



AGENDA CONSENT CALENDAR MEMO

Memorandum Date: July 14, 2023

Order Date: August 1, 2023

TO: Board of County Commissioners

DEPARTMENT: Lane County Public Works

PRESENTED BY: Dan Hurley, Public Works Director

AGENDA ITEM TITLE: ORDER / In the Matter of Approving One Public Works Contract and Delegating Authority to the County Administrator to Execute the Approved Contract for City of Springfield, Revenue in the amount of \$172,878.46.

I. MOTION

That the contract listed in Exhibit A – August 1, 2023, is approved and the County Administrator is delegated authority to execute the approved contract.

II. DISCUSSION

A. Background Analysis

Under Lane Manual sections 20.610, 20.650, 20.660, and 20.665, the County Administrator's authority to execute amendments to contracts is limited to 50% of the original contract amount, unless an exception applies. The proposed contract described in the attached Exhibit A requires delegation of additional authority to the County Administrator for execution.

The attached contracts and amendments have been submitted by Public Works based upon information submitted by the identified Public Works divisions. To submit such contracts, grants, and amendments, the Department must describe how the agreements meet the criteria for consideration on the consent agenda, generally those related to:

- Intergovernmental Agreements (IGA) that continue an existing long-term relationship with another public entity, for substantially the same subject matter, whether as a new or extended contract,

- Extensions of existing contracts or subcontracts for not more than one year, when renewal is provided for in the terms of the original contract, and
- Delegating contract signature authority to the County Administrator for contracts funded by grants or State programs.

B. Health Implications

Details regarding the health implications and impacted areas of specific contract is specified under contract described in Exhibit A.

C. Alternative Options

- Approve the contract listed in Exhibit A and delegate authority to the County Administrator to execute the contract.
- Do not approve the contract.

III. RECOMMENDATION

Lane County Public Works recommends Option #1 – Approve the contract listed in Exhibit A and delegate authority to the County Administrator to sign the contract.

IV. ATTACHMENTS

Board Order

Exhibit A – August 1, 2023, Contracts and Amendments List

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 23-08-01-03

In the Matter of Approving One Public Works Contract and Delegating Authority to the County Administrator to Execute the Approved Contract for City of Springfield, Revenue in the amount of \$172,878.46.

WHEREAS, Lane Manual Chapter 20 sets forth the County's policies regarding award, acceptance, and amendment of grants and contracts; and

WHEREAS, all of the contracts or grants listed below have been accepted or award in accordance with the requirements of the Lane Manual, including the requirements for competitive selection; and

WHEREAS, all the projects and services covered by the contracts, amendments, and grants listed below are routine to the implementation of current County programs and services or have been previously discussed or approved by the Board; and

WHEREAS, these contracts, amendments, and grants exceed the County Administrator's authority to execute granted in Lane Manual sections 20.650 to 20.665,

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. That the contract listed in Exhibit A – August 1, 2023, is approved and the County Administrator is delegated authority to sign the approved contract.

ADOPTED this 1st day of August, 2023.

Pat Farr, Chair
Lane County Board of Commissioners

EXHIBIT A – August 1, 2023, List of Contracts, Grants and Amendments

PUBLIC WORKS

Request for Proposals: 2023 Lane County Slurry Seal with City of Springfield, #C3634

Contractor/other party	City of Springfield
New or amendment	New
Description	County to include Springfield streets/roads in 2023 slurry seal project; City to reimburse County estimated \$172,878.46 for its portion of construction costs.
Amount	\$172,878.46.
Expense or revenue	Revenue
Term of agreement	Term is upon execution through 10/31/2023.
Previous board orders	previous contract with the city – BO #22-03-15-03
Implications for policy	None
Board goals	Strategic Priority 3 – Focus on strategic infrastructure maintenance and investments that have the highest return for safety, vibrant communities, and long-term environmental benefits.
Health implications	None

End of Exhibit A