



AGENDA COVER MEMO

Memorandum Date: July 13, 2023

Agenda Date: July 18, 2023

TO: Board of County Commissioners

DEPARTMENT: County Administration

PRESENTED BY: Morgan Munro, Charter Review Committee Chair
Jenna Cusimano, Community & Economic Development
Management Analyst

AGENDA ITEM TITLE: ORDER/ In the Matter of Appointing One At-Large Member to Fill
a Lane County Charter Review Committee Vacancy

I. MOTION

Move to adopt the Board Order confirming the appointment for one at-large member to the Charter Review Committee.

II. AGENDA ITEM SUMMARY

The Board is being asked to appoint one at-large member to the Charter Review Committee filling the vacancy following former member Kevin Cronin's resignation.

III. BACKGROUND/IMPLICATIONS OF ACTION

A. Board Action and Other History

A 1958 amendment to the Oregon Constitution reserved Oregon county voters the right to adopt charters prescribing how their county governments should be organized, what powers they should have, and what procedure they should follow in administering county affairs. The Home Rule Charter for Lane County was approved by voters in 1962.

In 2010, Lane County voters approved an amendment to the Charter directing the Board of Commissioners to convene a Charter Review Committee (CRC) for the purpose of reviewing and recommending changes or updates to the existing charter every ten years beginning in 2010.

In July 2022, the Board directed staff to begin the process of convening a Charter Review Committee and appointed the initial five members on October 11, 2022.

County Counsel reviewed the CRC process as outlined in the Lane County Charter. Counsel confirmed that to remain in compliance, the CRC should complete their work within one year following their initial appointment, October 11, 2023.

The five appointed committee members met November 2, 2022 to select two of the eligible applicants to nominate to the Board to fill the at-large positions. The appointed members identified three top contenders to fill the positions: Sarai Johnson, Sean Shivers, and Kevin Cronin. Ultimately, they nominated Sarai Johnson and Kevin Cronin who were appointed by the Board as a whole on December 6, 2022.

On July 10, 2023, at-large committee member Kevin Cronin submitted his resignation from the CRC for personal reasons and expressed his support for the committee's ongoing work. Per the CRC bylaws, vacancies may occur because of death, illness, resignation or other reasons. When such a situation occurs, the Committee shall notify the County Administrator, who will then request that the Board of County Commissioners declare a vacancy and appoint a replacement.

At the July 11, 2023 Board meeting, commissioners approved the committee moving forward with filling the vacancy. At their July 13, 2023 CRC meeting, the five committee members present of the six remaining committee members opted to have the commissioners fill the vacancy at their next Board meeting by appointing a member from the outstanding applicants from the initial recruitment. Several committee members affirmed their support for Sean Shivers filling the vacant position based on previous discussions at the November 2, 2022 CRC meeting.

B. Policy Issues

According to the Lane County Charter, a Charter Review Committee is to be convened every 10 years for the purpose of reviewing and recommending changes. Per County Counsel's guidance, the committee has one year following their initial appointment to submit their recommendations to the Board. It is up to the Board to determine which, if any, of the recommended changes to the charter shall be referred to Lane County voters for approval.

C. Board Goals

The Charter serves as the foundational guide for Lane County's administration, powers, elections, personnel, finances and spending. As such, the recommendations resulting from the CRC have the ability to impact all four of the Board's strategic priorities of a (1) Safe, Healthy County, (2) Vibrant Communities, (3) Robust Infrastructure, and (4) Our People & Partnerships. The work of the CRC will most directly connect to the equity and civic engagement components of Vibrant Communities.

D. Financial and/or Resource Considerations

There are no significant direct financial and/or resource considerations at this time.

E. Health Implications

There are no significant direct health implications at this time.

F. Analysis

Filling the vacancy of this at-large position of the CRC as outlined above is in alignment with the Board-approved committee bylaws.

G. Alternatives/Options

The Board has the following options:

1. Adopt the Board Order appointing an at-large citizen member to fill the vacancy on the Charter Review Committee from the outstanding pool of applicants from the initial recruitment.
2. Decline to adopt the Board Order and provide staff with further direction.

IV. RECOMMENDATION

None.

V. TIMING/IMPLEMENTATION

Should the Board Order be approved, the first CRC meeting for the newly appointed member is scheduled for July 28th as noted on the committee's calendar.

VI. FOLLOW-UP

The CRC will provide their final recommendations to the Board by October 11, 2023.

VII. ATTACHMENTS

A. Charter Review Committee Applications

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 23-07-18-01

IN THE MATTER OF APPOINTING _____ AS
AN AT-LARGE MEMBER TO FILL A LANE
COUNTY CHARTER REVIEW
COMMITTEE VACANCY

WHEREAS, the Board of Commissioners referred a measure to the May 18, 2010 primary election establishing a Charter Review Committee to be convened every 10 years, which was approved by a majority of Lane County voters; and

WHEREAS, the Lane County Charter Section 35 outlines the appointment process to fill the Charter Review Committee; and

WHEREAS, the Board of Commissioners asked staff on July 19, 2022, to proceed in conducting a Charter Review Committee recruitment effort; and

WHEREAS, the Charter Review Committee application process produced twelve applications that were reviewed by Lane County staff and disseminated to Commissioners for review and selection; and

WHEREAS, the five commissioner appointees appointed on October 11, 2022 were charged with selecting two additional at-large members to complete the seven member Charter Review Committee; and

WHEREAS, the five commissioner appointees reviewed the eligible applications and came to a consensus on their two at-large member nominations who were appointed by the Board as a whole on December 6, 2022; and

WHEREAS, one at-large member submitted their resignation from the Charter Review Committee on July 10, 2023; and

WHEREAS, at their July 11, 2023 meeting the Board of Commissioners approved the committee moving forward with filling the vacancy as outlined in their bylaws; and

WHEREAS, the Board of Commissioners had the opportunity to review the outstanding eligible applications from the initial recruitment; and

WHEREAS, this matter having been fully considered by the Lane County Board of County Commissioners.

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** that the public record reflect that the following individual is appointed to the Lane County Charter Review Committee for the term indicated:

At-Large Member

Term Expiration
October 11, 2024

ADOPTED this 18th day of July, 2023.

Pat Farr, Chair
Lane County Board of Commissioners



Lane County Charter Review Committee (CRC) Application Form

In 2010, Lane County voters approved an amendment to the Charter directing the Board of Commissioners to convene a Charter Review Committee (CRC) for the purpose of reviewing and recommending changes or updates to the existing charter every ten years. The CRC is comprised of seven members. Each Commissioner appoints one member to the CRC, and those appointees nominate additional individuals to fill two at large positions to be appointed by the Board.

If interested in applying for the CRC, please submit this Application Form (page 1), answer the Applicant Questions (page 2-3), and submit the Conflict of Interest Statement (page 4) and Certification Form. Names, addresses and other identifying information will be redacted in order for the Commissioners and appointees to select committee members in an unbiased process.

Applicant Information

Name: Andrew L Kalloch
First Middle Initial Last

Preferred Name: Andrew Kalloch Pronouns: he/him

[Redacted] Eugene 97403
City Zip

[Redacted]

Current Occupation: Global Public Policy, Airbnb, Inc.

[Redacted]

Note: Information in this section consisting of home addresses and phone numbers may be exempt from disclosure per ORS 192.502(3).

- How long have you lived in Lane County? 2 Years 3 Months
- Are you a registered voter in Lane County? ☐ No ☒ Yes
- Do you reside in an urban or rural area of Lane County?..... ☒ Urban ☐ Rural
- Please identify what area of Lane County you live in (i.e. district, nearest city, major intersections, etc.)
South Eugene, Fairmount neighborhood
- Have you participated in a Lane County committee/board before? ☒ No ☐ Yes
If yes, please explain _____
- Have you ever worked for Lane County Government? ☒ No ☐ Yes
- Are you able to attend daytime meetings? ☐ No ☐ Yes ☒ It depends on day/time
- Are you able to attend evening meetings? ☐ No ☒ Yes ☐ It depends on day/time

Applicant Questions

- 1) Please describe your interest in serving on the Charter Review Committee.

As a constitutional lawyer and a member of various boards/commissions, I understand the critical importance of an “operating system” for institutional integrity and success. The challenges confronting Lane County today require a government that is responsive to the diverse needs of its residents. The decennial charter review is a unique opportunity to ensure that the framework of government rises to this challenge and that the people who give the charter its power have the opportunity to provide meaningful feedback and ideas about how to improve it for the next decade and beyond. I’m excited to be part of that process.

- 2) What lived experience, skills or knowledge would you be bringing to this committee?

My education and work (as an ACLU staff attorney) focused on the US Constitution and the intended and unintended consequences of its various provisions. In addition, I advised my former boss (the NYC Comptroller) about various charter revision proposals (eventually resulting in a report that included dozens of ideas for reform). As co-chair/founding member of the Portland Committee on Community-Engaged Policing, I worked with my colleagues to craft our values statement that formed the foundation for the group's work. As President-elect of the Eugene City Club, we are actively engaged in strategic planning to update our mission statement and bylaws to better reflect the changing community around us and better equip this critical civic institution to serve the needs of that community.

- 3) Please include any past or present involvement in relevant committees or community groups.

President-Elect, City Club of Eugene; Board of Governors, City Club of Portland; Co-Chair, Portland Committee on Community-Engaged Policing; Manhattan Community Board 8

- 4) What communities do you consider yourself an advocate for?

- | | |
|---|---|
| ☒ Rural Farming | ☒ People Experiencing Homelessness |
| ☒ Renters | ☒ People Displaced by the Holiday Farm Fire |
| ☒ Hourly wage earners | ☒ People with Limited English Proficiency |
| ☒ Black/African American | ☒ Veterans |
| ☒ Native American | ☒ Seniors |
| ☒ Latino/Latina/Latinx | ☒ Youth |
| ☒ Asian and Pacific Islander | ☒ Community Based Organizations |
| ☒ Immigrant Communities | ☐ Others: _____ |
| ☒ LGBTQIA+ | |
| ☒ People Living with Disabilities | |

Comments: I believe that public servants need to advocate for all communities and that the charter must be a blueprint for a government that is responsive to all of their needs. I have fought for racial & economic justice in non-profit, private, and public sectors, and believe that intentional action is needed to rectify historical inequities.

Lane County strives to have a diverse group of individuals that can serve on our committees and boards. In addition to the above questions, the following questions will be used in order to gain additional insight when selecting applicants. If you are not comfortable sharing this information, you do not have to do that, please leave blank or select, "prefer not to say".

Age:

- | | | |
|--|-----------------------------|---|
| ☐ 18-20 | ☐ 45-54 | ☐ Prefer not to say |
| ☐ 21-34 | ☐ 55-64 | |
| ☒ 35-44 | ☐ 65+ | |

Race/Ethnicity: (You may select more than one, if applicable)

- | | | |
|---|---|---|
| ☐ Black/African-American | ☐ Asian | ☐ Hispanic/Latina(o) |
| ☐ Native American | ☐ Native Hawaiian or Other
Pacific Islander | ☒ Caucasian |
| ☐ Other/ Comments: _____ | | |
| ☐ Prefer not to say | | |

Andrew Kalloch
Signature of Applicant

9/1/2022
Date

Please Return to:

Lane County Administration
ATTN: Jenna Cusimano
Public Service Building
125 East 8th Avenue
Eugene, OR 97401

Please also submit the Conflict of Interest (COI) Statement and Certification Form

**Charter Review Committee (CRC)
Conflict of Interest (COI) Statement and Certification**

Due to the nature of this committee and the direct impact it may have to elected officials here in Lane County, we are asking you to complete COI form. Under Oregon Government Ethics laws, committee members are considered "public officials" (as defined in ORS 244.020(15) as you are acting as "agents" of the Board of Commissioners. This means that you have legal ethical responsibilities under Oregon law. Also, in Oregon, conflicts of interest are considered by households. If you or a member of your household (such as your partner, spouse, or child) has a potential conflict of interest you will need to include them in your disclosure below.

Things to disclose as potential conflicts include interactions with Lane County elected officials such as previous campaign involvement, financial interactions (while they were running for office or in office), long term personal connections, business relationships. A good rule of thumb for disclosing potential conflicts of interest is to include anything that could raise questions if discovered later. If you are chosen to be on this committee, we will provide opportunities for you to disclose any potential and actual conflicts of interest to the committee.

Oregon Government Ethics law identifies and defines two types of conflicts of interest, actual and potential. An actual conflict of interest is defined in [ORS 244.020 \(1\)](#) and a potential conflict of interest is defined as [ORS 244.020 \(13\)](#).

A potential conflict of interest that would likely not rise to the level of an actual conflict of interest would be if you had made a campaign contribution to a county commissioner (or their opponent). This likely doesn't rise to the level of an "actual" conflict per ORS because the contribution was made in the past (ORS is concerned about future financial benefits) and because the contributor was one among many other people (a whole class of people). View the current [Guide for Public Officials](#) for more information and examples.

- ☒ I do not have any potential or actual conflicts of interest. (Please sign below and return with application).
- ☐ I may have a potential or actual conflict of interest (If so, please proceed).

Please state your name and any household member names with any potential or actual conflict(s) of interest:

Please state your actual or potential conflict of interest:

Signature:

Andrew Kalloch

Date: 9/1/2022

The following is to be filled out by the CRC Evaluation Committee.

I hereby certify that:

X ☐ I have read and understand the excerpts of Oregon Revised Statutes provided above;

Select One. Based on the description above and any clarifying details;

☐ An actual conflict of interest does exist. *Explanation:*

☐ A potential conflict of interest does exist. *Explanation:*

X ☒ No actual or potential conflict of interest exists as defined above.

Based on the applicant's stated description listed above, we do not see any conflict of interest at this time

CRC Evaluation Committee Member Signature: _____

Jenna Cusimano

Printed Name: Jenna Cusimano Date 9/9/2022

Staff may submit applicant's statement to the Oregon Government Ethics Commission for a written evaluation.

Lane County Charter Review Committee (CRC) Application Form



In 2010, Lane County voters approved an amendment to the Charter directing the Board of Commissioners to convene a Charter Review Committee (CRC) for the purpose of reviewing and recommending changes or updates to the existing charter every ten years. The CRC is comprised of seven members. Each Commissioner appoints one member to the CRC, and those appointees nominate additional individuals to fill two at large positions to be appointed by the Board.

If interested in applying for the CRC, please submit this Application Form (page 1), answer the Applicant Questions (page 2-3), and submit the Conflict of Interest Statement (page 4) and Certification Form. Names, addresses and other identifying information will be redacted in order for the Commissioners and appointees to select committee members in an unbiased process.

Applicant Information

Name: Dean W Livelybrooks
First Middle Initial Last
Preferred Name: Dean Pronouns: he
Address: [REDACTED] Veneta 97487
Street City Zip
[REDACTED]
Phone: _____
Current Occupation: Physics faculty member (emeritus), UO
[REDACTED]
Email address: _____

Note: Information in this section consisting of home addresses and phone numbers may be exempt from disclosure per ORS 192.502(3).

- How long have you lived in Lane County? 25 Years 11 Months
- Are you a registered voter in Lane County? ☐ No ☒ Yes
- Do you reside in an urban or rural area of Lane County?..... ☐ Urban ☒ Rural
- Please identify what area of Lane County you live in (i.e. district, nearest city, major intersections, etc.)
I live in an rural area (checkbox not working) near Crow.
- Have you participated in a Lane County committee/board before? ☒ No ☐ Yes
If yes, please explain _____
- Have you ever worked for Lane County Government? ☒ No ☐ Yes
- Are you able to attend daytime meetings? ☐ No ☐ Yes ☒ It depends on day/time
- Are you able to attend evening meetings? ☐ No ☒ Yes ☐ It depends on day/time

Applicant Questions

1) Please describe your interest in serving on the Charter Review Committee.

Answering bullet questions above with non-functioning check boxes. I have not participated in a Lane County committee/board before, I've never worked for Lane County government, I can attend most evenings and some days (still teach at UO). I was a member of the Crow-Applegate-Lorane school board for 24 years, including 9 years as chair. I see well-crafted policies as a way to provide better governance, and view the Charter as the guiding document under which said policies are developed.

2) What lived experience, skills or knowledge would you be bringing to this committee?

I'm a bit of a jack of all trades, having past experience doing construction, planning (see next), electronics, etc. As a working geophysicist, I've had to plan extensive field work and sea cruise campaigns designed to get data that are then analyzed to, for example, understand the roles of fluids subducted with the Juan de Luca plate below western Oregon (and south, north). I would describe myself as open-minded, politically centrist, and reasonably good at analysis and planning.

3) Please include any past or present involvement in relevant committees or community groups.

I recently retired as Associate Department Head of the UO Physics department, and developed policies there to help improve our governance structure. I've also served as a member and chair of the UO Campus Planning Committee that makes recommendations to the President regarding development projects on campus. During

4) What communities do you consider yourself an advocate for?

☒ Rural Farming

☐ Renters

☐ Hourly wage earners

☒ Black/African American

☒ Native American

☒ Latino/Latina/Latinx

☒ Asian and Pacific Islander

☒ Immigrant Communities

☐ LGBTQIA+

☐ People Living with Disabilities

☐ People Experiencing Homelessness

☐ People Displaced by the Holiday Farm Fire

☐ People with Limited English Proficiency

☐ Veterans

☒ Seniors

☒ Youth

☒ Community Based Organizations

☐ Others: _____

~~I don't understand why I can't click on the check boxes above.~~ So, I
Comments: would likely advocate for rural farming, Black/African/Native/Latino/
Asian & PI communities, seniors, youth and CBOs. I have
extensive National Science Foundation grant experience (~\$12M
total) developing and running projects that seek to encourage low-

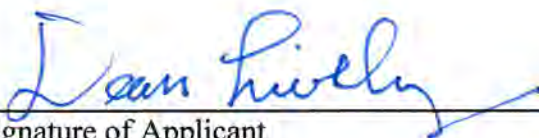
Lane County strives to have a diverse group of individuals that can serve on our committees and boards. In addition to the above questions, the following questions will be used in order to gain additional insight when selecting applicants. If you are not comfortable sharing this information, you do not have to do that, please leave blank or select, "prefer not to say".

Age:

- | | | |
|--------------------------------|---|--|
| ☐ 18-20 | ☐ 45-54 | ☐ Prefer not to say |
| ☐ 21-34 | ☐ 55-64 | |
| ☐ 35-44 | ☒ 65+ | |

Race/Ethnicity: (You may select more than one, if applicable)

- | | | |
|---|---|---|
| ☐ Black/African-American | ☐ Asian | ☐ Hispanic/Latina(o) |
| ☐ Native American | ☐ Native Hawaiian or Other
Pacific Islander | ☒ Caucasian |
| ☐ Other/ Comments: _____ | | |
| ☐ Prefer not to say | | |



Signature of Applicant

8-17-22

Date

Please Return to:

Lane County Administration
ATTN: Jenna Cusimano
Public Service Building
125 East 8th Avenue
Eugene, OR 97401

Please also submit the Conflict of Interest (COI) Statement and Certification Form

**Charter Review Committee (CRC)
Conflict of Interest (COI) Statement and Certification**

Due to the nature of this committee and the direct impact it may have to elected officials here in Lane County, we are asking you to complete COI form. Under Oregon Government Ethics laws, committee members are considered "public officials" (as defined in ORS 244.020(15) as you are acting as "agents" of the Board of Commissioners. This means that you have legal ethical responsibilities under Oregon law. Also, in Oregon, conflicts of interest are considered by households. If you or a member of your household (such as your partner, spouse, or child) has a potential conflict of interest you will need to include them in your disclosure below.

Things to disclose as potential conflicts include interactions with Lane County elected officials such as previous campaign involvement, financial interactions (while they were running for office or in office), long term personal connections, business relationships. A good rule of thumb for disclosing potential conflicts of interest is to include anything that could raise questions if discovered later. If you are chosen to be on this committee, we will provide opportunities for you to disclose any potential and actual conflicts of interest to the committee.

Oregon Government Ethics law identifies and defines two types of conflicts of interest, actual and potential. An actual conflict of interest is defined in [ORS 244.020 \(1\)](#) and a potential conflict of interest is defined as [ORS 244.020 \(13\)](#).

A potential conflict of interest that would likely not rise to the level of an actual conflict of interest would be if you had made a campaign contribution to a county commissioner (or their opponent). This likely doesn't rise to the level of an "actual" conflict per ORS because the contribution was made in the past (ORS is concerned about future financial benefits) and because the contributor was one among many other people (a whole class of people). View the current [Guide for Public Officials](#) for more information and examples.

☒ I do not have any potential or actual conflicts of interest. (Please sign below and return with application).

☐ I may have a potential or actual conflict of interest (If so, please proceed).

Please state your name and any household member names with any potential or actual conflict(s) of interest: **Answering bullet questions above with non-functioning check boxes. I have not**

Please state your actual or potential conflict of interest:

Signature:

Dean Harkin

Date:

8-17-22

I don't understand why I can't click on the check boxes above.
So, I would likely advocate for rural farming, Black/African/
Native/Latino/Asian & PI communities, seniors, youth and
CRC's. I have extensive regional, national, and international
experience (~\$12M total) developing and running projects that

The following is to be filled out by the CRC Evaluation Committee.

I hereby certify that:

☒ I have read and understand the excerpts of Oregon Revised Statutes provided above;

Select One. Based on the description above and any clarifying details;

☐ An actual conflict of interest does exist. *Explanation:*

☐ A potential conflict of interest does exist. *Explanation:*

☒ No actual or potential conflict of interest exists as defined above.

Based on the applicant's stated description listed above, we do not see any conflict of interest at this time.

CRC Evaluation Committee Member Signature: Jenna Cusimano

Printed Name: Jenna Cusimano Date 9/9/2022

Staff may submit applicant's statement to the Oregon Government Ethics Commission for a written evaluation.

Lane County Charter Review Committee (CRC) Application Form



In 2010, Lane County voters approved an amendment to the Charter directing the Board of Commissioners to convene a Charter Review Committee (CRC) for the purpose of reviewing and recommending changes or updates to the existing charter every ten years. The CRC is comprised of seven members. Each Commissioner appoints one member to the CRC, and those appointees nominate additional individuals to fill two at large positions to be appointed by the Board.

If interested in applying for the CRC, please submit this Application Form (page 1), answer the Applicant Questions (page 2-3), and submit the Conflict of Interest Statement (page 4) and Certification Form. Names, addresses and other identifying information will be redacted in order for the Commissioners and appointees to select committee members in an unbiased process.

Applicant Information

Name: Paul C. Metzler
First Middle Initial Last

Preferred Name: Paul Pronouns: _____

[Redacted] Springfield 97477
Street City Zip

Current Occupation: Retired HVAC technician

Email address: [Redacted]

Note: Information in this section consisting of home addresses and phone numbers may be exempt from disclosure per ORS 192.502(3).

- How long have you lived in Lane County? 11 Years 5 Months
- Are you a registered voter in Lane County? ☐ No ☒ Yes
- Do you reside in an urban or rural area of Lane County?..... ☒ Urban ☐ Rural
- Please identify what area of Lane County you live in (i.e. district, nearest city, major intersections, etc.)
Springfield, Washburn Historic District
- Have you participated in a Lane County committee/board before? ☐ No ☒ Yes
If yes, please explain LRAPA Citizens Advisory Committee
- Have you ever worked for Lane County Government? ☒ No ☐ Yes
- Are you able to attend daytime meetings? ☐ No ☒ Yes ☐ It depends on day/time
- Are you able to attend evening meetings? ☐ No ☒ Yes ☐ It depends on day/time

Applicant Questions

- 1) Please describe your interest in serving on the Charter Review Committee.

One of the things that is delightful about Oregon is the refreshing degree of local control. Rather than one massive public utility company we have SUB and EWEB, each for its community. Rather than being under DEQ for control of air pollution we have our own LRAPA. We also are a home rule county allowing us to set our own framework to govern this diverse community. I want to be a part of that.

- 2) What lived experience, skills or knowledge would you be bringing to this committee?

For the last 20 years I have been a heating and air conditioning residential service technician. This has put me in thousands of people's home, at differing socio-economic levels. This has given me a understanding of people's needs, as well as knowledge of complex governmental programs. For 8 years I worked for the National Federation of Independent Business. I was a district rep. working with independent farmers and small businesses. For 3 years I was a legislative aide to US Congressman Frank Riggs. For approximately 7 years I was property manager for a small affordable apartment building catering to the homeless population.

- 3) Please include any past or present involvement in relevant committees or community groups.

Present: Member of the Citizens Advisory Committee, LRAPA. Parliamentarian, Lane County Republican Central Committee. 1988-1990 – Member Humboldt Kraft Pulp Mill Citizens Advisory Committee.

- 4) What communities do you consider yourself an advocate for?

- | | |
|--|--|
| ☒ Rural Farming | ☒ People Experiencing Homelessness |
| ☒ Renters | ☐ People Displaced by the Holiday Farm Fire |
| ☒ Hourly wage earners | ☐ People with Limited English Proficiency |
| ☐ Black/African American | ☐ Veterans |
| ☐ Native American | ☒ Seniors |
| ☐ Latino/Latina/Latinx | ☐ Youth |
| ☐ Asian and Pacific Islander | ☐ Community Based Organizations |
| ☐ Immigrant Communities | ☐ Others: _____ |
| ☐ LGBTQIA+ | |
| ☐ People Living with Disabilities | |

Comments:

Lane County strives to have a diverse group of individuals that can serve on our committees and boards. In addition to the above questions, the following questions will be used in order to gain additional insight when selecting applicants. If you are not comfortable sharing this information, you do not have to do that, please leave blank or select, "prefer not to say".

Age:

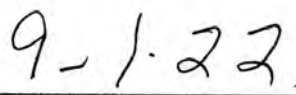
- | | | |
|--------------------------------|---|--|
| ☐ 18-20 | ☐ 45-54 | ☐ Prefer not to say |
| ☐ 21-34 | ☐ 55-64 | |
| ☐ 35-44 | ☒ 65+ | |

Race/Ethnicity: (You may select more than one, if applicable)

- | | | |
|---|---|---|
| ☐ Black/African-American | ☐ Asian | ☐ Hispanic/Latina(o) |
| ☐ Native American | ☐ Native Hawaiian or Other
Pacific Islander | ☐ Caucasian |
| ☐ Other/ Comments: _____ | | |
| ☒ Prefer not to say | | |



Signature of Applicant



Date

Please Return to:

Lane County Administration
ATTN: Jenna Cusimano
Public Service Building
125 East 8th Avenue
Eugene, OR 97401

Please also submit the Conflict of Interest (COI) Statement and Certification Form

**Charter Review Committee (CRC)
Conflict of Interest (COI) Statement and Certification**

Due to the nature of this committee and the direct impact it may have to elected officials here in Lane County, we are asking you to complete COI form. Under Oregon Government Ethics laws, committee members are considered "public officials" (as defined in ORS 244.020(15) as you are acting as "agents" of the Board of Commissioners. This means that you have legal ethical responsibilities under Oregon law. Also, in Oregon, conflicts of interest are considered by households. If you or a member of your household (such as your partner, spouse, or child) has a potential conflict of interest you will need to include them in your disclosure below.

Things to disclose as potential conflicts include interactions with Lane County elected officials such as previous campaign involvement, financial interactions (while they were running for office or in office), long term personal connections, business relationships. A good rule of thumb for disclosing potential conflicts of interest is to include anything that could raise questions if discovered later. If you are chosen to be on this committee, we will provide opportunities for you to disclose any potential and actual conflicts of interest to the committee.

Oregon Government Ethics law identifies and defines two types of conflicts of interest, actual and potential. An actual conflict of interest is defined in ORS 244.020 (1) and a potential conflict of interest is defined as ORS 244.020 (13).

A potential conflict of interest that would likely not rise to the level of an actual conflict of interest would be if you had made a campaign contribution to a county commissioner (or their opponent). This likely doesn't rise to the level of an "actual" conflict per ORS because the contribution was made in the past (ORS is concerned about future financial benefits) and because the contributor was one among many other people (a whole class of people). View the current Guide for Public Officials for more information and examples.

☒ I do not have any potential or actual conflicts of interest. (Please sign below and return with application).

☐ I may have a potential or actual conflict of interest (If so, please proceed).

Please state your name and any household member names with any potential or actual conflict(s) of interest:

NONE

Please state your actual or potential conflict of interest:

NONE

Signature:

Paul C Metzger

Date:

9-1-22

The following is to be filled out by the CRC Evaluation Committee.

I hereby certify that:

X I have read and understand the excerpts of Oregon Revised Statutes provided above;

Select One. Based on the description above and any clarifying details;

☐ An actual conflict of interest does exist. *Explanation:*

☐ A potential conflict of interest does exist. *Explanation:*

☒ No actual or potential conflict of interest exists as defined above.

Based on the applicant's stated description listed above, we do not see any conflict of interest at this time

CRC Evaluation Committee Member Signature:



Printed Name: Jenna Cusimano

Date 9/9/2022

Staff may submit applicant's statement to the Oregon Government Ethics Commission for a written evaluation.

Lane County Charter Review Committee (CRC) Application Form



In 2010, Lane County voters approved an amendment to the Charter directing the Board of Commissioners to convene a Charter Review Committee (CRC) for the purpose of reviewing and recommending changes or updates to the existing charter every ten years. The CRC is comprised of seven members. Each Commissioner appoints one member to the CRC, and those appointees nominate additional individuals to fill two at large positions to be appointed by the Board.

If interested in applying for the CRC, please submit this Application Form (page 1), answer the Applicant Questions (page 2-3), and submit the Conflict of Interest Statement (page 4) and Certification Form. Names, addresses and other identifying information will be redacted in order for the Commissioners and appointees to select committee members in an unbiased process.

Applicant Information

Name: Jeremy A Sherer
First Middle Initial Last

Preferred Name: Jeremy Pronouns: _____

[REDACTED] Springfield 97478
Street City Zip

[REDACTED]

Current Occupation: Sr. Engineering Associate, LC Public Works

[REDACTED]

Note: Information in this section consisting of home addresses and phone numbers may be exempt from disclosure per ORS 192.502(3).

- How long have you lived in Lane County? 30 Years _____ Months
- Are you a registered voter in Lane County? ☐ No ☒ Yes
- Do you reside in an urban or rural area of Lane County?..... ☐ Urban ☒ Rural
- Please identify what area of Lane County you live in (i.e. district, nearest city, major intersections, etc.)
Thurston
- Have you participated in a Lane County committee/board before? ☒ No ☐ Yes
If yes, please explain _____
- Have you ever worked for Lane County Government? ☐ No ☒ Yes
- Are you able to attend daytime meetings? ☐ No ☐ Yes ☒ It depends on day/time
- Are you able to attend evening meetings? ☐ No ☒ Yes ☐ It depends on day/time

Applicant Questions

- 1) Please describe your interest in serving on the Charter Review Committee.

The structure of a County not only impacts the community's culture, but the community's culture impacts the form of a County Charter. Home rule is a departure from a County Court or General Laws County because it creates a framework of laws that gives authority to plan for the future needs of its people with the flexibility to provide adequate community services. As our community and culture change, so too should our Charter. My interest in serving is to have a meaningful impact on our community in a way that will serve our needs best. I love our community, and I desire to be a small part of bringing a structure that emphasizes a culture that reflects our values. +

- 2) What lived experience, skills or knowledge would you be bringing to this committee?

I feel that a committee member should have the experience, skill, and knowledge to bring people together. Through my experiences, skills, and knowledge, I think that with common sense, I can find common ground between and among committee members, the public, and the Board.

My experience includes the private and public sectors. I have served on various private sector Professional, Agricultural, and Religious boards. I have also worked in the public sector and am familiar with County Government. These experiences have taught me to work with diverse people and ideas and find solutions to common problems. +

- 3) Please include any past or present involvement in relevant committees or community groups.

First Place Family Center Volunteer (late 1990's to early 2000's); Past President & Board Member Or Hagan (early 2000's); Past President and Board Member Heart of the Valley Coop (2013~); Present Chair and Board Member Professional Land Surveyors of Oregon (2010~); President of a Union (Admin Pro, Lane County, 2019 ~); various other volunteer and Board memberships. +

- 4) What communities do you consider yourself an advocate for?

- | | |
|--|--|
| ☐ Rural Farming | ☐ People Experiencing Homelessness |
| ☐ Renters | ☐ People Displaced by the Holiday Farm Fire |
| ☐ Hourly wage earners | ☐ People with Limited English Proficiency |
| ☐ Black/African American | ☐ Veterans |
| ☐ Native American | ☐ Seniors |
| ☐ Latino/Latina/Latinx | ☐ Youth |
| ☐ Asian and Pacific Islander | ☐ Community Based Organizations |
| ☐ Immigrant Communities | ☐ Others: _____ |
| ☐ LGBTQIA+ | |
| ☐ People Living with Disabilities | |

Comments: Over the years, I have supported and/or advocated for many of the groups listed. I love people and want to see our community thrive. As a committee member candidate, my responsibility would not recommend a policy that would advantage one group over another but to support the cause that will provide a framework for our

Lane County strives to have a diverse group of individuals that can serve on our committees and boards. In addition to the above questions, the following questions will be used in order to gain additional insight when selecting applicants. If you are not comfortable sharing this information, you do not have to do that, please leave blank or select, "prefer not to say".

Age:

- | | | |
|--------------------------------|---|--|
| ☐ 18-20 | ☐ 45-54 | ☐ Prefer not to say |
| ☐ 21-34 | ☒ 55-64 | |
| ☐ 35-44 | ☐ 65+ | |

Race/Ethnicity: (You may select more than one, if applicable)

- | | | |
|--|--|---|
| ☐ Black/African-American | ☐ Asian | ☐ Hispanic/Latina(o) |
| ☐ Native American | ☐ Native Hawaiian or Other Pacific Islander | ☐ Caucasian |
| ☐ Other/ Comments: <u>Mixture</u> | | |
| ☐ Prefer not to say | | |

Jeremy

Digitally signed by Jeremy
Date: 2022.08.23 21:12:40 -12'00'

Signature of Applicant

8/23/2022

Date

Please Return to:

Lane County Administration
ATTN: Jenna Cusimano
Public Service Building
125 East 8th Avenue
Eugene, OR 97401

Please also submit the Conflict of Interest (COI) Statement and Certification Form

**Charter Review Committee (CRC)
Conflict of Interest (COI) Statement and Certification**

Due to the nature of this committee and the direct impact it may have to elected officials here in Lane County, we are asking you to complete COI form. Under [Oregon Government Ethics](#) laws, committee members are considered "public officials" (as defined in ORS 244.020(15) as you are acting as "agents" of the Board of Commissioners. This means that you have legal ethical responsibilities under Oregon law. Also, in Oregon, conflicts of interest are considered by households. If you or a member of your household (such as your partner, spouse, or child) has a potential conflict of interest you will need to include them in your disclosure below.

Things to disclose as potential conflicts include interactions with Lane County elected officials such as previous campaign involvement, financial interactions (while they were running for office or in office), long term personal connections, business relationships. A good rule of thumb for disclosing potential conflicts of interest is to include anything that could raise questions if discovered later. If you are chosen to be on this committee, we will provide opportunities for you to disclose any potential and actual conflicts of interest to the committee.

Oregon Government Ethics law identifies and defines two types of conflicts of interest, actual and potential. An actual conflict of interest is defined in [ORS 244.020 \(1\)](#) and a potential conflict of interest is defined as [ORS 244.020 \(13\)](#).

A potential conflict of interest that would likely not rise to the level of an actual conflict of interest would be if you had made a campaign contribution to a county commissioner (or their opponent). This likely doesn't rise to the level of an "actual" conflict per ORS because the contribution was made in the past (ORS is concerned about future financial benefits) and because the contributor was one among many other people (a whole class of people). View the current [Guide for Public Officials](#) for more information and examples.

☒ I do not have any potential or actual conflicts of interest. (Please sign below and return with application).

☐ I may have a potential or actual conflict of interest (If so, please proceed).

Please state your name and any household member names with any potential or actual conflict(s) of interest:

Please state your actual or potential conflict of interest:

Signature: **Jeremy**

Digitally signed by Jeremy

Date: 2022.08.23 21:13:25 -12'00'

Date:

The following is to be filled out by the CRC Evaluation Committee.

I hereby certify that:

☐ I have read and understand the excerpts of Oregon Revised Statutes provided above;

Select One. Based on the description above and any clarifying details;

☐ An actual conflict of interest does exist. *Explanation:*

☐ A potential conflict of interest does exist. *Explanation:*

☒ No actual or potential conflict of interest exists as defined above.

Based on the applicant's stated description listed above, we do not see any conflict of interest at this time

CRC Evaluation Committee Member Signature: Jenna Cusimano

Printed Name: _____ Date _____

Staff may submit applicant's statement to the Oregon Government Ethics Commission for a written evaluation.

Lane County Charter Review Committee (CRC) Application Form



In 2010, Lane County voters approved an amendment to the Charter directing the Board of Commissioners to convene a Charter Review Committee (CRC) for the purpose of reviewing and recommending changes or updates to the existing charter every ten years. The CRC is comprised of seven members. Each Commissioner appoints one member to the CRC, and those appointees nominate additional individuals to fill two at large positions to be appointed by the Board.

If interested in applying for the CRC, please submit this Application Form (page 1), answer the Applicant Questions (page 2-3), and submit the Conflict of Interest Statement (page 4) and Certification Form. Names, addresses and other identifying information will be redacted in order for the Commissioners and appointees to select committee members in an unbiased process.

Applicant Information

Name: Sean R Shivers
First Middle Initial Last

Preferred Name: _____ Pronouns: he/him

Address: [REDACTED] Eugene 97401
City Zip

Phone: [REDACTED]

Current Occupation: UA Tech

Email address: [REDACTED]

Note: Information in this section consisting of home addresses and phone numbers may be exempt from disclosure per ORS 192.502(3).

- How long have you lived in Lane County? 7 Years _____ Months
- Are you a registered voter in Lane County? ☐ No ☒ Yes
- Do you reside in an urban or rural area of Lane County?..... ☒ Urban ☐ Rural
- Please identify what area of Lane County you live in (i.e. district, nearest city, major intersections, etc.)
Downtown Eugene @ 11th & High
- Have you participated in a Lane County committee/board before? ☒ No ☐ Yes
If yes, please explain _____
- Have you ever worked for Lane County Government? ☒ No ☐ Yes
- Are you able to attend daytime meetings? ☐ No ☐ Yes ☒ It depends on day/time
- Are you able to attend evening meetings? ☐ No ☒ Yes ☐ It depends on day/time

Applicant Questions

- 1) Please describe your interest in serving on the Charter Review Committee.

The charter hasn't been updated in over 50 years, at least not comprehensively. I am particularly interested in the issues of safety & Justice.

- 2) What lived experience, skills or knowledge would you be bringing to this committee?

I currently serve on Eugene's Police Commission and served as chair as we grappled with the Covid pandemic, protests following the murder of George Floyd. I helped guide seven new Commissioners into their roles and stepped aside as new members sought greater responsibilities, finally giving myself to grapple with my diagnosis of Multiple Sclerosis which I received just before the pandemic started. I am also a renter. And I work in drug treatment.

- 3) Please include any past or present involvement in relevant committees or community groups.

Eugene Police Commission
Indivisible Eugene

Eugen Warming Centers
Emergency drug treatment

- 4) What communities do you consider yourself an advocate for?

☐ Rural Farming

☒ Renters

☒ Hourly wage earners

☐ Black/African American

☐ Native American

☐ Latino/Latina/Latinx

☐ Asian and Pacific Islander

☐ Immigrant Communities

☐ LGBTQIA+

☒ People Living with Disabilities

☐ People Experiencing Homelessness

☐ People Displaced by the Holiday Farm Fire

☐ People with Limited English Proficiency

☐ Veterans

☐ Seniors

☐ Youth

☐ Community Based Organizations

☒ Others: Victims seeking Justice & Accountability

Comments:

I would like to think that I advocate for everyone; however, I leave it up to the affected Groups to judge whether I have succeeded.

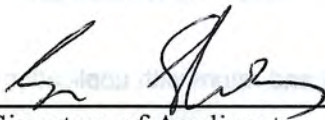
Lane County strives to have a diverse group of individuals that can serve on our committees and boards. In addition to the above questions, the following questions will be used in order to gain additional insight when selecting applicants. If you are not comfortable sharing this information, you do not have to do that, please leave blank or select, "prefer not to say".

Age:

- ☐ 18-20 ☐ 45-54 ☐ Prefer not to say
☒ 21-34 ☐ 55-64
☐ 35-44 ☐ 65+

Race/Ethnicity: (You may select more than one, if applicable)

- ☐ Black/African-American ☐ Asian ☐ Hispanic/Latina(o)
☐ Native American ☐ Native Hawaiian or Other Pacific Islander ☒ Caucasian
☐ Other/ Comments: _____
☐ Prefer not to say



Signature of Applicant

8/31/22

Date

Please Return to:

Lane County Administration
ATTN: Jenna Cusimano
Public Service Building
125 East 8th Avenue
Eugene, OR 97401

Please also submit the Conflict of Interest (COI) Statement and Certification Form

**Charter Review Committee (CRC)
Conflict of Interest (COI) Statement and Certification**

Due to the nature of this committee and the direct impact it may have to elected officials here in Lane County, we are asking you to complete COI form. Under Oregon Government Ethics laws, committee members are considered "public officials" (as defined in ORS 244.020(15) as you are acting as "agents" of the Board of Commissioners. This means that you have legal ethical responsibilities under Oregon law. Also, in Oregon, conflicts of interest are considered by households. If you or a member of your household (such as your partner, spouse, or child) has a potential conflict of interest you will need to include them in your disclosure below.

Things to disclose as potential conflicts include interactions with Lane County elected officials such as previous campaign involvement, financial interactions (while they were running for office or in office), long term personal connections, business relationships. A good rule of thumb for disclosing potential conflicts of interest is to include anything that could raise questions if discovered later. If you are chosen to be on this committee, we will provide opportunities for you to disclose any potential and actual conflicts of interest to the committee.

Oregon Government Ethics law identifies and defines two types of conflicts of interest, actual and potential. An actual conflict of interest is defined in ORS 244.020 (1) and a potential conflict of interest is defined as ORS 244.020 (13).

A potential conflict of interest that would likely not rise to the level of an actual conflict of interest would be if you had made a campaign contribution to a county commissioner (or their opponent). This likely doesn't rise to the level of an "actual" conflict per ORS because the contribution was made in the past (ORS is concerned about future financial benefits) and because the contributor was one among many other people (a whole class of people). View the current Guide for Public Officials for more information and examples.

- ☐ I do not have any potential or actual conflicts of interest. (Please sign below and return with application).
- ☒ I may have a potential or actual conflict of interest (If so, please proceed).

Please state your name and any household member names with any potential or actual conflict(s) of interest:

Sean Shivers

Please state your actual or potential conflict of interest:

When I worked at the Radio station (4-5 years ago)
I sold Heather Buch advertising for her campaign.
So it probably isn't an "Actual" conflict, but better safe
than sorry.

Signature:

for Shivers

Date:

8/31/22

The following is to be filled out by the CRC Evaluation Committee.

I hereby certify that:

☒ I have read and understand the excerpts of Oregon Revised Statutes provided above;

Select One. Based on the description above and any clarifying details;

☐ An actual conflict of interest does exist. *Explanation:*

☒ A potential conflict of interest does exist. *Explanation:*

☐ No actual or potential conflict of interest exists as defined above.

Based on the applicants stated description listed above, and a discussion with staff at the Oregon Government Ethics Commission (OGEC), this is not an actual conflict of interest; however, it is recommended that disclosures be made, if the applicant is chosen, as there is an appearance of a potential conflict of interest.

CRC Evaluation Committee Member Signature: Jenna Cusimano

Printed Name: Jenna Cusimano Date 9/9/2022

Staff may submit applicant's statement to the Oregon Government Ethics Commission for a written evaluation.