



FORMAT FOR AGENDA COVER MEMO

Memorandum Date: January 2, 2024

Order Date: January 23, 2024

TO: Board of County Commissioners

DEPARTMENT: Public Works

PRESENTED BY: Cassidy Mills

AGENDA ITEM TITLE: ORDER/In The Matter Of Confirming The Appointment Of Two New Transportation Advisory Committee Members

I. MOTION

Move to adopt the Board Order confirming the appointment of Clancee McDowell and Brian Martsfield to the Transportation Advisory Committee.

II. AGENDA ITEM SUMMARY

The Board is being asked to appoint two new members to the Transportation Advisory Committee (TrAC). The appointments are for District 1: West Lane; and District 4: North Eugene.

III. BACKGROUND/IMPLICATIONS OF ACTION

A. Board Action and Other History

In March of 2023, a recruitment effort was launched to identify a Transportation Advisory Committee (TrAC) representative for Commissioner Farr's North Eugene District. Then, in August of 2023, the representative for Commissioner Ceniga's West Lane District resigned, thus expanding TrAC recruitment efforts to fill both positions.

During this recruitment period, Commissioner Farr interviewed a community member, Brian Martsfield, in the North Eugene District, who then submitted an application for staff review. Commissioner Farr then confirmed his nomination of Mr. Martsfield.

Two applications were submitted for Commissioner Ceniga's West Lane District: Clancee McDowell, a resident of the City of Eugene; and Nancy Nichols, a

resident of the unincorporated community, Deadwood. Commissioner Ceniga selected Ms. McDowell to serve as the West Lane District TrAC representative.

B. Policy Issues

None.

C. Board Goals

Appointment of two vacant TrAC positions supports Lane County’s Strategic Plan, “Robust Infrastructure” Strategic Priority, and the three supporting Strategic Initiatives, including: Safe Transportation; Facility Maintenance & Management; and New Facility Development. Additional membership of the TrAC will help to meet this priority by supporting the Board and staff with timely and helpful recommendations regarding Lane County’s transportation system.

D. Financial and/or Resource Considerations

None.

E. Health Implications

Transportation	There is a nexus between transportation and health outcomes. Transportation has a direct influence on factors such as safety; air quality; physical activity; and access to goods and services that support healthful living. The Transportation Advisory Committee plays a key role in informing staff of the transportation needs and priorities of the public, which informs decision making and resource allocation.
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F. Analysis

Lane Manual 3.595 notes the following primary responsibility of the TrAC:

“Acts as a forum for public input into the County’s transportation system and serves as a liaison group in representing transportation concerns of the community to the Board and representing Board decisions to the community.”

The adopted bylaws note that TrAC membership consists of five members appointed by individual Commissioners and two at-large members appointed by the Board. The bylaws inform the term limits of each committee member, stating that members appointed to represent a Commissioners’ district shall serve the same term of office as the commissioner making the appointment.

Adoption of the recommended Board Order (attached) will bring the TrAC to full membership.

G. Alternatives/Options

1. Approve Board Order appointing Clancee McDowell and Brian Martsfield to the Transportation Advisory Committee.
2. Direct staff to revise Board Order to identify a different appointee.
3. Do not adopt Board Order and provide staff with further direction.

IV. RECOMMENDATION

Staff has no recommendation as these are Commissioner appointments.

V. TIMING/IMPLEMENTATION

Upon approval of the Board Order, Clancee McDowell and Brian Martsfield will begin their terms on the Transportation Advisory Committee on January 24, 2024 and end on December 31, 2027 and December 31, 2024 respectively.

VI. FOLLOW-UP

None.

VII. ATTACHMENTS

Order and Exhibits:

Application from Brian Martsfield (*page 3 which contains personal information has been removed*) — Exhibit “A”

Application from Clancee McDowell (*page 3 which contains personal information has been removed*) — Exhibit “B”

Application from Nancy Nichols (*page 3 which contains personal information has been removed*) — Exhibit “C”

Contact Person: Cassidy Mills, Ext. 6996

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 24-01-23-08

IN THE MATTER OF CONFIRMING THE
APPOINTMENT OF TWO NEW
TRANSPORTATION ADVISORY
COMMITTEE MEMBERS

WHEREAS, there is a vacancy for a representative for Commissioner Ceniga's West Lane District on the Transportation Advisory Committee; and

WHEREAS, there is a vacancy for a representative for Commissioner Farr's North Eugene District on the Transportation Advisory Committee; and

WHEREAS, Lane Manual 3.506 (2)(e) provides for appointments to non-mandated advisory committees by the Board of County Commissioners; and

WHEREAS, the necessary procedures of Lane Manual 3.506 (2) have been complied with; and

WHEREAS, applicant Clancee McDowell meets the minimum requirements for appointment as Commissioner Ceniga's representative on the Transportation Advisory Committee; and

WHEREAS, applicant Brian Martsfield meets the minimum requirements for appointment as Chair Farr's representative on the Transportation Advisory Committee; and

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** that the public record reflect that the following individual has been appointed to the Transportation Advisory Committee for the term indicated:

<u>Appointee</u>	<u>Representing</u>	<u>Term Begins</u>	<u>Term Ends</u>
Clancee McDowell	District 1, West Lane	January 24, 2024	December 31, 2027
Brian Martsfield	District 4, North Eugene	January 24, 2024	December 31, 2024

ADOPTED this 23 day of January, 2024.

Laurie Trieger, Chair
Lane County Board of Commissioners



Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION

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APPLICANT'S NAME AND CITY: BRIAN P MARTSFIELD - Eugene	DATE: 12/8/2023
NAME OF ADVISORY COMMITTEE: Transportation Advisory Committee	PLEASE CHECK ONE: ☒ New Applicant ☐ Reappointment

1. Give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material). Served on Transportation Committee at Lane Community College. Life Time Oregon Resident that closely follows Transportation Policy & funding options. Bring a citizen perspective.
2. Why do you want to become a member of this committee, and what specific contributions do you hope to make? Help with issues in North Eugene and Lane County in general, particularly Beltline Bridge and Delta Hwy challenges. Bring what folks are telling me at NeN meetings as a board member to the committee.
3. List the community concerns related to this committee that you would like to see addressed if you are appointed. Beltline Bridge congestion, Arterial Bridge, speeds on Gilman and Delta Hwy crescent to Hwy. Better service from 2+D, possibly micro transit, road maintenance, especially the dreaded potholes.
4. Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.) committees at Lane around Transportation, chair of Cal Young NHA, board member of NeN.
5. Lane County is committed to reflecting diverse cultures on its boards/committees and does not discriminate against any person on the basis of race, color, national origin, age, disability, sex, religion, language, ethnicity, socio-economic status, sexual orientation, gender identity or expressions, veteran's status, or political beliefs in employment or in admission, treatment, or participation in its programs, services, and activities. If selected, how would you contribute to this effort? I am very familiar with working with diverse groups. At Lane I hired and supervised 50-100 International student every year, worked and served on many boards in Eugene and Florence.



Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION

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6. Are you currently serving on any Advisory Boards or Committees? If so, which ones?

Northeast Neighbors Board.

7. Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? (If there is a change in your circumstances, please advise the staff for the committee within 30 days.)

☐ No

☒ Yes

Specify: Retired

8. How did you learn about this vacancy? ☐ Newspaper ☐ Word of mouth ☒ Other: BOARD

Members from NEN told me about opening.

9. In which County Commissioner District do you reside? Please check one:

☐ Unsure

☐ West Lane County

☐ Springfield

☐ South Eugene

☒ North Eugene

☐ East Lane County

The Board of Commissioners has adopted the following policy on reappointments*:

a. Members of County advisory groups will serve a maximum of two consecutive terms when term lengths are three or more years in length.

b. The deadline for incumbent applications will be the same as the deadline for new applications.

* Unless waived by the Board.

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Lane County CITIZEN ADVISORY COMMITTEE APPLICATION

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APPLICANT'S NAME AND CITY: Nancy Nichols		DATE: 12/7/2023
NAME OF ADVISORY COMMITTEE: Transportation Advisory		PLEASE CHECK ONE: ☒ New Applicant ☐ Reappointment

1. Give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material).

I have served on two Lane County committees (Planning and Transportation) in the past. I stopped volunteering when I could no longer drive at night. With zoom type attendance available, I am interested in serving again on the Transportation Advisory Committee

2. Why do you want to become a member of this committee, and what specific contributions do you hope to make?

I travel over 3 miles of county maintained gravel roads to get to my home so am aware of and interested in maintenance and improvements for this type of road.

3. List the community concerns related to this committee that you would like to see addressed if you are appointed.

I am particularly interested in the maintenance and improvements related to Lane County's gravel roads.

4. Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.)

Lane County Planning Commission 2005 to 2015
Transportation Advisory Committee 2015 - 2017

5. Lane County is committed to reflecting diverse cultures on its boards/committees and does not discriminate against any person on the basis of race, color, national origin, age, disability, sex, religion, language, ethnicity, socio-economic status, sexual orientation, gender identity or expressions, veteran's status, or political beliefs in employment or in admission, treatment, or participation in its programs, services, and activities. If selected, how would you contribute to this effort?

If you are looking for a white female over the age of 70, I'm your gal.



Lane County CITIZEN ADVISORY COMMITTEE APPLICATION

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6. Are you currently serving on any Advisory Boards or Committees? If so, which ones?

7. Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? (If there is a change in your circumstances, please advise the staff for the committee within 30 days.)

☒ No ☐ Yes Specify:

8. How did you learn about this vacancy? ☐ Newspaper ☐ Word of mouth ☒ Other:

9. In which County Commissioner District do you reside? Please check one:

☐ Unsure

☒ West Lane County

☐ Springfield

☐ South Eugene

☐ North Eugene

☐ East Lane County

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**Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION**

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Lane County does not discriminate against any person on the basis of race, color, national origin, age, disability, sex, religion, language, ethnicity, socio-economic status, sexual orientation, gender identity or expressions, veteran's status, or political beliefs.

Signature of Applicant Nancy Nichols Date: 12/10/2023

Except as noted above, all information provided as part of this application is a public record subject to disclosure.

**Please Return to: Lane County Administration
Public Service Building
125 East 8th Avenue
Eugene, OR 97401**

NOTE: If you are not selected at this time, your application will be kept on file for 12 months from the date it was received and will be reconsidered as vacancies occur.



Lane County CITIZEN ADVISORY COMMITTEE APPLICATION

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APPLICANT'S NAME AND CITY: Clancee McDowell		DATE: 11/22/2023
NAME OF ADVISORY COMMITTEE: TrAC	PLEASE CHECK ONE: ☒ New Applicant ☐ Reappointment	

1. Give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material).

I am a citizen who lives and works in the area, driving the roads daily. I am very interested in participating in improving our transportation system as I have assisted in a few campaigns (Ryan Ceniga, Kyle Blain) as of late and in this endeavor have had the opportunity to hear the opinions of the constituents regarding said traffic issues.

2. Why do you want to become a member of this committee, and what specific contributions do you hope to make?

I want to become a member of this committee because I live and work in the area and feel that I can adequately do the research and work together to find solutions for the area. I would hope to bring an unbiased opinion to the table and represent the community in an effective way. Many can complain about the issues but there is not many who will actively work on said issues or topics.

3. List the community concerns related to this committee that you would like to see addressed if you are appointed.

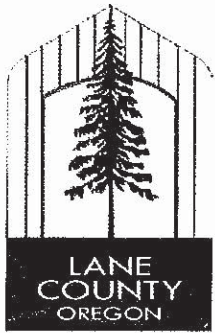
- Road Construction
- EMX

4. Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.)

I have not been involved officially with any community groups but have attended city and school board meetings.

5. Lane County is committed to reflecting diverse cultures on its boards/committees and does not discriminate against any person on the basis of race, color, national origin, age, disability, sex, religion, language, ethnicity, socio-economic status, sexual orientation, gender identity or expressions, veteran's status, or political beliefs in employment or in admission, treatment, or participation in its programs, services, and activities. If selected, how would you contribute to this effort?

I strongly feel regardless of diversity communities can come together as one to find solutions. I believe that each human is equally of worth as another and should have the opportunity and availability to put forth their voice for the good of the community. I would strive to defend and uphold this belief.



**Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION**

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6. Are you currently serving on any Advisory Boards or Committees? If so, which ones?

No

7. Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? (If there is a change in your circumstances, please advise the staff for the committee within 30 days.)

☐ No ☒ Yes Specify: *Ryan Ceniga, West Lane County Commissioner*
Brother-in-law

8. How did you learn about this vacancy? ☐ Newspaper ☒ Word of mouth ☐ Other:

9. In which County Commissioner District do you reside? Please check one:

☐ Unsure	☒ West Lane County	☐ Springfield
☐ South Eugene	☐ North Eugene	☐ East Lane County

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- a. Members of County advisory groups will serve a maximum of two consecutive terms when term lengths are three or more years in length.*
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** Unless waived by the Board.*



**Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION**

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Lane County does not discriminate against any person on the basis of race, color, national origin, age, disability, sex, religion, language, ethnicity, socio-economic status, sexual orientation, gender identity or expressions, veteran's status, or political beliefs.

Signature of Applicant

Carolee McNeill

Date:

11/22/2023

Except as noted above, all information provided as part of this application is a public record subject to disclosure.

**Please Return to: Lane County Administration
Public Service Building
125 East 8th Avenue
Eugene, OR 97401**

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