AGENDA CONSENT CALENDAR MEMO

Memorandum Date: April 19, 2024

Order Date: May 7, 2024

TO: Board of County Commissioners

DEPARTMENT: Lane County Public Works

PRESENTED BY: Dan Hurley, Public Works Director

AGENDA ITEM TITLE: ORDER / In the Matter of Approving Two Public Works Contracts and Amendments and Delegating Authority to the County Administrator to Execute the Approved Contracts and Amendments for Eugene Water & Electric Board, Revenue in the amount of $240,000.00; Department of Emergency Management, Revenue in the amount of $190,000.00.

I. MOTION

That the contracts listed in Exhibit A – May 7, 2024, are approved and the County Administrator is delegated authority to execute the approved contracts and amendments.

II. DISCUSSION

A. Background Analysis

Under Lane Manual sections 20.600.100, 20.600.300, 20.600.310 and 20.600.320, the County Administrator's authority to execute amendments to contracts is limited to 50% of the original contract amount, unless an exception applies. The proposed contract described in the attached Exhibit A requires delegation of additional authority to the County Administrator for execution.

The attached contracts and amendments have been submitted by Public Works based upon information submitted by the identified Public Works divisions. To submit such contracts, grants, and amendments, the Department must describe how the agreements meet the criteria for consideration on the consent agenda, generally those related to:

- Intergovernmental Agreements (IGA) that continue an existing long-term relationship with another public entity, for substantially the same subject matter, whether as a new or extended contract,
- Extensions of existing contracts or subcontracts for not more than one year, when renewal is provided for in the terms of the original contract, and
- Delegating contract signature authority to the County Administrator for contracts funded by grants or State programs.

B. Health Implications

Details regarding the health implications and impacted areas of specific contracts and amendments is specified in the contracts described in Exhibit A.

C. Alternative Options

a. Approve the contracts and amendments listed in Exhibit A and delegate authority to the County Administrator to execute the contracts and amendments.

b. Do not approve the contracts.

III. RECOMMENDATION

Lane County Public Works recommends Option #1 – Approve the contracts and amendments listed in Exhibit A and delegate authority to the County Administrator to sign the contracts and amendments.

IV. ATTACHMENTS

Board Order
Exhibit A – May 7, 2024, Contracts and Amendments List

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 24-05-07-04	In the Matter of Approving Two Public Works Contracts and Amendments and Delegating Authority to the County Administrator to Execute the Approved Contracts and Amendments for Eugene Water & Electric Board, Revenue in the amount of $240,000.00; Department of Emergency Management, Revenue in the amount of $190,000.00.

WHEREAS, Lane Manual Chapter 20 sets forth the County's policies regarding award, acceptance, and amendment of grants and contracts; and

WHEREAS, all of the contracts or grants listed below have been accepted or award in accordance with the requirements of the Lane Manual, including the requirements for competitive selection; and

WHEREAS, all the projects and services covered by the contracts, amendments, and grants listed below are routine to the implementation of current County programs and services or have been previously discussed or approved by the Board; and

WHEREAS, these contracts, amendments, and grants exceed the County Administrator's authority to execute granted in Lane Manual sections 20.600.220 to 20.600.320,

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. That the contracts listed in Exhibit A – May 7, 2024, are approved and the County Administrator is delegated authority to sign the approved contracts.

ADOPTED this 7th day of May 2024.

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Laurie Trieger, Chair
Lane County Board of Commissioners

EXHIBIT A – May 7, 2024, List of Contracts, Grants and Amendments

PUBLIC WORKS

Original contract title	**McKenzie River Cooperative Maintenance Partnership**
Contractor/other party	Eugene Water & Electric Board (EWEB)
New or amendment	New
Description	Provide routine maintenance of the river access sites on the McKenzie River; Goodpasture Boat Landing, Hayden Bridge Boat Landing and Lloyd Knox Park. Duties to include removal of waste, refuse, garbage, trash, litter, rubbish, and other materials.
Amount	$240k
Expense or revenue	Revenue
Term of agreement	Three-years, expiring December 31, 2026
Previous board orders	Yes, prior IGA, 23-01-10-12
Implications for policy	None
Board goals	Strategic Priority #3, Maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment for life, and local economic success.
Health implications	None

PUBLIC WORKS

Original contract title	**Lane County Transfer Station Backup Generators Project**
Contractor/other party	Department of Emergency Management
New or amendment	New
Description	FEMA through Hazard Mitigation Grant Program (HMGP) is providing a Grant for the installation of a permanent backup power source for Lane County's most critical waste management sites would improve the emergency preparedness and resilience of all county communities. After emergency events, waste management is vital. The recent Holiday Farm Fire and COVID-19 pandemic provide clear examples of waste management's critical role in emergency preparedness and resilience. Lane County's largest transfer site (Glenwood) must remain operational to ensure transportation of waste to Short Mountain Landfill, the county's only municipal landfill. Currently, Glenwood experiences an average of four power outages a year. Acquiring emergency generators for the Glenwood and Florence transfer stations would help the Waste Management Division provide services during short- and long-term power outages on the west and east side of the coast range. At both sites, generator power would allow crucial systems to function uninterrupted, including pit building fire alarms and alarm monitoring stations; fire suppression systems; lighting infrastructure related to waste collection and emergency exit illumination; integral sump pumps that prevent facility and infrastructure damage; fee booth and scales operations; electric gate operation for site security; and truck fueling for community services (including waste and debris pickup and disposal).
Amount	$190K
Expense or revenue	Revenue
Term of agreement	Expires October 31, 2025
Previous board orders	N/A
Implications for policy	None
Board goals	Strategic Priority #3, Maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment for life, and local economic success.
Health implications	None

End of Exhibit A