AGENDA COVER MEMO

Memorandum Date: January 17, 2024

Order Date: February 6, 2024

TO: Board of County Commissioners

DEPARTMENT: Department of Health & Human Services

PRESENTED BY: Eve Gray

AGENDA ITEM TITLE: ORDER _____ / IN THE MATTER OF ACCEPTING A GRANT AWARD FROM THE OREGON DEPARTMENT OF HUMAN SERVICES IN THE AMOUNT OF $932,997.60 AND DELEGATING AUTHORITY TO THE COUNTY ADMINISTRATOR TO EXECUTE THE AWARD DOCUMENT.

I. MOTION

In the Matter of Accepting a Grant Award from the Oregon Department of Human Services in the Amount of $932,997.60 and Delegating Authority to the County Administrator to Execute the Award Document.

II. AGENDA ITEM SUMMARY

The County Department of Health & Human Services (H&HS) seeks to accept a grant from the Office of Developmental Disabilities (ODDS) of the Oregon Department of Human Services (DHS) in the amount of $932,997.60 and have authority delegated to the County Administrator to sign grant documents. Funding is provided under the American Recovery Plan Act (ARPA) to permit the County to build resiliency to catastrophic events among the local population of individuals with intellectual or developmental disabilities (IDD). Funding will be used to provide local families and providers (or the IDD community) with emergency supplies including and ot limited to emergency kits and uninterruptible power supplies/power stations and/or generators, which are especially important if stable power is required for medical equipment.

III. BACKGROUND/IMPLICATIONS OF ACTION

A. Board Action and Other History

Lane County received notification in early December, 2023 that it would be invited to apply for ARPA funding from ODDS early in January, 2024. This "grant" uses an allocation format. By multiplying the number of direct clients that Lane County DDS serves, namely 3,400 individuals, ODDS arrived at the awarded amount of $932,997.60. The County submitted its response to the grant on January 4, 2024 and received the attached Award Notice on January 8, 2024.

B. Policy Issues

There are no negative policy implications related to the acceptance of these grant funds, which must be expended by March 1, 2025.

C. Board Goals

This action meets the Board's strategic plan priority 1: Safe and Healthy County.

D. Financial and/or Resource Considerations

Grant funds will provide access to emergency supplies for the individuals and families receiving services via the County's Developmental Disabilities Services Division (DDS).

E. Health Implications

County DDS provides services to more than 3,400 County residents – children, youth and adults. (An additional 840 clients receive case management services via a Brokerage.) These services provide a variety of supports that secure and enrich the lives of IDD clients. These supports may be basic, related to personal care, socialization, may provide access to education, transportation for job training and/or facilitate referral for physical and behavioral healthcare. In all cases, these services reduce the risk of transiency, improve mobility and social integration, combat anxiety and/or substance abuse and assist with family cohesion. In the case of this funding allocation from ODDS, the purpose is to provide emergency survival supplies and equipment to County clients.

F. Analysis

The information required by the Board of County Commissioners to approve application and acceptance of a grant award is provided below.

1. Please describe how grant impacts or obligates County funds. Provide grant budget details regarding the amount and which county funds will cover the expenses. To the extent the grant requires match or obligates Special Revenue other dedicated funds, please identify the specific revenue source. Please include obligations for the following:

- Cash or in-kind match
- Expenditures for administration, audit, and evaluation obligations, etc.
- Other program activities or expectations

No match is required. The required reporting is routine in nature and will be provided by H&HS Administrative and/or DDS staff. Families and individuals with IDD will be prioritized. Each family may apply for up to $300 in emergency supplies and for up to $2,000 worth of equipment to be used in case of a power outage. This equipment may be a mix of power stations (or smaller UPS) or power generators (smaller, not whole house). Providers, if funding is available after the family and individual requests, may apply for up to 5,000 per service location.

2. For any required match, which will be spent first - grant funds or other County funds - or will they be spent concurrently?

No match is required.

3. Are there unique or unusual conditions that trigger additional County work effort, or liability, i.e., maintenance of effort requirements or supplanting prohibitions or indemnity obligations?

No.

4. Does the grant proposal include the addition of new County positions? If so, how much FTE, in what kinds of positions, and in which programs? Will these positions be regular, temporary, or extra help?

No additional FTE will be added..

5. Describe the plan for continuation of the grant program/project after the end of the grant. What is the expectation of grant stakeholders regarding future funding of the program/project? Please consider the applying department one of the stakeholders and describe any expectation of ongoing County funds (both discretionary and non-discretionary).

   These are one-time services, the provision of emergency and/or survival supplies. This is not a grant to expand services but to provide, competitively selected, materials to these individuals or families.

6. To what extent will the grant cover the Full Indirect Cost or the A-87 Indirect Cost associated with the grant program/project?

   - If only the A-87 costs are covered, how will the department cover the difference?

   - As the County's Indirect Plan charges for actual indirect costs incurred in the prior year, how will the department plan to cover countywide indirect charges associated with the program in the fiscal year/s after the end of the grant?

   The County will retain ten percent (10%) of the award to cover the cost of procuring and supplying the supplies, based upon the stated preferences of the individuals/families.

G. .Alternatives/Options

1. Approve acceptance of a grant grant award from the Office of Developmental Disabilities (ODDS) of the Oregon Department of Human Services (DHS) with an expiration date of March 1, 2025 in the amount of $932,997.60 and delegate authority to the County Administrator to sign grant documents.
2. Decline to accept the grant award at this time.

IV. RECOMMENDATION

To approve Option 1, above.

V. TIMING/IMPLEMENTATION

H&HS will process and route the grant award for execution by the County Administrator, upon approval of the Board.

VI. FOLLOW-UP

Same as above.

VII. ATTACHMENTS

Board Order

Grant Award dated January 8, 2024

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 24-02-06-04	IN THE MATTER OF ACCEPTING A GRANT AWARD FROM THE OREGON DEPARTMENT OF HUMAN SERVICES IN THE AMOUNT OF $932,997.60 AND DELEGATING AUTHORITY TO THE COUNTY ADMINISTRATOR TO EXECUTE THE AWARD DOCUMENTS

WHEREAS, the County has adopted as a strategic priority the promotion of a Safe and Healthy County; and

WHEREAS, use of these grant funds will enhance the resilience of County residents living with Intellectual or Deveopmental Disabilities in case of emergency; and

WHEREAS, Lane Manual 20.650 requires that the Board of County Commissioners must approve acceptance of a grant in excess of $150,000;

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. Approve acceptance of a grant award from Oregon Department of Human Services in the amount of $932,997.60 fto be expended no later than March 1, 2025.
2. Delegate authority to the County Administrator to execute grant documents, grant extensions, and sign any resulting grant awards

ADOPTED this 6th day of February, 2024

_____

Laurie Trieger, Chair
Lane County Board of Commissioners

Oregon
Tina Kotek, Governor

Oregon Department of Human Services
Office of Developmental Disabilities Services
oddsarpa.funding@odhsoha.oregon.gov

58383

January 8, 2024

ODDS Emergency Response Grant Award Notice

Thank you for submitting an application for the Office of Developmental Disabilities Services (ODDS) Emergency Response grant.

Lane County has been awarded a grant of **$932,997.60**

Up to 10% **($93,300)** may be used for administrative expenses.

These funds will be disbursed through the Express Payment and Reporting System (eXPRS) in two payments as outlined in your application materials (attached).

This one-time Emergency Response funding is intended to prepare individuals with intellectual and/or developmental disabilities (IDD) for emergencies.

Allowable Expense Categories for Grant Funding:

1. **Administrative expenses:** CMEs may use up to 10% of emergency response funds for administrative costs.
2. **Emergency hub:** CMEs may use emergency response funds for providers and CME locations that will serve as an emergency hub.
3. **Power equipment:**
    - **Portable generators:** powered by gas or diesel fuel to create usable electricity. *Note: whole house generators, equipment installation, maintenance and ongoing subscriptions for fuel are disallowed expenses.*
    - **Power stations:** portable batteries for backup emergency power storage.

      Funds for portable generators and power stations are limited to:
      - up to $2,000 per person
      - up to $5,000 per service location or emergency hub

Any combination of power equipment can be purchased within these limits.

Emergency supplies are supplies to prepare for emergency situations that a household or service location may need in the event of an emergency. Funds for emergency supplies are limited to:

- up to $300 per person
- up to $3,000 per service location
- up to $5,000 per emergency hub

Disallowable expenses

- ARPA funds cannot supplant existing funding and services that can be billed to Medicaid or other insurance.
- ARPA funds are not allowed to fund retroactive expenses incurred prior to the disbursement of funds.
- Whole house generators, equipment installation, maintenance, and ongoing subscriptions for fuel.

Grant Reporting Schedule

Progress Expenditure report	Due no later than June 30, 2024
Final Expenditure report	Due March 1, 2025

Funding requirements

Every CME awarded funds will be required to:

- Maintain records for audits
- Spend grant funds by March 1, 2025
- Report on grant expenditures by March 1, 2025
- Return to ODHS any unspent grant funds at the time of final reporting

Reservation of ODHS Rights:

ODHS reserves all rights regarding this Agreement, including, without limitation, the right to amend or extend the term of any Agreement that is issued as a result of this grant.

Signature: _____ **Date:** _____

Steve Mokrohisky, County Administrator

ODDS will accept scanned or authenticated digital signatures only.

If you have questions regarding this grant, please contact the ODDS ARPA Special Projects Team at ODDSARPA.funding@odhsoha.oregon.gov.

Thank you for your partnership with ODDS and dedication to serving Oregonians with Intellectual/Developmental Disabilities.