



Abbreviated Format

Memorandum Date: June 30, 2023

Order Date: July 18, 2023

TO: Board of County Commissioners

DEPARTMENT: Health & Human Services

PRESENTED BY: Eve Gray, Director

AGENDA ITEM TITLE: ORDER____/ IN THE MATTER OF APPROVING ONE AMENDMENT,
WITH ST. VINCENT DE PAUL AND DELEGATING AUTHORITY TO THE
COUNTY ADMINISTRATOR TO SIGN THE AMENDMENT

I. MOTION

In the Matter of Approving One Amendment with St. Vincent De Paul and Delegating Authority to the County Administrator to Sign the Amendment.

II. DISCUSSION

A. Background / Analysis

Health & Human Services one amendment with St. Vincent De Paul which needs Board approval and delegation to the County Administrator for signature.

Contractor:	St. Vincent DePaul
Title:	Annex Short Term Housing for Homeless Families
Contract Number:	56224
Contract Type:	Expense
Description:	Provides family shelter; includes facilities, operations and services.
Selection Process:	RFP 21098
Term:	7/1/21 to 6/30/24
Previous BOs:	21-06-08-08
Amendment Amount: (if applicable)	\$800,000

New Delegated Authority Total:	\$1,434,038
Health Implication Area Impacted:	Homelessness is strongly associated with poor health outcomes and lowered life expectancy.
Policy Issues:	Will assist Lane County Health & Human Services in meeting the goal of promoting and protecting the health and well-being of individuals, families, and our communities through access to benefits and resources for low-income households.
Board Goals:	Safe and Healthy County. Supports partnerships and collaborations to improve the health of our community.
Purpose:	Extend the contract date, increase funding, and delegate authority to the County Administrator to execute all documents necessary to execute contracts.

*Contract in place until terminated

B. Health Implications

The applicable grants, contracts and amendments listed, impact the Lane County Community Health Improvement Plan (CHIP) adopted via Board Order 21-01-26-07. Further details regarding the health implications and impacted areas are specified under each contract and amendment in A. Background/Analysis.

C. Alternatives / Options

1. Approve the contract actions in Exhibit A, and delegate authority to the County Administrator to sign the approved actions.
2. Approve some of the contract actions listed in Exhibit A and direct staff to not enter into or revise others.
3. Do not approve any of the actions listed in Exhibit A.

D. Recommendation

1. Lane County Health & Human Services recommends #1 - Approve the contract actions listed in Exhibit A and delegate authority to the County Administrator to sign the approved actions.

III. ATTACHMENTS

Board Order

Exhibit A – July 18, 2023 Amendments List – St. Vincent De Paul

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER 23-07-18-10

IN THE MATTER OF APPROVING ONE
AMENDMENT WITH ST. VINCENT DE PAUL AND
DELEGATING AUTHORITY TO THE COUNTY
ADMINISTRATOR TO SIGN THE AMENDMENT

WHEREAS, Lane Manual Chapter 20 sets forth policy regarding award of contracts, and amendments, submission of grants and ratification of contracts for services and policy regarding signatory authority of the County Administrator; and

WHEREAS, competitive processes were undertaken as required by Lane Manual for the contracts and amendments in the attached list;

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. Delegate authority to the County Administrator to sign the contracts and amendments indicated in the attached Exhibit A.

ADOPTED this 18th day of July, 2023.

Pat Farr, Chair
Lane County Board of Commissioners

Exhibit A –July 18, 2023 Amendments List – St. Vincent De Paul

County Administrator’s authority to execute amendments will remain up to \$150,000 and
Department Director’s authority to execute amendments will remain up to \$50,000 even if New
Delegated Authority Total is less than \$150,000.

Amendments

					As Amended	
Contractor Name	Contract Title	Type	Amendment Amount	New Delegated Authority	Begin Date	End Date
St. Vincent de Paul	Annex Short Term Housing for Homeless Families	Expense	\$800,000	\$1,434,038	7/1/2021	6/30/2024

*Contract in place until terminated