AGENDA CONSENT CALENDAR MEMO

Memorandum Date: February 9, 2024

Order Date: February 27, 2024

TO:	Board of County Commissioners
DEPARTMENT:	Lane County Public Works
PRESENTED BY:	Dan Hurley, Public Works Director
AGENDA ITEM TITLE:	ORDER / In the Matter of Approving One Public Works Contract and Delegating Authority to the County Administrator to Execute the Approved Contract for Deere & Company c/o Pape Machinery, Inc., Expense in the amount of $164,850.56.

I. MOTION

That the contract listed in Exhibit A – February 27, 2024, is approved and the County Administrator is delegated authority to execute the approved contract.

II. DISCUSSION

A. Background Analysis

Under Lane Manual sections 20.600.100, 20.600.300, 20.600.310 and 20.600.320, the County Administrator's authority to execute amendments to contracts is limited to 50% of the original contract amount, unless an exception applies. The proposed contract described in the attached Exhibit A requires delegation of additional authority to the County Administrator for execution.

The attached contracts and amendments have been submitted by Public Works based upon information submitted by the identified Public Works divisions. To submit such contracts, grants, and amendments, the Department must describe how the agreements meet the criteria for consideration on the consent agenda, generally those related to:

- Intergovernmental Agreements (IGA) that continue an existing long-term relationship with another public entity, for substantially the same subject matter, whether as a new or extended contract,

- Extensions of existing contracts or subcontracts for not more than one year, when renewal is provided for in the terms of the original contract, and
- Delegating contract signature authority to the County Administrator for contracts funded by grants or State programs.

B. Health Implications

Details regarding the health implications and impacted areas of specific contract is specified under contract described in Exhibit A.

C. Alternative Options

a. Approve the contract listed in Exhibit A and delegate authority to the County Administrator to execute the contract.

b. Do not approve the contract.

III. RECOMMENDATION

Lane County Public Works recommends Option #1 – Approve the contract listed in Exhibit A and delegate authority to the County Administrator to sign the contract.

IV. ATTACHMENTS

Board Order
Exhibit A – February 27, 2024, Contracts and Amendments List

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 24-02-27-04	In the Matter of Approving One Public Works Contract and Delegating Authority to the County Administrator to Execute the Approved Contract for Deere & Company c/o Pape Machinery, Inc., Expense in the amount of $164,850.56.

WHEREAS, Lane Manual Chapter 20 sets forth the County's policies regarding award, acceptance, and amendment of grants and contracts; and

WHEREAS, all of the contracts or grants listed below have been accepted or award in accordance with the requirements of the Lane Manual, including the requirements for competitive selection; and

WHEREAS, all the projects and services covered by the contracts, amendments, and grants listed below are routine to the implementation of current County programs and services or have been previously discussed or approved by the Board; and

WHEREAS, these contracts, amendments, and grants exceed the County Administrator's authority to execute granted in Lane Manual sections 20.600.220 to 20.600.320,

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. That the contract listed in Exhibit A – February 27, 2024, is approved and the County Administrator is delegated authority to sign the approved contract.

ADOPTED this 27th day of February, 2024.

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Laurie Trieger, Chair
Lane County Board of Commissioners

EXHIBIT A – February 27, 2024, List of Contracts, Grants and Amendments

PUBLIC WORKS

Original contract title	**One (1), New Unused, Current Model Year John Deere 5120M Utility Tractor with Deere 540M Loader Option, Diamond Mowers Side and Rear Flail Attachments, and All Required Accessories, as Outlined in Dealer Estimate, No Deviations.**
Contractor/other party	Deere & Company c/o Pape Machinery, Inc.
New or amendment	New
Description	John Deere 5120M Tractor with Loader and Mowing Attachments
Amount	$164,850.56
Expense or revenue	Expense
Term of agreement	Current date – Ends with successful procurement of equipment procured meeting County's specifications.
Previous board orders	None
Implications for policy	No implications; procurement meets all LM20 purchasing policy by way of cooperative purchasing exemption. Specific contract via State of Oregon DAS procurement, Lawn and Grounds Maintenance Equipment 1744 (PG 25 CG 22). Sufficient funds have been budgeted for this procurement by the Waste Management Division.
Board goals	This Mower will provide large-scale mowing operations to multiple Waste Management sites including the Short Mountain Landfill to improve efficiency of operations for Waste Management. The single machine was designed to perform multiple tasks for a single operator, increase efficiency, and not disturb natural habitats the Division is responsible for ensuring preservation of. The purchase will support the Board's Strategic Priorities of "Vibrant Communities: Invest in Lane County residents by fostering engaged communities with affordable housing options, equitable opportunities, economic vitality and a healthy environment" and "Robust Infrastructure: to maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment of life, and local economic success."
Health implications	None

End of Exhibit A