AGENDA CONSENT CALENDAR MEMO

Memorandum Date: June 9, 2023

Order Date: June 27, 2023

TO: Board of County Commissioners

DEPARTMENT: Lane County Public Works

PRESENTED BY: Dan Hurley, Public Works Director

AGENDA ITEM TITLE: ORDER / In the Matter of Approving Two Public Works Contracts and Amendments and Delegating Authority to the County Administrator to Execute the Approved Contracts and Amendments for BRING Recycling, Expense in the amount of $355,500.00; BRING Recycling, Expense in the amount of $360,000.00.

I. MOTION

That the contract listed in Exhibit A – June 27, 2023 is approved and the County Administrator is delegated authority to execute the approved contracts and amendments.

II. DISCUSSION

A. Background Analysis

Under Lane Manual sections 20.610, 20.650, 20.660, and 20.665, the County Administrator's authority to execute amendments to contracts is limited to 50% of the original contract amount, unless an exception applies. The proposed contract described in the attached Exhibit A requires delegation of additional authority to the County Administrator for execution.

The attached contracts and amendments have been submitted by Public Works based upon information submitted by the identified Public Works divisions. To submit such contracts, grants, and amendments, the Department must describe how the agreements meet the criteria for consideration on the consent agenda, generally those related to:

- Intergovernmental Agreements (IGA) that continue an existing long-term relationship with another public entity, for substantially the same subject matter, whether as a new or extended contract,

- Extensions of existing contracts or subcontracts for not more than one year, when renewal is provided for in the terms of the original contract, and
- Delegating contract signature authority to the County Administrator for contracts funded by grants or State programs.

B. Health Implications

Details regarding the health implications and impacted areas of specific contracts and amendments is specified under contract described in Exhibit A.

C. Alternative Options

a. Approve the contracts and amendments listed in Exhibit A and delegate authority to the County Administrator to execute the contracts and amendments.

b. Do not approve the contract.

III. RECOMMENDATION

Lane County Public Works recommends Option #1 – Approve the contracts and amendments listed in Exhibit A and delegate authority to the County Administrator to sign the contracts and amendments.

IV. ATTACHMENTS

Board Order
Exhibit A – June 27, 2023 Contracts and Amendments List

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 23-06-27-07

In the Matter of Approving Two Public Works Contracts and Amendments and Delegating Authority to the County Administrator to Execute the Approved Contracts and Amendments for BRING Recycling, Expense in the amount of $355,500.00; BRING Recycling, Expense in the amount of $360,000.00.

WHEREAS, Lane Manual Chapter 20 sets forth the County's policies regarding award, acceptance, and amendment of grants and contracts; and

WHEREAS, all of the contracts or grants listed below have been accepted or award in accordance with the requirements of the Lane Manual, including the requirements for competitive selection; and

WHEREAS, all the projects and services covered by the contracts, amendments, and grants listed below are routine to the implementation of current County programs and services or have been previously discussed or approved by the Board; and

WHEREAS, these contracts, amendments, and grants exceed the County Administrator's authority to execute granted in Lane Manual sections 20.650 to 20.665,

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. That the contract listed in Exhibit A – June 27, 2023 is approved and the County Administrator is delegated authority to sign the approved contract.

ADOPTED this 27th day of June, 2023.

Pat Farr, Chair
Lane County Board of Commissioners

EXHIBIT A – June 27, 2023 List of Contracts, Grants and Amendments

PUBLIC WORKS

Original contract title	**Waste Reduction Education & Technical Assistance to Schools in Lane County**
Contractor/other party	BRING Recycling
New or amendment	New
Description	Contractor will work with Lane County Waste Management to implement school outreach programs that emphasize waste reduction, composting, and recycling awareness to elementary, middle and high schools students and teaching staff in Lane County. This work supports the County's Solid Waste Management Plan and achieves compliance with state Opportunity to Recycle laws prescribed by the Oregon Department of Environmental Quality (DEQ).
Amount	$355,500.00
Expense or revenue	Expense
Term of agreement	July 1, 2023 through June 30, 2026
Previous board orders	BO #20-06-02-03, 21-05-04-03, and 22-07-12-06 (prior contracts with vendor)
Implications for policy	None
Board goals	Vibrant Communities: Invest in Lane County residents by fostering engaged communities with affordable housing options, equitable opportunities, economic vitality and a healthy environment. This work directly supports the recovery rate goals.
Health implications	None

Original contract title	**Lane County Commercial Sector Education & Outreach**
Contractor/other party	BRING Recycling
New or amendment	New
Description	The contractor will increase recycling and waste prevention activities – particularly organics and construction and demolition (C&D) debris – to reclaim valuable resources from the waste stream and elicit long-term behavior change in the commercial sector. The education and outreach program will have three primary objectives: reduce the disposal of materials with value, with a particular focus on organics and C&D; increase business recycling and waste prevention activities; and build a receptive market for commercial sector recovery by recognizing and highlighting businesses that improve their recycling/waste reduction performance. This work supports the County's Solid Waste Management Plan and achieves compliance with state Opportunity to Recycle laws prescribed by the Oregon Department of Environmental Quality (DEQ).
Amount:	$360,000.00 - initial estimated cost
Expense or revenue	Expense
Term of agreement	Three-years (07/01/2023 – 06/30/2026); with option for an additional two years.
Previous board orders	Prior contracts with vendor; BO #20-07-21-01
Implications for policy	None
Board goals	Vibrant Communities: Invest in Lane County residents by fostering engaged communities with affordable housing options, equitable opportunities, economic vitality and a healthy environment. This work directly supports the recovery rate goals.
Health implications	None

End of Exhibit A