AGENDA CONSENT CALENDAR MEMO

Memorandum Date: May 28, 2024

Order Date: June 11, 2024

TO: Board of County Commissioners

DEPARTMENT: Lane County Public Works

PRESENTED BY: Dan Hurley, Public Works Director

AGENDA ITEM TITLE: ORDER / In the Matter of Approving a Contract with TEC Equipment and Delegating Authority to the County Administrator to Execute the Approved Contract (Expense in the Amount of $892,170)

I. MOTION

That the contract listed in Exhibit A – June 11, 2024, is approved and the County Administrator is delegated authority to execute the approved contract.

II. DISCUSSION

A. Background Analysis

Under Lane Manual sections 20.600.100, 20.600.300, 20.600.310 and 20.600.320, the County Administrator's authority to execute amendments to contracts is limited to 50% of the original contract amount, unless an exception applies. The proposed contract described in the attached Exhibit A requires delegation of additional authority to the County Administrator for execution.

The attached contract has been submitted by Public Works based upon information submitted by the identified Public Works divisions. To submit such contracts, grants, and amendments, the Department must describe how the agreements meet the criteria for consideration on the consent agenda, generally those related to:

- Intergovernmental Agreements (IGA) that continue an existing long-term relationship with another public entity, for substantially the same subject matter, whether as a new or extended contract,

- Extensions of existing contracts or subcontracts for not more than one year, when renewal is provided for in the terms of the original contract, and
- Delegating contract signature authority to the County Administrator for contracts funded by grants or State programs.

B. Health Implications

None identified

C. Alternative Options

a. Approve the contract listed in Exhibit A and delegate authority to the County Administrator to execute the contract.

b. Do not approve the contracts.

III. RECOMMENDATION

Lane County Public Works recommends Option #1 – Approve the contract listed in Exhibit A and delegate authority to the County Administrator to sign the contract.

IV. ATTACHMENTS

Board Order
Exhibit A – June 11, 2024 (Listed Contract)

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 24-06-11-05

In the Matter of Approving a Contract with TEC Equipment and Delegating Authority to the County Administrator to Execute the Approved Contract (Expense in the Amount of $892,170)

WHEREAS, Lane Manual Chapter 20 sets forth the County's policies regarding award, acceptance, and amendment of grants and contracts; and

WHEREAS, the contract listed below has been accepted or award in accordance with the requirements of the Lane Manual, including the requirements for competitive selection; and

WHEREAS, all the projects and services covered by the contract listed below are routine to the implementation of current County programs and services or have been previously discussed or approved by the Board; and

WHEREAS, this contract exceeds the County Administrator's authority to execute granted in Lane Manual sections 20.600.220 to 20.600.320,

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. That the contract listed in Exhibit A – June 11, 2024, is approved and the County Administrator is delegated authority to sign the approved contract.

ADOPTED this 11th day of June, 2024

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Laurie Trieger, Chair
Lane County Board of Commissioners

Exhibit A – June 11, 2024

Original contract title	Six (6), New Unused, 48’ Walking Floor Waste Box Trailers, Mac Trailers. Per Dealer Quoted Specifications, no Deviations.
Contractor/other party	TEC Equipment, Coburg OR
New or amendment	New
Description	Replacement Waste Management trailers.
Expense or revenue	Expense, $892,170.00
Term of agreement	Current date – Ends with successful procurement of equipment procured meeting County’s specifications.
Previous board orders	N/A
Implications for policy	No implications; procurement meets all LM20 purchasing policy by way of cooperative purchasing exemption. Specific contract via Sourcewell agreement/membership # 092922-MCT/39190. Sufficient funds have been budgeted for this procurement by Lane County Public Works Waste Management Division via the Fleet Services Replacement Fund.
Board goals	These waste trailers will provide field service capabilities to improve efficiency of tasks in all assigned Waste Management operations and replace aging equipment. The purchase will support the Board’s Strategic Priorities of “Vibrant Communities: Invest in Lane County residents by fostering engaged communities with affordable housing options, equitable opportunities, economic vitality and a healthy environment” and “Robust Infrastructure: to maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment of life, and local economic success.”
Health implications	None