AGENDA COVER MEMO

Memorandum Date: 12/20/2023

Order Date: 1/9/2024

TO:	Board of County Commissioners
DEPARTMENT:	Public Works, Parks Division
PRESENTED BY:	Brett Henry, Parks Division Manager
AGENDA ITEM TITLE:	ORDER/ In the Matter of Confirming the Appointment of Mike Allen to a Second Term on the Parks Advisory Committee

I. MOTION

Move to adopt the Board Order confirming the appointment of Mike Allen to a second term on the Parks Advisory Committee.

II. AGENDA ITEM SUMMARY

The Board is being asked to appoint a member to the Parks Advisory Committee (PAC) for an additional term. The appointment is for Commissioner Farr's representative from District 4.

III. BACKGROUND/IMPLICATIONS OF ACTION

A. Board Action and Other History

On 1/7/2020, the Board confirmed the appointment of Mike Allen to the Parks Advisory Committee as a representative of District 4, BO# 20-01-07-13. Mr. Allen recently applied to serve a second term.

On 12/18/23 the Parks Advisory Committee met and voted to recommend to the Board the reappointment of Mr. Allen to a second term on the PAC as his term expires on 1/7/2024.

B. Policy Issues

Mike Allen submitted a complete application, and his new term will expire on 1/7/2024.

C. Board Goals

A full and diverse PAC membership helps the Board achieve Strategic Priority #2: Vibrant Communities by providing the Board with timely and helpful recommendations regarding park operations and by collaborating and enhancing communication with external partners.

D. Financial and/or Resource Considerations

None

E. Health Implications

No policy recommendations are being made under this agenda item.

F. Analysis

Lane Manual 3.615 establishes the Parks Advisory Committee and states:

The Park Advisory Committee "(1) advises the Board of County Commissioners on park needs of County residents and visitors regarding County park facilities. (2) Recommends priorities for projects, including financial and operational development and acquisition. (3) Provides recommendations regarding long- range planning for future park programs and future park needs. (4) Serves as a liaison group representing the concern of the community regarding parks."

Membership consists of five members appointed by individual Commissioners and two at-large members appointed by the Board.

G. Alternatives/Options

1. Approve the Board Order appointing Mike Allen to a second 4-year term on the Parks Advisory Committee.

2. Direct staff to revise Board Order to identify different appointees.

3. Do not adopt Board Order and provide staff with further direction.

IV. RECOMMENDATION

Staff recommends approval of the attached Board Order appointing Mike Allen to serve a second term on the Parks Advisory Committee.

V. TIMING/IMPLEMENTATION

Upon approval of the Board Order, staff will notify Mr. Allen of his appointment to the Parks Advisory Committee. If appointed, his term will begin January 9, 2024.

VI. FOLLOW-UP

None.

VII. ATTACHMENTS

1. Board Order
2. Application from Mike Allen, submitted 12/11/2023

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 24-01-09-17	In the Matter of Confirming the Appointment of Mike Allen to a Second Term on the Parks Advisory Committee

WHEREAS, Commissioner Farr's Parks Advisory Committee appointee Mike Allen's term expired on 1/7/24; and

WHEREAS, Lane Manual 3.506 (2)(e) provides for appointments to non-mandated advisory committees by the Board of County Commissioners; and

WHEREAS, the necessary procedures of Lane Manual 3.506 (2) have been complied with; and

WHEREAS, Commissioner Farr supports Mike Allen's appointment to the Parks Advisory Committee to represent Board of County Commissioner District 4.

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows: the public record shall reflect that the following individual has been appointed to the Parks Advisory Committee for the term indicated:

Appointee	Representing	Term Begins	Term Ends
Mike Allen	Commissioner Farr	1/9/2024	1/9/2028

ADOPTED this 9th day of January, 2024

_____

Chair,
Lane County Board of Commissioners

Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION

APPLICANT'S NAME AND CITY:	DATE:
Michael Allen	12-11-2023
NAME OF ADVISORY COMMITTEE:	**PLEASE CHECK ONE:**
Parks Advisory Cpmmittee	☐ New Applicant ■ Reappointment

1. Give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material).

   Former member of Parks Master Plan Task Force; host/interpreter at National and State parks (six years), and Harbor Vista Park (1 year); founder of Friends of Harbor Vista Park; served on the Lane County Parks Advisory Committee for the last four years, currently the vice chair; served on numerous boards and committees

2. Why do you want to become a member of this committee, and what specific contributions do you hope to make?

   Having helped develop the Parks Master Plan with an emphasis on education, I see the PAC as a valuable and important committee to oversee its implementation. Now that we have passed the levy I want to be part of overseeing the funded projects that will enhance our County park system. Also, I can represent interests of the Coastal District.

3. List the community concerns related to this committee that you would like to see addressed if you are appointed.

   I would like PAC to develop partnerships with coastal assets, attain oversight of the North Jetty Park and to develop access to and protection of undeveloped parks such as Three Mile Prairie. I would like to see close connections between Friends groups and the volunteer coordinator. I would like to continue as liaison between the PAC and Lane County to address climate change.

4. Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.)

   Adopted the North Jetty Beach with SOLVE; removed invasive plants with Save the Oregon Dunes; provided educational programs and interpretive signs for Friends of Harbor Vista Park. My wife Pat and I participate in the City of Florence's Adopt a Street Program and adopted the city's Hurd Memorial Park.

5. Lane County is committed to reflecting diverse cultures on its boards/committees and does not discriminate against any person on the basis of race, color, national origin, age, disability, sex, religion, language, ethnicity, socio-economic status, sexual orientation, gender identity or expressions, veteran's status, or political beliefs in employment or in admission, treatment, or participation in its programs, services, and activities. If selected, how would you contribute to this effort?

   I bring diversity to the PAC for the following: senior status in my community; substitute teacher with K-12 students; veteran of service in USNR; advocate for disability rights; past member of Colorado Developmental Disability Planning Council (6 years), served as chair and vice-chair

Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION

6. Are you currently serving on any Advisory Boards or Committees? If so, which ones?

Superintendent's Policy Advisory Committee for Siuslaw School District, PTA, Elders Climate Action-Oregon Chapter, Parks Advisory Committee

7. Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? (If there is a change in your circumstances, please advise the staff for the committee within 30 days.)

☒ No ☐ Yes Specify:

8. How did you learn about this vacancy? ☐ Newspaper ☐ Word of mouth ☒ Other:

9. In which County Commissioner District do you reside? Please check one:

☐ Unsure	☒ West Lane County	☐ Springfield
☐ South Eugene	☐ North Eugene	☐ East Lane County

The Board of Commissioners has adopted the following policy on reappointments:*

a. *Members of County advisory groups will serve a maximum of two consecutive terms when term lengths are three or more years in length.*
b. *The deadline for incumbent applications will be the same as the deadline for new applications.*

** Unless waived by the Board.*

Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION

Please Print

Name: Allen (Last) Michael (First)

Preferred Salutation: ☒ Mr. ☐ Ms. ☐ Mx. ☐ Dr. ☐ Other: _____

Address: [redacted] (Street) Florence (City) 97439 (Zip)

Home Phone: [redacted] How Long Have You Lived in Lane County? 9 Years 10 Months

Occupation: retired Place of Employment: n/a

Business Address: n/a Business Phone: n/a

E-Mail Address: [redacted] Fax: none

NOTE: Information in this box consisting of home addresses and phone numbers may be exempt from disclosure per ORS 192.502(3).

OPTIONAL INFORMATION

Lane County is required under state and federal guidelines to identify applicants by ethnicity, race, gender and age. Supplying this information will also assist Lane County in evaluating its Diversity Implementation Plan to achieve more diversity on its advisory committees. Providing this information will not adversely affect your opportunity to serve on this committee or board and this information is processed separately from the application. Completion of this section is entirely voluntary and remains confidential.

Please check all boxes that apply:

Gender:

☒ Male ☐ Female ☐ Trans-Male
☐ Trans-Female ☐ Gender Non-Conforming ☐ Non-Binary
☐ Other

Ethnicity:

☐ Hispanic/Chicanx/Latinx
☒ Non-Hispanic/Chicanx/Latinx

Race:

☐ Asian American ☐ American Indian/Alaska Native ☐ African American
☐ Native Hawaiian/Pacific Islander ☒ White

☒ Disability: *Type: Osteoarthritis of knee

*This information is used to ensure there is reasonable accommodation and representation on advisory boards.

Is your age over 40? ☒ Yes ☐ No

Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION

Lane County does not discriminate against any person on the basis of race, color, national origin, age, disability, sex, religion, language, ethnicity, socio-economic status, sexual orientation, gender identity or expressions, veteran's status, or political beliefs.

Signature of Applicant Michael Allen Date: 12-11-2023

Except as noted above, all information provided as part of this application is a public record subject to disclosure.

Please Return to: **Lane County Administration**
Public Service Building
125 East 8th Avenue
Eugene, OR 97401

NOTE: If you are not selected at this time, your application will be kept on file for 12 months from the date it was received and will be reconsidered as vacancies occur.