



FORMAT FOR AGENDA COVER MEMO

Memorandum Date: June 28, 2023

Order Date: July 11, 2023

TO: Board of County Commissioners

DEPARTMENT: Sheriff's Office

PRESENTED BY: Debby Haller, Finance Manger

AGENDA ITEM TITLE: ORDER/IN THE MATTER OF DECLARING A SOLE SOURCE DETERMINATION FOR MOTOROLA SOLUTIONS FOR THE RADIO SITE PROJECT APPROVED ON ORDER 23-06-27-10 AND DELEGATING AUTHORITY TO THE COUNTY ADMINISTRATOR TO SIGN THE DETERMINATION

I. MOTION

Move approval of a Sole Source Determination for Motorola Solutions for the radio site project approved on Order 23-06-27-10 and delegate authority to the County Administrator to sign the Determination.

II. AGENDA ITEM SUMMARY

The Sheriff's Office, in partnership with Lane Regional Interoperability Group (LRIG), presented Order 23-06-27-10 to the Board of Commissioners on June 27, 2023. This order details a project to add two radio sites to the LRIG network and move equipment from a third site to a new location.

The sites being added to the radio network are connected to the Motorola network core. For this reason, it is necessary for these sites to be compatible with the rest of the radio network.

Radio site equipment is proprietary, and Motorola is the only vendor of Motorola radio site equipment compatible with Motorola radio systems.

III. BACKGROUND/IMPLICATIONS OF ACTION

A. Board Action and Other History

The Board approved Order 23-06-27-10 to add the radio sites at the June 27, 2023 meeting. The presentation did not include information as to how the vendor was selected as per the requirements of Lane Manual 20.300.200.

B. Policy Issues

Lane Manual 20.200.120(B) sets forth the process for awarding a contract without competitive selection.

C. Financial and/or Resource Considerations

None

D. Health Implications

None

E. Analysis

The Sheriff's Office posted a Sole Source Justification Form on the Lane County Bid page for the required seven-day period to identify and notify any potential offerors regarding the intended purchase. The posting period for this notice expired on June 23, 2023 and the County did not receive any responses.

F. Alternatives/Options

1. Approve the Sole Source Determination and contract with Motorola for the radio project.
2. Do not approve the Sole Source Determination and direct staff to hold a formal bid process.

IV. RECOMMENDATION

Staff recommends Option 1 due to the proprietary nature of the purchase.

V. ATTACHMENTS

Board Order

Sole Source Determination

Approved Board Order 23-06-27-10

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 23-07-11-04

In the Matter of DECLARING A SOLE
SOURCE DETERMINATION FOR
MOTOROLA SOLUTIONS FOR THE RADIO
SITE PROJECT APPROVED ON ORDER
23-06-27-10 AND DELEGATING
AUTHORITY TO THE COUNTY
ADMINISTRATOR TO SIGN THE
DETERMINATION

WHEREAS, the Board of Commissioners approved Order 23-06-27-10 to contract with Motorola Solutions to add two radio sites to the Lane Regional Interoperability Group (LRIG) radio network and move existing equipment from one site to another; and

WHEREAS, Lane Manual 20.200.120(B) sets forth the process for awarding a contract without a competitive process; and

WHEREAS, Lane County posted notice of a Sole Source Justification online and did not receive any responses.

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. Declare a Sole Source Determination for Motorola Solutions for the project approved on Order 23-06-27-10.
2. Delegate authority to the County Administrator to sign the Determination.

ADOPTED this 11th day of July, 2022.

Pat Farr, Chair
Lane County Board of Commissioners



SOLE SOURCE JUSTIFICATION FORM

Commodity: UHF Trunked Radio Sites (2)
Vendor: Motorola Solutions, INC.
Purchase Amount: \$2,322,606
Requestor Name: Carl Wilkerson **Title:** Chief Deputy
Department: Lane County Sheriff's Office
Date of Request: June 13, 2023

EXEMPTION: Pursuant LM 20.200.120(B) the County may award a contract for goods or services without competitive selection when there is only one source for goods or services, or a class of goods or services of the quality required by the County, providing that:

1. The County makes a reasonable effort to identify and notify any potential offerors regarding the intended purchase or project.
2. The sole source determination is based on written findings pursuant to ORS 279B.075(2):
 - a. That the efficient utilization of existing goods requires acquisition of compatible goods or services;
 - b. That the goods or services are required for the exchange of software or data with other public or private agencies and are available from only one source;
 - c. That the goods or services are for use in a pilot or an experimental project; or
 - d. Other findings that support that the conclusion that the goods or services are available from only one source.
3. If a formal solicitation had been required if not for the sole source designation, a public notice of the County's determination that the goods or services are available from only one source must be published and a seven day protest period must be allowed pursuant LM 20.200.120(B)(2)(c).

FINDINGS: The sites being added to the radio network are connected to the Motorola network core. It is necessary for these radio sites to be compatible with the rest of the radio network. Radio site equipment is proprietary, and Motorola is the only vendor of Motorola radio site equipment compatible with Motorola radio systems.

The efficient utilization of existing goods requires the acquisition of a compatible combiner, pursuant to Section 2(a) as stated above.

APPROVAL: In accordance with County's delegated authority and pursuant LM 20.200.120(B) this procurement is designated a Sole Source and is exempt from competitive selection.

Name: _____ Title: _____

Signature: _____ Date: _____

Sole Source Determination expiration: _____



LANE COUNTY OPERATIONS / FINANCIAL SERVICES

June 16, 2023

NOTICE OF INTENT TO PURCHASE VIA SOLE SOURCE CONTRACT

Pursuant to Lane County Contracting Policy 20.200.120(B) and ORS 279B.075, Lane County intends to purchase the following item(s) as a Sole Source Procurement.

Item	Price	Supplier
UHF Trunked Radio Sites (2)	\$2,322,606	Motorola Solutions INC.

Any other Supplier who can supply this product may notify the Lane County Procurement Office in writing by 5:00 PM, June 23, 2023. Notifications shall be addressed as follows:

Shawn Hubbell, Procurement Manager
Response to Cooperative Procurement Notification
shawn.hubbell@lanecountyor.gov

If no qualified Supplier submits a notification within this time period, the County shall proceed with a Sole Source purchase as stated above.

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 23-06-27-10

In the Matter of ENTERING INTO A
CONTRACT WITH MOTOROLA
SOLUTIONS IN THE AMOUNT OF
\$2,322,606 FOR RADIO SITE EQUIPMENT
INSTALLATION AND DELEGATING
AUTHORITY TO THE COUNTY
ADMINISTRATOR TO EXECUTE THE
CONTRACT

WHEREAS, the Sheriff's Office (LCSO) was awarded funding through HB5202 to enhance communications within Lane County; and

WHEREAS, the LCSO is a partner in the Lane Regional Interoperability Group (LRIG) and has agreed to provide grant funding to construct communication sites at Prairie and Dead Mountains and to move existing equipment from Herman Peak to a site in Mapleton; and

WHEREAS, LRIG has approval from members to include additional maintenance costs in the 10-year Motorola Service Level Agreement; and

WHEREAS, the Board of County Commissioners approves all contracts in excess of \$150,000 and three years in length as defined in Lane Manual Chapter 20.

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. Approve a contract with Motorola Solutions in the amount of \$2,322,606 for installation and ongoing maintenance of radio site equipment.
2. Delegate authority to the County Administrator to execute the contract.

ADOPTED this 27th day of June, 2023.



Pat Farr, Chair
Lane County Board of Commissioners