



AGENDA CONSENT CALENDAR MEMO

Memorandum Date: May 17, 2024

Order Date: June 4, 2024

TO: Board of County Commissioners

DEPARTMENT: Lane County Public Works

PRESENTED BY: Dan Hurley, Public Works Director

AGENDA ITEM TITLE: ORDER / In the Matter of Approving Seven Public Works Contracts and Amendments and Delegating Authority to the County Administrator to Execute the Approved Contracts and Amendments for Friends of Buford Park and Mt. Pisgah, Non-financial; Camp Creek Electric, LLC, Expense in the Amount of \$75,000; Herrera Environmental Consultants, Inc., Expense in the Amount of \$250,000; Oregon Department of Transportation, Non-financial; Bridgeway Contracting, LLC, Expense in the Amount of \$565,495; Lane Council of Governments, Expense in the Amount \$115,000; and DKS Associates, Inc., Non-financial.

I. MOTION

That the contracts listed in Exhibit A – June 4, 2024, are approved and the County Administrator is delegated authority to execute the approved contracts and amendments.

II. DISCUSSION

A. Background Analysis

Under Lane Manual sections 20.600.100, 20.600.300, 20.600.310 and 20.600.320, the County Administrator's authority to execute amendments to contracts is limited to 50% of the original contract amount, unless an exception applies. The proposed contract described in the attached Exhibit A requires delegation of additional authority to the County Administrator for execution.

The attached contracts and amendments have been submitted by Public Works based upon information submitted by the identified Public Works divisions. To submit such contracts, grants, and amendments, the Department

must describe how the agreements meet the criteria for consideration on the consent agenda, generally those related to:

- Intergovernmental Agreements (IGA) that continue an existing long-term relationship with another public entity, for substantially the same subject matter, whether as a new or extended contract,
- Extensions of existing contracts or subcontracts for not more than one year, when renewal is provided for in the terms of the original contract, and
- Delegating contract signature authority to the County Administrator for contracts funded by grants or State programs.

B. Health Implications

Details regarding the health implications and impacted areas of specific contracts and amendments are specified in the contracts described in Exhibit A.

C. Alternative Options

- a. Approve the contracts and amendments listed in Exhibit A and delegate authority to the County Administrator to execute the contracts and amendments.
- b. Do not approve the contracts.

III. RECOMMENDATION

Lane County Public Works recommends Option #1 – Approve the contracts and amendments listed in Exhibit A and delegate authority to the County Administrator to sign the contracts and amendments.

IV. ATTACHMENTS

Board Order

Exhibit A – June 4, 2024, Contracts and Amendments List

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 24-06-04-04

In the Matter of Approving Seven Public Works Contracts and Amendments and Delegating Authority to the County Administrator to Execute the Approved Contracts and Amendments for Friends of Buford Park and Mt. Pisgah, Non-financial; Camp Creek Electric, LLC, Expense in the Amount of \$75,000; Herrera Environmental Consultants, Inc., Expense in the Amount of \$250,000; Oregon Department of Transportation, Non-financial; Bridgeway Contracting, LLC, Expense in the Amount of \$565,495; Lane Council of Governments, Expense in the Amount \$115,000; and DKS Associates, Inc., Non-financial.

WHEREAS, Lane Manual Chapter 20 sets forth the County's policies regarding award, acceptance, and amendment of grants and contracts; and

WHEREAS, all of the contracts or grants listed below have been accepted or award in accordance with the requirements of the Lane Manual, including the requirements for competitive selection; and

WHEREAS, all the projects and services covered by the contracts, amendments, and grants listed below are routine to the implementation of current County programs and services or have been previously discussed or approved by the Board; and

WHEREAS, these contracts, amendments, and grants exceed the County Administrator's authority to execute granted in Lane Manual sections 20.600.220 to 20.600.320,

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. That the contracts listed in Exhibit A – June 4, 2024, are approved and the County Administrator is delegated authority to sign the approved contracts.

ADOPTED this 4th day of June, 2024.

Laurie Trieger, Chair
Lane County Board of Commissioners

EXHIBIT A - June 4, 2024, List of Contracts, Grants, and Amendments

PUBLIC WORKS

Original contract title	Cooperation Agreement for The Howard Buford Recreation Area
Contractor/other party	Friends of Buford Park and Mt. Pisgah
New or amendment	New
Description	This agreement is between Lane County and Friends of Buford Park and Mt. Pisgah, to govern this cooperative relationship for the benefit of Howard Buford Recreation Area (HBRA). The agreement provides a basis for Lane County to approve Friends of Buford Park's implementation of projects implement the HBRA Master Plan and HBRA Habitat Management Plan, to benefit habitats and trails.
Amount	Non-financial
Expense or revenue	N/A
Term of agreement	Three years, with the option to extend the term for three additional 3-year terms (for a total of 12 years)
Previous board orders	N/A
Implications for policy	None identified
Board goals	Strategic Priority #2B: Focus on the intersection of economic development, equity, and the environment as we look to achieve a viable, fair, and livable community.
Health implications	None identified

Original contract title	Routine Electrical Services for Waste Management Division
Contractor/other party	Camp Creek Electric, LLC.
New or amendment	Amendment #2 / Key Id #56755 / PW22011901
Description	Camp Creek provides all needed electrical services for Short Mountain including those needed during emergency events such as the ice storm. As such, the contract requires additional funding in order to ensure these services are available for the duration of the contract period
Amount	Increase funds by \$75,000.00, Gross contract amount of \$375,000.00
Expense or revenue	Expense
Term of agreement	Unchanged - Expires December 31, 2024.
Previous board orders	Yes, 22-10-18-01
Implications for policy	None
Board goals	Strategic Priority #3: Maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment for life, and local economic success.
Health implications	None

Original contract title	Environmental Consultant Services
Contractor/other party	Herrera Environmental Consultants, Inc.
New or amendment	New
Description	On-call environmental consultant services for Lane County Public Works Waste Management projects, including the Integrated Material and Energy Recovery Facility (IMERF).
Amount	\$250,000 Not-to-Exceed (NTE)
Expense or revenue	Expense
Term of agreement	Three-years, expiring May 31, 2027
Previous board orders	N/A
Implications for policy	None
Board goals	Strategic Priority #3: Maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment for life, and local economic success.
Health implications	None

Original contract title	Local Agency Certification Program Agreement
Contractor/other party	Oregon Department of Transportation (ODOT)
New or amendment	New
Description	Lane County has been recognized as a certified Local Public Agency (LPA) to deliver federal-aid projects through the ODOT Certification Program and has been delivering projects under Local Agency Agreement No. 28148 since October 2015. The new agreement updates obligations and terms by which ODOT authorizes Lane County to deliver federal-aid projects. The term of the new agreement is effective upon execution date through 20 years.
Amount	Non-financial
Expense or revenue	Revenue
Term of agreement	Execution Date through 20 Years
Previous board orders	Yes, 15-09-15-02 (Original Agreement No. 28148)
Implications for policy	None
Board goals	Strategic Priority #3: Maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment for life, and local economic success.
Health implications	None

Original contract title:	Public Works Building B Remodel
Contractor/other party:	Bridgeway Contracting, LLC
New or amendment:	New
Description:	Remodel of Building B at Public Works. Construct enclosure for 620 square feet of the current covered and open area. Remodel majority of the enclosed interior area to accommodate two work groups
Amount:	\$565,495.00
Expense or revenue:	Expense
Term of agreement:	Once signed through January 31, 2025
Previous board orders:	None
Implications for policy:	N/A
Board goals:	Strategic Priority #3: Maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment for life, and local economic success.
Health implications:	N/A

Original contract title: **Hearings Official Services**

Contractor/other party: Lane Council of Governments

New or amendment: Amendment #1 / Key Id #57050 / PW22061601

Description: Lane Manual 3.100.015 establishes a Hearings Official for Lane County to conduct administrative hearings to determine cases regarding County land use planning.

Amount: Increase by \$115,000.00; new gross contract amount \$265,000.00

Expense or revenue: Expense

Term of agreement: Term is unchanged; expires June 30, 2025.

Previous board orders: N/A

Implications for policy: N/A

Board goals: Strategic Priority #2: Invest in Lane County residents by fostering engaged communities with affordable housing options, equitable opportunities, economic vitality and a healthy environment.

Health implications: N/A

Original contract title:	Lane County Transportation Safety Action Plan (TSAP)
Contractor/other party:	DKS Associates, Inc.
New or amendment:	New
Description	<i>Original Board Order submitted 4/16/2024 requested termination date 4/30/2025. This order corrects the contract termination date to 12/1/2025.</i> Consultant will assist Lane County to develop new rural-based safety action plan; contract not to exceed \$700k; term is upon execution through 12/1/2025.
Amount	\$700,000.00 (NTE)
Expense or revenue	Expense
Term of agreement	Upon Execution through 12/1/2025
Previous board orders	24-04-16-10 (previous Order approves contract term through 4/30/2025)
Implications for policy	None
Board goals	Strategic Priority #3: Maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment for life, and local economic success.
Health implications	None

End of Exhibit A