



AGENDA CONSENT CALENDAR MEMO

Memorandum Date: May 01, 2024

Order Date: May 14, 2024

TO: Board of County Commissioners

DEPARTMENT: Lane County Public Works

PRESENTED BY: Dan Hurley, Public Works Director

AGENDA ITEM TITLE: ORDER / In the Matter of Approving One Public Works Contract and Delegating Authority to the County Administrator to Execute the Approved Contract for Lane Forest Products, LLC, Expense in the Amount of \$239,000.00.

I. MOTION

Move to approve the contract listed in Exhibit A, for the processing and removal of woody, vegetative debris gathered in stockpiles during the cleanup of the January 2024 ice storm and delegate authority to the County Administrator to execute the contract.

II. DISCUSSION

A. Background Analysis

During the middle of January 2024 an unprecedented ice storm resulted in large amounts of woody and vegetative debris piling up on private and public lands alike. Lane County Public Works, Road Maintenance Division coordinated multiple stockpile sites to condense debris in centralized locations. There currently exists over 14,000 cubic yards between two stockpile sites: one at Hendricks Park and the second on Sunderman Rd. The large amounts of woody and vegetative debris now pose multiple hazards including public safety in a County park and wildfire fuel.

Under Lane Manual 20.600.310(D), "...the County Administrator may execute contracts and amendments when necessary to secure the full benefit of the contract to the County, provided that:

1. In the Administrator's judgment, and with the concurrence of County Counsel and the budget and financial planning office, the contacts require execution prior

to the time when they could reasonably be approved by the Board at a regularly scheduled meeting.

2. A description of the contracts or amendments, including the amounts, duration, and reason for prompt execution, is submitted to the Board for ratification on its consent agenda item following execution.”

Under Lane Manual sections 20.600.100, 20.600.300, 20.600.310 and 20.600.320, the County Administrator’s authority to execute contracts is limited to those with a value of less than \$150,000. The proposed contract described in the attached Exhibit A requires delegation of additional authority to the County Administrator for execution.

B. Health Implications

The large amounts of woody and vegetative debris now pose multiple hazards including public safety in a County park and wildfire fuel.

C. Alternative Options

1. Approve contracts from the vendor referenced in Exhibit A, at the rates stated therein, and delegate authority to the County Administrator to execute the contracts.
2. Do not approve the associated contract referenced in Exhibit A.

II. RECOMMENDATION

Lane County Public Works recommends Option #1 – Approve the contract listed in Exhibit A and delegate authority to the County Administrator to sign the contract.

III. ATTACHMENTS

Board Order
Exhibit A – Winning Bidder’s Proposal

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 24-05-14-06

In the Matter of Approving One Public Works Contract and Delegating Authority to the County Administrator to Execute the Approved Contract for Lane Forest Products, LLC, Expense in the Amount of \$239,000.00.

WHEREAS, Lane Manual Chapter 20 sets forth the County's policies regarding award, acceptance, and amendment of grants and contracts; and

WHEREAS, all of the contracts or grants listed below have been accepted or awarded in accordance with the requirements of the Lane Manual, including the requirements for competitive selection; and

WHEREAS, all the projects and services covered by the contracts, amendments, and grants listed below are routine to the implementation of current County programs and services or have been previously discussed or approved by the Board; and

WHEREAS, these contracts, amendments, and grants exceed the County Administrator's authority to execute granted in Lane Manual sections 20.600.220 to 20.600.320,

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. That the contract listed in Exhibit A – May 14, 2024, is approved and the County Administrator is delegated authority to sign the approved contract.

ADOPTED this 14th day of May, 2024.

Laurie Trieger, Chair
Lane County Board of Commissioners

EXHIBIT A – May 14, 2024, List of Contracts, Grants and Amendments

PUBLIC WORKS

**Original contract title PRICE AGREEMENT FOR THE PROCESSING AND REMOVAL
OF VEGETATIVE DEBRIS, VARIOUS STOCKPILE SITES**

Contractor/other party Lane Forest Products, Inc.

New or amendment New

Description During the middle of January 2024 an unprecedented ice storm resulted in large amounts of woody and vegetive debris piling up on private and public lands alike. Lane County Public Works, Road Maintenance Division coordinated multiple stockpile sites to condense debris in centralized locations. There currently exists over 14,000 cubic yards between two stockpile sites: one at Hendricks Park and the second on Sunderman Rd. The large amounts of woody and vegetative debris now pose multiple hazards including public safety in a County park and wildfire fuel.

Amount \$239,000.00

Expense or revenue Expense

Term of agreement Date of signing to June 30, 2024

Previous board orders None

Implications for policy None

Board goals Strategic Priority #3: Maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment of life, and local economic success.

Health implications The large amounts of woody and vegetative debris now pose multiple hazards including public safety in a County park and wildfire fuel.

End of Exhibit A