AGENDA CONSENT CALENDAR MEMO

Memorandum Date: April 7, 2023

Order Date: April 25, 2023

TO: Board of County Commissioners

DEPARTMENT: Lane County Public Works

PRESENTED BY: Dan Hurley, Public Works Director

AGENDA ITEM TITLE: ORDER / In the Matter of Approving Three Public Works Contracts and Amendments and Delegating Authority to the County Administrator to Execute the Approved Contracts and Amendments for Lane Council of Governments, Revenue in the amount of $50,000.00; PacWest Machinery LLC., Expense in the amount of $344,850.00; RiverBend Construction, Inc., Expense in the amount $510,482.00.

I. MOTION

That the contract listed in Exhibit A – April 25, 2023 is approved and the County Administrator is delegated authority to execute the approved contracts and amendments.

II. DISCUSSION

A. Background Analysis

Under Lane Manual sections 20.610, 20.650, 20.660, and 20.665, the County Administrator's authority to execute amendments to contracts is limited to 50% of the original contract amount, unless an exception applies. The proposed contract described in the attached Exhibit A requires delegation of additional authority to the County Administrator for execution.

The attached contracts and amendments have been submitted by Public Works based upon information submitted by the identified Public Works divisions. To submit such contracts, grants, and amendments, the Department must describe how the agreements meet the criteria for consideration on the consent agenda, generally those related to:

- Intergovernmental Agreements (IGA) that continue an existing long-term relationship with another public entity, for substantially the same subject matter, whether as a new or extended contract,
- Extensions of existing contracts or subcontracts for not more than one year, when renewal is provided for in the terms of the original contract, and
- Delegating contract signature authority to the County Administrator for contracts funded by grants or State programs.

B. Health Implications

Details regarding the health implications and impacted areas of specific contracts and amendments is specified under contract described in Exhibit A.

C. Alternative Options

a. Approve the contracts and amendments listed in Exhibit A and delegate authority to the County Administrator to execute the contracts and amendments.

b. Do not approve the contract.

III. RECOMMENDATION

Lane County Public Works recommends Option #1 – Approve the contracts and amendments listed in Exhibit A and delegate authority to the County Administrator to sign the contracts and amendments.

IV. ATTACHMENTS

Board Order
Exhibit A – April 25, 2023 Contracts and Amendments List

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 23-04-25-06

In the Matter of Approving Three Public Works Contracts and Amendments and Delegating Authority to the County Administrator to Execute the Approved Contracts and Amendments for Lane Council of Governments, Revenue in the amount of $50,000.00; PacWest Machinery LLC., Expense in the amount of $344,850.00; RiverBend Construction, Inc., Expense in the amount of $510,482.00.

WHEREAS, Lane Manual Chapter 20 sets forth the County's policies regarding award, acceptance, and amendment of grants and contracts; and

WHEREAS, all of the contracts or grants listed below have been accepted or award in accordance with the requirements of the Lane Manual, including the requirements for competitive selection; and

WHEREAS, all the projects and services covered by the contracts, amendments, and grants listed below are routine to the implementation of current County programs and services or have been previously discussed or approved by the Board; and

WHEREAS, these contracts, amendments, and grants exceed the County Administrator's authority to execute granted in Lane Manual sections 20.650 to 20.665,

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. That the contract listed in Exhibit A – April 25, 2023 is approved and the County Administrator is delegated authority to sign the approved contract.

ADOPTED this 25th day of April, 2023.

Pat Farr, Chair
Lane County Board of Commissioners

EXHIBIT A – April 25, 2023 List of Contracts, Grants and Amendments

PUBLIC WORKS

Original contract title	**Lane County Fleet Services provided to Lane Council of Governments (LCOG)**
Contractor/other party	Lane Council of Governments (LCOG)
New or amendment	Amendment #3; Key Id #55539-3 / PW20062901
Description	Lane County Fleet Services to provide mechanical repairs and preventative maintenance to LCOG's vehicles.
Amount	Increase by $50,000.00 for a gross total of $200,000.00.
Expense or revenue	Revenue
Term of agreement	Increase term by three-years – good through June 30th, 2026.
Previous board orders	N/A
Implications for policy	None
Board goals	Strategic Priority #4 (C)(D); Invest in our employees who are the backbone of our organization health so that employees can thrive and residents can experience a more effective government.
Health implications	None

Original contract title	**One (1), New Unused, 2023 Tymco Model 600 Street Sweeper for Roads Division Operations**
Contractor/other party	PacWest Machinery
New or amendment	New
Description	Tymco 600 Sweeper w/ 2023 Peterbilt 220 chassis
Amount	$344,850.00
Expense or revenue	Expense
Term of agreement	Current date – Ends with successful procurement of equipment procured meeting County's specifications.
Previous board orders	None
Implications for policy	No implications; procurement meets all LM20 purchasing policy by way of cooperative purchasing exemption. Specific contract via Sourcewell agreement/membership 122017-TYM. Sufficient funds have been budgeted for this procurement by the Roads Division.
Board goals	This Sweeper will provide field service capabilities to improve efficiency of operations for road maintenance and replace aging equipment at end of useful life. The purchase will support the Board's Strategic Priorities of "Vibrant Communities: Invest in Lane County residents by fostering engaged communities with affordable housing options, equitable opportunities, economic vitality and a healthy environment" and "Robust Infrastructure: to maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment of life, and local economic success."
Health implications	None

Original contract title	**Prairie Road Paving-Link Road to Meadowview Road**
Contractor/other party	RiverBend Construction, Inc.
New or amendment	New
Description	RiverBend Construction to provide asphalt concrete paving on Prairie Road from Link Road to Meadowview Road; Expense NTE $510,482.00; term is upon execution through 6/30/2023.
Amount	$510,482.00
Expense or revenue	Expense
Term of agreement	Upon Execution through termination date of 6/30/2023
Previous board orders	None
Implications for policy	None
Board goals	Maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment for life, and local economic success.
Health implications	None

End of Exhibit A