AGENDA COVER MEMO

Memorandum Date: January 10, 2024

Order Date: January 23, 2024

TO:	Board of County Commissioners
DEPARTMENT:	County Administration
PRESENTED BY:	Matt McRae, Lane County Disaster Recovery Manager
AGENDA ITEM TITLE:	ORDER/ In the Matter of Delegating Authority to the County Administrator to Execute McKenzie Valley Long Term Recovery Group Rapid Rehousing Subgrant Agreement in the Amount of $1,300,000.

I. MOTION

Move to Delegate Authority to the County Administrator to Execute McKenzie Valley Long Term Recovery Group Rapid Rehousing Subgrant Agreement in the Amount of $1,300,000.

II. AGENDA ITEM SUMMARY

During the 2021 legislative session, the state legislature appropriated $150 million statewide to Oregon Housing and Community Services (OHCS) for 2020 Labor Day fire recovery. In February 2023, Lane County received $4,120,547.41 of this allocation through OHCS for Holiday Farm Fire Recovery, with an additional $900,000 committed to Lane County by the agency, to be transferred at a later date.

Lane County Resilience and Recovery staff have identified the need for housing recovery assistance. Through a partnership with the McKenzie Valley Long Term Recovery Group, $1,300,000 will be used to purchase and install manufactured housing and park model RVs for several lower-income households who are currently precariously housed.

The Board is asked to delegate authority to the County Administrator to execute McKenzie Valley Long Term Recovery Group Rapid Rehousing Subgrant Agreement in the amount of $1,300,000.

BACKGROUND/IMPLICATIONS OF ACTION

A. Board Action and Other History

Since 2021, the Board has received regular updates from staff on Holiday Farm Fire recovery.

On February 28, 2023, the Board approved order 23-02-28-02, entering into an IGA with Oregon Housing and Community Services in the amount of $4,120,547.41 for Holiday Farm Fire Recovery, and Delegating Authority to the County Administrator to Execute the Contract.

B. Policy Issues

There are no policy issues.

C. Board Goals

This relates to Strategic Goal #2, Invest in Lane County residents by fostering engaged communities with affordable housing options, equitable opportunities, economic vitality and a healthy environment.

This agreement will provide funds for purchasing and installing manufactured homes and park model RVs.

D. Financial and/or Resource Considerations

Many Holiday Farm Fire survivors remain precariously housed, living with friends or relatives, or in RVs. Given the high rates of inflation, limited available housing stock, limited availability of home builders, and relatively high interest rates, many lack the financial resources to find rental housing or rebuild. Not taking action on this item would substantially delay or prevent recovery for several households, having a negative financial impact on those survivors who would be supported by these funds.

The state legislature allocated funding for wildfire recovery in 2021, and through an IGA with OHCS, Lane County has been provided a portion of these funds. It is these state dollars that will be distributed to help house wildfire survivors.

E. Health Implications

Many Holiday Farm Fire survivors remain precariously housed, living with friends or relatives, or in RVs. Not taking action on this item would delay recovery and access to safe, sanitary, affordable, permanent housing. This would negatively impact the health of the households that will be supported with by these funds.

F. Analysis

Lane Manual 20.600.300 contains the County's policies regarding authority to execute grant applications and accept grants:

A. Each Department Director is delegated the authority to approve and execute all documents in application for or acceptance of a grant not exceeding fifty thousand dollars ($50,000).

B. The County Administrator is delegated authority to approve and execute all documents in application for and acceptance of a grant not exceeding one hundred fifty thousand dollars ($150,000).

C. The County Administrator is delegated authority to approve and execute all documents in application for a grant in excess of one hundred fifty thousand dollars ($150,000), provided that the application does not obligate the County to accept the grant if awarded.

D. The Board must approve the acceptance of a grant exceeding one hundred fifty thousand dollars ($150,000). If an application for a grant in excess of one hundred fifty thousand dollars ($150,000) obligates the County to accept the award as a condition of application, the Board must approve the application for the grant. Following Board approval of a grant or grant application, the Administrator is delegated authority to approve and execute all other grant documents.

E. The County Administrator is delegated authority to approve and execute all documents to continue a grant that was approved by the Board, so long as the continuation is substantially similar to the original grant approved by the Board.

F. Notwithstanding the limits on the County Administrator's authority contained in this section, the County Administrator may approve grant applications and accept grants when necessary to secure the full benefit of the grant to the County, provided that:

   1. In the Administrator's judgment, and with the concurrence of County Counsel and the budget and financial planning office, the grant applications or grants require execution prior to the time when they could reasonably be approved by the Board at regularly-scheduled meeting; and

   2. A description of the grant applications and grants, including the amounts, duration, and reason for prompt execution, is submitted to the Board for ratification on its consent agenda item following

execution.

(Order 15-09-01-05, 10.15.15; Order 19-05-21-03, 05.21.19; Order 21-06-08-02, 7.1.21)

G. Alternatives/Options

a. Approve of delegating authority to the County Administrator to Execute McKenzie Valley Long Term Recovery Group Rapid Rehousing Subgrant Agreement in the Amount of $1,300,000.

b. Do not approve of delegating authority to the County Administrator to execute this agreement.

III. RECOMMENDATION

County Administration Policy Division recommends Option #1—Delegate authority to the County Administrator to sign the agreement.

IV. TIMING/IMPLEMENTATION

The agreement will be executed as soon as possible.

V. FOLLOW-UP

Status reports will be shared at future Holiday Farm Fire quarterly updates to the Board.

VI. ATTACHMENTS

Board Order

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 24-01-23-13	ORDER/ In the Matter of Delegating Authority to the County Administrator to Execute McKenzie Valley Long Term Recovery Group Rapid Rehousing Subgrant Agreement in the Amount of $1,300,000.

WHEREAS, Lane Manual Chapter 20 sets forth the County's policies regarding award, acceptance, and amendment of grants and contracts; and

WHEREAS, the project and services covered by the Agreement listed below is funded by Oregon Housing and Community Services Intergovernmental Agreement 7438 and was approved by the Board in Board Orders 23-02-28-02 and 23-05-02-01; and

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows: Delegate Authority to the County Administrator to Execute McKenzie Valley Long Term Recovery Group Rapid Rehousing Subgrant Agreement in the Amount of $1,300,000.

ADOPTED this 23rd day of January 2024.

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Laurie Trieger, Chair
Lane County Board of Commissioners