



AGENDA COVER MEMO

Memorandum Date: October 9, 2023

Order Date: October 24, 2023

TO: Board of County Commissioners

DEPARTMENT: Community Justice and Rehabilitation Services

PRESENTED BY: Greg Rikhoff, Assistant County Administrator and Director of Community Justice and Rehabilitation Services

AGENDA ITEM TITLE: ORDER/IN THE MATTER OF APPROVING CERTAIN ROUTINE CONTRACTS AND AMENDMENTS IN COMMUNITY JUSTICE AND REHABILITATION SERVICES AND DELEGATING AUTHORITY TO THE COUNTY ADMINISTRATOR TO SIGN THE APPROVED CONTRACTS AND AMENDMENTS

I. MOTION

Move that the contracts and amendments listed in “Exhibit A – FY 23-24 Routine Contracts – Lane County Community Justice and Rehabilitation Services” are approved and delegating authority to the County Administrator to sign the approved contracts and amendments.

II. AGENDA ITEM SUMMARY

The Board is being asked to approve the routine contracts, grants and amendments included in Exhibit A.

III. BACKGROUND/IMPLICATIONS OF ACTION

A. Board Action and Other History

Under Lane Manual sections 20.600.100 through 20.600.350, the County Administrator’s authority to award and execute contracts, grants and amendments to contracts is limited to \$150,000 and not more than three years in duration, unless an exception applies. Certain pending or proposed contracts, grants and amendments, described in the attached Exhibit A, require additional authority be granted to the County Administrator for execution.

The attached contracts and amendments have been compiled by the Community Justice and Rehabilitation Services Department and are routine in nature.

B. Policy Issues

None.

C. Board Goals

Safe and Healthy County

D. Financial and/or Resource Considerations

Included in Exhibit A.

E. Health Implications

Included in Exhibit A.

F. Analysis

The contracts, grants and amendments contained in Exhibit A are ongoing agreements within the Community Justice and Rehabilitation Services Department. The contracts and IGA's are renewed on an annual or biannual basis.

G. Alternatives/Options

1. Approve the contracts, grants and amendments listed in Exhibit A and delegate authority to the County Administrator to sign the necessary documents for the contracts and amendments.
2. Approve some of the contracts, grants and amendments listed in Exhibit A and grant authority for execution, but direct staff not to execute those not approved.
3. Do not approve the delegation of contract or amendment execution authority. Each agreement will be brought to the Board separately for approval.

IV. RECOMMENDATION

The Department of Community Justice and Rehabilitation Services recommends Option 1 above for the contracts, grants and amendments in Exhibit A.

V. ATTACHMENTS

1. Board Order
2. Exhibit A – FY 23-24 Routine Contracts – Lane County Community Justice and Rehabilitation Services Department

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 23-10-24-01

In the Matter of
APPROVING CERTAIN ROUTINE
CONTRACTS AND AMENDMENTS IN
COMMUNITY JUSTICE AND
REHABILITATION SERVICES AND
DELEGATING AUTHORITY TO THE COUNTY
ADMINISTRATOR TO SIGN THE
APPROVED CONTRACTS AND
AMENDMENTS

WHEREAS, Lane Manual chapter 20 sets forth the County's policies regarding award, acceptance and amendment of grants and contracts; and; and

WHEREAS, all of the contracts, grants and amendments listed below have been accepted or awarded in accordance with the requirements of the Lane Manual, including the requirements for competitive selection; and

WHEREAS, all of the projects and services covered by the contracts, amendments and grants listed below are routine to the implementation of current County programs and services or have been previously discussed or approved by the Board; and

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. Approve the routine contracts and amendments listed in "Exhibit A – FY 23-24 Routine Contracts – Lane County Community Justice and Rehabilitation Services".
2. Delegate authority to the County Administrator to sign the approved contracts and amendments.

ADOPTED this 24th day of October, 2023.

Pat Farr, Chair
Lane County Board of Commissioners

EXHIBIT A - FY23-24 Routine Contracts**Lane County Community Justice and Rehabilitation Services Department**

TITLE OF CONTRACT	Lease of an Office in the Creswell Community Center
VENDOR	City of Creswell
NEW OR AMENDED	Amended
DESCRIPTION	Lease of office in Creswell - South Lane Parole & Probation Office
HEALTH IMPLICATION AREA:	None
AMOUNT OF NEW CONTRACT/AMENDMENT	Not to Exceed \$15,000
EXPENSE OR REVENUE	Expense
REVISED TERM	12/01/2018-11/30/2025
PREVIOUS BOARD NUMBERS	None Found
BOARD GOALS	Safe and Healthy County, Support Partnerships and Collaborations

TITLE OF CONTRACT	Lease of Jacob's Lane Community Space
VENDOR	Jacob's Lane Limited Partnership
NEW OR AMENDED	Amended
DESCRIPTION	Lease of Office Space for P&P's Justice Involved Womens Program
HEALTH IMPLICATION AREA:	None
AMOUNT OF NEW CONTRACT/AMENDMENT	Not to exceed \$25,000
EXPENSE OR REVENUE	Expense
REVISED TERM	03/01/2022 - 02/28/2026
PREVIOUS BOARD NUMBERS	None Found
BOARD GOALS	Safe and Healthy County, Support Partnerships and Collaborations

TITLE OF CONTRACT	Florence Police Department Jail Beds
VENDOR	City of Florence
NEW OR AMENDED	Amended
DESCRIPTION	IGA for use of 2 Jail Beds at Florence Police Dpt for Parole Officer Sanctions
HEALTH IMPLICATION AREA:	None
AMOUNT OF NEW CONTRACT/AMENDMENT	Not to exceed \$10,000
EXPENSE OR REVENUE	Expense
REVISED TERM	03/01/2022 - 02/28/2026
PREVIOUS BOARD NUMBERS	None Found
BOARD GOALS	Safe and Healthy County, Support Partnerships and Collaborations

TITLE OF CONTRACT	Parole and post-prison supervision violation hearings
VENDOR	Oregon Board of Parole & Post-Prison Supervision
NEW OR AMENDED	Amended
DESCRIPTION	IGA to perform Parole & Post-Prison Supervision Violation Hearings
HEALTH IMPLICATION AREA:	None
AMOUNT OF NEW CONTRACT/AMENDMENT	Not to Exceed \$20,000
EXPENSE OR REVENUE	Revenue
REVISED TERM	07/30/2023-06/30/2025
PREVIOUS BOARD NUMBERS	BO 17-06-27-02
BOARD GOALS	Safe and Healthy County, Support Partnerships and Collaborations

TITLE OF CONTRACT	Shared Space - Eugene Police Department
VENDOR	City of Eugene
NEW OR AMENDED	Amended
DESCRIPTION	IGA for use of space at Eugene Police Dept's Downtown Station
HEALTH IMPLICATION AREA:	None
AMOUNT OF NEW CONTRACT/AMENDMENT	Not to exceed \$5,000.00
EXPENSE OR REVENUE	Expense
REVISED TERM	02/01/2018-06/30/2025
PREVIOUS BOARD NUMBERS	None Found
BOARD GOALS	Safe and Healthy County, Support Partnerships and Collaborations

TITLE OF CONTRACT	Polygraph Services
VENDOR	Pacific Polygraph of Oregon
NEW OR AMENDED	New
DESCRIPTION	To provide Polygraph Services to P&P Clients on Sex Offender, Domestic Violence, or reduced supervision caseloads.
HEALTH IMPLICATION AREA:	None
AMOUNT OF NEW CONTRACT/AMENDMENT	Not to exceed \$50,000
EXPENSE OR REVENUE	Expense
REVISED TERM	03/01/22-06/30/2025
PREVIOUS BOARD NUMBERS	None
BOARD GOALS	Safe and Healthy County

TITLE OF CONTRACT	JJC Office Space Lease - CASA
VENDOR	CASA OF LANE COUNTY
NEW OR AMENDED	Amended
DESCRIPTION	Lease of room J243 plus phone at Juvenile Justice Center
HEALTH IMPLICATION AREA:	Providing for the mental and physical health of the justice involved youth impact their ability to engage in their rehabilitation, education and positive familial and social interaction.
AMOUNT OF NEW CONTRACT/AMENDMENT	Not to exceed \$3,000.00
EXPENSE OR REVENUE	Revenue
REVISED TERM	01/01/2017-06/30/2024
PREVIOUS BOARD NUMBERS	19-12-03-07
BOARD GOALS	Support Partnerships and Collaborations

TITLE OF CONTRACT	Registrar Support Services Youth Services Program
VENDOR	LANE EDUCATION SERVICES DISTRICT
NEW OR AMENDED	New
DESCRIPTION	Contract provides for the sale of clerical support services to LESD by County in support of the special education program at the Juvenile Justice Center
HEALTH IMPLICATION AREA:	Providing for the mental and physical health of the justice involved youth impact their ability to engage in their rehabilitation, education and positive familial and social interaction.
AMOUNT OF NEW CONTRACT/AMENDMENT	Not to exceed \$66,000
EXPENSE OR REVENUE	Revenue
REVISED TERM	07/01/2016-06/30/2024
PREVIOUS BOARD NUMBERS	19-02-12-03
BOARD GOALS	Support Partnerships and Collaborations

TITLE OF CONTRACT	BRS Assessments
VENDOR	MCADAMS, DENISE
NEW OR AMENDED	Amended
DESCRIPTION	Contract with a Registered Nurse (Licensed Practitioner of the Healing Arts, LPHA) to review youth for appropriate authorization of BRS-eligible services, remote services, via secure State email system
HEALTH IMPLICATION AREA:	Providing for the mental and physical health of the justice involved youth impact their ability to engage in their rehabilitation, education and positive familial and social interaction.
AMOUNT OF NEW CONTRACT/AMENDMENT	\$600.00
EXPENSE OR REVENUE	Expense
REVISED TERM	01/01/2020-12/31/2025
PREVIOUS BOARD NUMBERS	None Found
BOARD GOALS	Safe and Healthy County

TITLE OF CONTRACT	Required UA and AD Laboratory screening and testing
VENDOR	REDWOOD TOXICOLOGY LABORATORY INC
NEW OR AMENDED	Amended
DESCRIPTION	Establishes contract for Youth Services mandatory UA and AD laboratory tests
HEALTH IMPLICATION AREA:	Providing for the mental and physical health of the justice involved youth impact their ability to engage in their rehabilitation, education and positive familial and social interaction.
AMOUNT OF NEW CONTRACT/AMENDMENT	Not to exceed \$12,000
EXPENSE OR REVENUE	Expense
REVISED TERM	07/01/2015 - 06/30/2024
PREVIOUS BOARD NUMBERS	None Found
BOARD GOALS	Safe and Healthy County

TITLE OF CONTRACT	Behavioral Rehabilitation Services (BRS) - Billing
VENDOR	OREGON HEALTH AUTHORITY
NEW OR AMENDED	Amended
DESCRIPTION	Authorizes LC to request reimbursement for BRS to Medicaid-eligible youth under the direction of the Division of Youth Services.
HEALTH IMPLICATION AREA:	Providing for the mental and physical health of the justice involved youth impact their ability to engage in their rehabilitation, education and positive familial and social interaction.
AMOUNT OF NEW CONTRACT/AMENDMENT	\$117,524.16
EXPENSE OR REVENUE	Revenue
REVISED TERM	01/01/2021-7/31/2024
PREVIOUS BOARD NUMBERS	BO# 21-01-05-16
BOARD GOALS	Safe and Healthy County

TITLE OF CONTRACT	JCP Diversion
VENDOR	OREGON YOUTH AUTHORITY
NEW OR AMENDED	New
DESCRIPTION	Services to prevent the highest risk local youth offenders from re-offending in the community, including but not limited to, detention, shelter, treatment services, graduated sanctions, and aftercare
HEALTH IMPLICATION AREA:	Providing for the mental and physical health of the justice involved youth impact their ability to engage in their rehabilitation, education and positive familial and social interaction.
AMOUNT OF NEW CONTRACT/AMENDMENT	\$1,580,990.00
EXPENSE OR REVENUE	revenue
REVISED TERM	07/01/2021-06/30/2025
PREVIOUS BOARD NUMBERS	BO# 21-08-10-04
BOARD GOALS	Safe and Healthy County

TITLE OF CONTRACT	Title IV-E
VENDOR	OREGON DEPT OF HUMAN SERVICES
NEW OR AMENDED	Amended - Time extension only - no additional funds.
DESCRIPTION	Funding for Title IV-E which is a federal program which subsidizes the cost of foster care for eligible youth in eligible facilities
HEALTH IMPLICATION AREA:	Providing for the mental and physical health of the justice involved youth impact their ability to engage in their rehabilitation, education and positive familial and social interaction.
AMOUNT OF NEW CONTRACT/AMENDMENT	\$0.00
EXPENSE OR REVENUE	Revenue
REVISED TERM	10/01/2021-09/30/2025
PREVIOUS BOARD NUMBERS	BO# 22-05-24-09
BOARD GOALS	Safe and Healthy County