate authority to the County Administrator to execute the contract.
2. Do not approve the contract, and direct staff to explore other potential alternatives.
3. Do not approve the project to upgrade the security cameras and video management system (VMS) at Lane County Jail.

**IV. RECOMMENDATION**

Award the contract to CML Security, LLC in the amount of \$843,549.00 and delegate authority to the County Administrator to execute the contract.

**V. TIMING/IMPLEMENTATION**

If the contract is awarded the project is expected to begin immediately with actual construction beginning in late spring 2023, and completed by late fall, 2023.

**VI. FOLLOW-UP**

N/A

**VII. ATTACHMENTS**

- A. Board Order
- B. Bid Tally Form

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 22-04-11-02

IN THE MATTER OF AWARDING A  
CONTRACT IN THE AMOUNT OF  
\$843,549.00 TO CML SECURITY, LLC TO  
INSTALL NEW SECURITY CAMERAS AND  
VIDEO MANAGEMENT SYSTEM (VMS) AT  
THE LANE COUNTY JAIL, AND  
DELEGATING AUTHORITY TO THE  
COUNTY ADMINISTRATOR TO EXECUTE  
THE CONTRACT.

**WHEREAS**, the majority of existing security cameras and associated video management system are largely outdated and beyond their useful life; and

**WHEREAS**, a reliable and robust video surveillance system is critical for safe operation of the jail - providing a safe and secure facility for both adults in custody (AIC) and all facility personnel; and

**WHEREAS**, the funding for replacing the security cameras and the video management system is provided under the Capital Improvement fund to be reimbursed by allocated American Rescue Plan Act (ARPA) funds; and

**WHEREAS**, the Department Manager has reviewed and approved this project and its funding source;

**NOW, THEREFORE**, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. The Lane County Adult Corrections Video Surveillance Management System (VSMS) Project is approved for funding and construction.
2. The County Administrator is granted authority to execute all contracts relative to this project.

**ADOPTED** this 11th day of April, 2023.

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Pat Farr, Chair  
Lane County Board of Commissioners

Lane County Adult Corrections - Video Surveillance Management System Project

Bid Documents Posting Date: January 4, 2023

Bid Due Date/Time: February 16, 2023 @ 2:00 PM Local Time

Bid Opening Location: Project Manager's Desk (Electronic Bids)

1st Tier Subcontractor Disclosure Due Date/Time: February 16, 2023 @ 4:00 PM Local Time

| NAME OF BIDDER    | ATTENDED MANDATORY<br>PRE-BID CONFERENCE | CONTRACTOR REGISTRATION<br>NUMBER INDICATED | ACKNOWLEDGEMENT OF<br>ADDENDUM 1 | ACKNOWLEDGEMENT OF<br>ADDENDUM 2 | ACKNOWLEDGEMENT OF<br>ADDENDUM 3 | ACKNOWLEDGEMENT OF<br>ADDENDUM 4 | BID FORM RECEIVED | BIDDER STATEMENTS AND<br>CERTIFICATIONS FORM RECEIVED | BID SECURITY - 10% | 1ST TIER SUBCONTRACTOR<br>DISCLOSURE RECEIVED | BASE BID    | ADD ALT #1<br>system<br>expansion<br>on RAID6 to<br>be upsized<br>by 20%<br>beyond base<br>storage | ADD ALT #2<br>provide 5%<br>spare<br>inventories | ADD ALT #3<br>software /<br>firmware<br>manuf.<br>extended<br>support | ADD ALT #4<br>5-yr.<br>extended<br>system<br>maint.<br>Agreement | ADD ALT #5<br>provide on-<br>board mics | ADD ALT #6<br>replace<br>existing PTZ<br>cams<br>w/new PTZ<br>cams | ADD ALT #7<br>Replace<br>exist. digital<br>w/new<br>digital to<br>meet VMS<br>interface<br>req's. | TOTAL OF ALL<br>ADD<br>ALTERNATES<br>ONLY | TOTAL OF BASE<br>BID PLUS ALL ADD<br>ALTERNATES 1-7 |
|-------------------|------------------------------------------|---------------------------------------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|-------------------|-------------------------------------------------------|--------------------|-----------------------------------------------|-------------|----------------------------------------------------------------------------------------------------|--------------------------------------------------|-----------------------------------------------------------------------|------------------------------------------------------------------|-----------------------------------------|--------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|-------------------------------------------|-----------------------------------------------------|
| CML Security, LLC | X                                        | X                                           | X                                | X                                | X                                | X                                | X                 | X                                                     | X                  | X                                             | \$559,276   | Incl. in base<br>bid                                                                               | \$13,086                                         | \$16,979                                                              | \$29,837                                                         | \$98,489                                | \$101,187                                                          | \$24,695                                                                                          | \$284,273                                 | \$843,549                                           |
| CTG               | X                                        | X                                           | X                                | X                                | X                                | X                                | X                 | X                                                     | X                  | X                                             | \$1,386,493 | Incl. in base<br>bid                                                                               | \$20,235                                         | \$18,100                                                              | \$24,678                                                         | \$184,366                               | Incl. in base<br>bid                                               | Incl. in base<br>bid                                                                              | \$247,379                                 | \$1,633,872                                         |
| Siemens           | X                                        | X                                           | X                                | X                                | X                                | X                                | X                 | X                                                     | No                 | X                                             | \$819,167   | \$37,864                                                                                           | \$93,278                                         | \$59,255                                                              | TBD                                                              | Incl. in base<br>bid                    | Incl. in base<br>bid                                               | Incl. in base<br>bid                                                                              | \$190,397                                 | \$1,009,564                                         |
|                   |                                          |                                             |                                  |                                  |                                  |                                  |                   |                                                       |                    |                                               |             |                                                                                                    |                                                  |                                                                       |                                                                  |                                         |                                                                    |                                                                                                   |                                           |                                                     |
|                   |                                          |                                             |                                  |                                  |                                  |                                  |                   |                                                       |                    |                                               |             |                                                                                                    |                                                  |                                                                       |                                                                  |                                         |                                                                    |                                                                                                   |                                           |                                                     |

Bids Received/Opened by: David Ward  
Title: Project Manager