Abbreviated Format

Memorandum Date: March 14, 2024

Order Date: April 02, 2024

TO: Board of County Commissioners

DEPARTMENT: Health & Human Services

PRESENTED BY: Eve Gray, Director

AGENDA ITEM TITLE: ORDER 24-04-02-09 IN THE MATTER OF APPROVING TWO AMENDMENTS, ONE RATIFICATION, AND DELEGATING AUTHORITY TO THE COUNTY ADMINISTRATOR OR THEIR DESIGNEE TO SIGN THE APPROVED ACTIONS

I. MOTION

In the Matter of Approving Two Amendments, One Ratification, and Delegating Authority to the County Administrator or Their Designee to Sign the Approved Actions.

II. DISCUSSION

A. Background / Analysis

Health & Human Services has two amendments and one ratification which need Board approval and delegation to the County Administrator or their designee for signature. Lane Manual 20.0600.320-20.600.330 grants authority of the County Administrator or Department Director to execute amendments in excess of the approved amount listed in this agenda packet. This authority is limited to 25% or 50% of the approved amount dependent on the original contract amount or amount approved by the Board of Commissioners, whichever is greater.

Contractor:	OCHIN Inc.
Title:	OCHIN Epic Electronic Health Record
Contract Number:	57679
Contract Type:	Expense
Description:	Electronic Health Record for CHC
Selection Process:	RFP

Term:	2/13/2023 - 12/31/2026
Previous BOs:	22-11-01-06
Amendment Amount: (if applicable)	$2,500,000
Approved Amount	$6,117,365
Funding Source	CHC Revenue
Health Implication Area Impacted:	Goods and Services. Access to and use of Community Health Clinics, including prescription medications, can prevent hospitalizations and serious health outcomes and can have a positive impact on quality of life, the ability to work and the ability participate in other activities which contribute to overall health.
Policy Issues:	Will assist Lane County Health & Human Services in meeting the goal of promoting and protecting the health and well-being of individuals, families and our communities through the provision of equitable and timely access to services.
Board Goals:	Safe and Healthy County. Support partnerships and collaborations to improve the health of our community.
Purpose:	Add funding to agreement for implementation costs.

Contractor:	CLARK/KJOS ARCHITECTS LLC
Title:	South Lane Clinic - LCPH
Contract Number:	56352
Contract Type:	Expense
Description:	Full architectural/engineering services for retrofit of existing facility as a Community Health Center & Dental Clinic in Cottage Grove
Selection Process:	RFP
Term:	7/1/2021 - 12/31/2024
Previous BOs:	21-07-13-05
Amendment Amount: (if applicable)	$200,000
Approved Amount	$488,650
Funding Source	South Lane CHC Grants
Health Implication Area Impacted:	Goods and Services. Access to and use of Community Health Clinics, including prescription medications, can prevent hospitalizations and serious health outcomes and can have a positive impact on quality of life, the ability to work and the ability participate in other activities which contribute to overall health.

Policy Issues:	Will assist Lane County Health & Human Services in meeting the goal of promoting and protecting the health and well-being of individuals, families and our communities through the provision of equitable and timely access to services.
Board Goals:	Safe and Healthy County. Support partnerships and collaborations to improve the health of our community.
Purpose:	Extend agreement and add funding for change orders.

Contractor:	Lane Community Health Council
Title:	Heeran Lease
Contract Number:	55535
Contract Type:	Revenue
Description:	Sublease for Heeran Center
Selection Process:	N/A
Term:	3/1/2020 - 6/30/2027
Previous BOs:	23-03-14-01
Amendment Amount: (if applicable)	$20,000
Approved Amount	$31,334
Funding Source	N/A
Health Implication Area Impacted:	Access to and use of behavioral health services, and stable housing can prevent long-term hospitalizations, and can have a positive impact on quality of life, the ability to work, and the ability to participate in other activities which contribute to overall health.
Policy Issues:	Will assist Lane County Health & Human Services in meeting the goal of promoting and protecting the health and well-being of individuals, families and our communities through the provision of equitable and timely access to services.
Board Goals:	Safe and Healthy County. Support partnerships and collaborations to improve the health of our community.
Purpose:	Ratification to extend sublease

*Contract in place until terminated

B. Health Implications

The applicable contracts and amendments impact the Lane County Community Health Improvement Plan (CHIP) adopted via Board Order 21-01-26-07. Further details regarding the health implications and impacted areas are specified under each contract andamendment in A. Background/Analysis.

C. Alternatives / Options

1. Approve the actions in Exhibit A, and delegate authority to the County Administrator or their designee to sign the approved actions.
2. Approve some of the actions listed in Exhibit A and direct staff to not enter into or revise others.
3. Do not approve any of the actions listed in Exhibit A.

D. Recommendation

1. Lane County Health & Human Services recommends #1 - Approve the actions listed in Exhibit A and delegate authority to the County Administrator or their designee to sign the approved actions.

III. ATTACHMENTS

Board Order
Exhibit A – April 2, 2024 Amendments List

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO. 24-04-02-09	IN THE MATTER OF APPROVING TWO AMENDMENTS ONE RATIFICATION AND DELEGATING AUTHORITY TO THE COUNTY ADMINISTRATOR OR THEIR DESIGNEE TO SIGN THE APPROVED ACTIONS

WHEREAS, Lane Manual Chapter 20 sets forth policy regarding award of contracts, and amendments, submission of grants and ratification of contracts for services and policy regarding signatory authority of the County Administrator; and

WHEREAS, competitive processes were undertaken as required by Lane Manual for the contracts and amendments in the attached list;

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. Approve and Delegate authority to the County Administrator or their designee to sign the contracts, amendments, and ratifications indicated in the attached Exhibit A.

ADOPTED this 2nd day of April, 2024.

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Laurie Trieger, Chair
Lane County Board of Commissioners

Exhibit A – April 2, 2024 Amendments List

Amendments

					As Amended	
Contractor Name	**Contract Title**	**Type**	**Amendment Amount**	**Approved Amount**	**Begin Date**	**End Date**
OCHIN Inc.	OCHIN Epic Electronic Health Record	Expense	$2,500,000	$6,117,365	2/13/2023	12/31/2026
CLARK/KJOS ARCHITECTS LLC	South Lane Clinic - LCPH	Expense	$200,000	$488,650	7/1/2021	12/31/2024

Amendments

					As Amended	
Contractor Name	**Contract Title**	**Type**	**Amendment Amount**	**Approved Amount**	**Begin Date**	**End Date**
Lane Community Health Council	Heeran Lease	Revenue	$20,000	$31,334	3/1/2020	6/30/2027

*Contract in place until terminated