AGENDA CONSENT CALENDAR MEMO

Memorandum Date: February 23, 2024

Order Date: March 12, 2024

TO:	Board of County Commissioners
DEPARTMENT:	Lane County Public Works
PRESENTED BY:	Dan Hurley, Public Works Director
AGENDA ITEM TITLE:	ORDER / In the Matter of Approving Three Public Works Contracts and Amendments and Delegating Authority to the County Administrator to Execute the Approved Contracts and Amendments for City of Eugene, Expense in the amount of $940,000.00; R3 Consulting Group, Inc., Expense in the amount of $40,000.00; Kendall Ford LLC dba Kendall Ford of Bend, Expense in the amount of $185,000.00.

I. MOTION

That the contract listed in Exhibit A – March 12, 2024, is approved and the County Administrator is delegated authority to execute the approved contracts and amendments.

II. DISCUSSION

A. Background Analysis

Under Lane Manual sections 20.600.100, 20.600.300, 20.600.310 and 20.600.320, the County Administrator's authority to execute amendments to contracts is limited to 50% of the original contract amount, unless an exception applies. The proposed contract described in the attached Exhibit A requires delegation of additional authority to the County Administrator for execution.

The attached contracts and amendments have been submitted by Public Works based upon information submitted by the identified Public Works divisions. To submit such contracts, grants, and amendments, the Department must describe how the agreements meet the criteria for consideration on the consent agenda, generally those related to:

- Intergovernmental Agreements (IGA) that continue an existing long-term relationship with another public entity, for substantially the same subject matter, whether as a new or extended contract,
- Extensions of existing contracts or subcontracts for not more than one year, when renewal is provided for in the terms of the original contract, and
- Delegating contract signature authority to the County Administrator for contracts funded by grants or State programs.

B. Health Implications

Details regarding the health implications and impacted areas of specific contracts and amendments is specified under contract described in Exhibit A.

C. Alternative Options

a. Approve the contracts and amendments listed in Exhibit A and delegate authority to the County Administrator to execute the contracts and amendments.

b. Do not approve the contract.

III. RECOMMENDATION

Lane County Public Works recommends Option #1 – Approve the contracts and amendments listed in Exhibit A and delegate authority to the County Administrator to sign the contracts and amendments.

IV. ATTACHMENTS

Board Order
Exhibit A – March 12, 2024, Contracts and Amendments List

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 24-03-12-03

In the Matter of Approving Three Public Works Contracts and Amendments and Delegating Authority to the County Administrator to Execute the Approved Contracts and Amendments for City of Eugene, Expense in the amount of $940,000.00; R3 Consulting Group, Inc., Expense in the amount of $40,000.00; Kendall Ford LLC dba Kendall Ford of Bend, Expense in the amount of $185,000.00.

WHEREAS, Lane Manual Chapter 20 sets forth the County's policies regarding award, acceptance, and amendment of grants and contracts; and

WHEREAS, all of the contracts or grants listed below have been accepted or award in accordance with the requirements of the Lane Manual, including the requirements for competitive selection; and

WHEREAS, all the projects and services covered by the contracts, amendments, and grants listed below are routine to the implementation of current County programs and services or have been previously discussed or approved by the Board; and

WHEREAS, these contracts, amendments, and grants exceed the County Administrator's authority to execute granted in Lane Manual sections 20.600.220 to 20.600.320,

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. That the contract listed in Exhibit A – March 12, 2024, is approved and the County Administrator is delegated authority to sign the approved contract.

ADOPTED this 12th day of March, 2024.

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Laurie Trieger, Chair
Lane County Board of Commissioners

EXHIBIT A – March 12, 2024, List of Contracts, Grants and Amendments

PUBLIC WORKS

Original contract title	**Jurisdictional Surrender and Annexation of Portions of Irvington Drive and River Road**
Contractor/other party	City of Eugene
New or amendment	New
Description	This Intergovernmental Agreement between City of Eugene and County agrees that County will surrender jurisdiction over the county sections of the following roads: Irvington Drive from easterly end of that portion and extending easterly 500 feet to River Road; county road section of River Road from Rosewood Avenue extending southeasterly 745 feet to Maynard Avenue; county road section of River Road from Merry Lane extending southeasterly 1257 feet to Horn Lane; county road section of River Road from Wedgewood Drive extending northwesterly 8500 feet to the urban growth boundary; County agrees to provide funding toward future street improvements to be constructed by Eugene, in the amount of $940,000 for the surrendered portion of River Road upon City of Eugene's notification of its completion of acquisition of jurisdiction of all street segments; City of Eugene will assume maintenance responsibilities of all infrastructure within the right of way, including stormwater facilities, upon acquisition of jurisdiction of all street segments.
Amount	Not to Exceed $940,000.00
Expense or revenue	Expense
Term of agreement	Upon signatures of all parties through 7/31/2026
Previous board orders	13-09-10-08
Implications for policy	None
Board goals	Strategic Priority #3; Maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment of life, and local economic success.
Health implications	None

Original contract title	**Waste Management Solid Waste Consulting**
Contractor/other party	R3 Consulting Group, Inc.
New or amendment	Amendment #3 / Key Id #55336 / PW20033101
Description	Extending term due to a longer than anticipated process to get partner input, Board approval and finalize amendment.
Amount	$40,000.00
Expense or revenue	Expense
Term of agreement	Extend term through August 31, 2024
Previous board orders	BO #22-01-25-03; 22-11-01-04
Implications for policy	None
Board goals	Strategic Priority #3; Maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment of life, and local economic success.
Health implications	None

Original contract title	**Fleet to Purchase Three Ford Transit Vans**
Contractor/other party	Kendall Ford LLC dba Kendall Ford of Bend
New or amendment	New
Description	Purchase of Two (2) Standard-Length Cargo Vans and One (1) Extended-Length Cargo Van – for Human &Health Services (H&HS)
Amount	$185,000.00
Expense or revenue	Expense
Term of agreement	Issuing PO for vehicles once board approves
Previous board orders	N/A
Implications for policy	None – State of Oregon Solicitation #DASPS-2295-20 and Master Blanket Purchase Order PO-10700-00004358.
Board goals	Strategic Priority #1, Develop an equitable and integrated approach to health, behavioral, public safety and homelessness so that all residents are safe, healthy, housed and health outcomes are improved.
Health implications	None

End of Exhibit A