



AGENDA CONSENT CALENDAR MEMO

Memorandum Date: January 19, 2024

Order Date: February 6, 2024

TO: Board of County Commissioners

DEPARTMENT: Lane County Public Works

PRESENTED BY: Dan Hurley, Public Works Director

AGENDA ITEM TITLE: ORDER / In the Matter of Approving Two Public Works Contracts and Amendments and Delegating Authority to the County Administrator to Execute the Approved Contracts and Amendments for Thiel Engineering Inc., Expense in the amount of \$800,000.00; ADT LLC, dba: ADT Security Services, Expense in the amount of \$24,460.00.

I. MOTION

That the contract listed in Exhibit A – February 6, 2024, is approved and the County Administrator is delegated authority to execute the approved contracts and amendments.

II. DISCUSSION

A. Background Analysis

Under Lane Manual sections 20.600.100, 20.600.300, 20.600.310 and 20.600.320, the County Administrator's authority to execute amendments to contracts is limited to 50% of the original contract amount, unless an exception applies. The proposed contract described in the attached Exhibit A requires delegation of additional authority to the County Administrator for execution.

The attached contracts and amendments have been submitted by Public Works based upon information submitted by the identified Public Works divisions. To submit such contracts, grants, and amendments, the Department must describe how the agreements meet the criteria for consideration on the consent agenda, generally those related to:

- Intergovernmental Agreements (IGA) that continue an existing long-term relationship with another public entity, for substantially the same subject matter, whether as a new or extended contract,
- Extensions of existing contracts or subcontracts for not more than one year, when renewal is provided for in the terms of the original contract, and
- Delegating contract signature authority to the County Administrator for contracts funded by grants or State programs.

B. Health Implications

Details regarding the health implications and impacted areas of specific contracts and amendments is specified under contract described in Exhibit A.

C. Alternative Options

- a. Approve the contracts and amendments listed in Exhibit A and delegate authority to the County Administrator to execute the contracts and amendments.
- b. Do not approve the contract.

III. RECOMMENDATION

Lane County Public Works recommends Option #1 – Approve the contracts and amendments listed in Exhibit A and delegate authority to the County Administrator to sign the contracts and amendments.

IV. ATTACHMENTS

Board Order
Exhibit A – February 6, 2024, Contracts and Amendments List

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 24-02-06-05

In the Matter of Approving Two Public Works Contracts and Amendments and Delegating Authority to the County Administrator to Execute the Approved Contracts and Amendments for Thiel Engineering Inc., Expense in the amount of \$800,000.00; ADT LLC, dba: ADT Security Services, Expense in the amount of \$24,460.00.

WHEREAS, Lane Manual Chapter 20 sets forth the County's policies regarding award, acceptance, and amendment of grants and contracts; and

WHEREAS, all of the contracts or grants listed below have been accepted or award in accordance with the requirements of the Lane Manual, including the requirements for competitive selection; and

WHEREAS, all the projects and services covered by the contracts, amendments, and grants listed below are routine to the implementation of current County programs and services or have been previously discussed or approved by the Board; and

WHEREAS, these contracts, amendments, and grants exceed the County Administrator's authority to execute granted in Lane Manual sections 20.600.220 to 20.600.320,

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. That the contract listed in Exhibit A – February 6, 2024, is approved and the County Administrator is delegated authority to sign the approved contract.

ADOPTED this 5th day of February, 2024.

Laurie Trieger, Chair
Lane County Board of Commissioners

EXHIBIT A – February 6, 2024, List of Contracts, Grants and Amendments

PUBLIC WORKS

Original contract title	Short Mountain Landfill Solid Waste Engineering and Technical Services for Waste Management Division
Contractor/other party	Thiel Engineering Inc.
New or amendment	NEW (Key Id #58396-0)
Description	Thiel Engineering to perform solid waste engineering and technical services to support Short Mountain Landfill development and operations. In addition to preparing engineered plans and specifications for the Phase V Closure project and other landfill projects.
Amount	\$800,000.00, Not-to-Exceed (NTE)
Expense or revenue	Expense
Term of agreement	Three-year term 2024-2026
Previous board orders	N/A
Implications for policy	None
Board goals	Strategic Priority #3; Maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment of life, and local economic success.
Health implications	None

Original contract title	Fire Alarm Monitoring – Upgrade to Cellular Communicator
Contractor/other party	ADT LLC, dba: ADT Security Services
New or amendment	New
Description	Napco StarLink Cellular Alarm Communicator; Fire; IP / Verizon LTE; Sole Path or Dual Path; Red Plastic Enclosure; Powered by FACP's 12-24VDC; with National Accounts Sticker
Amount	\$4,300.00 install and \$420.00 monthly service charge
Expense or revenue	Expense
Term of agreement	Four-years (48 months)
Previous board orders	N/A
Implications for policy	None
Board goals	Strategic Priority #3; Maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment of life, and local economic success.
Health implications	None