Abbreviated Format

Memorandum Date: June 7, 2024

Order Date: June 25, 2024

TO: Board of County Commissioners

DEPARTMENT: Health & Human Services

PRESENTED BY: Eve Gray, Director

AGENDA ITEM TITLE: ORDER 24-06-25-17/ IN THE MATTER OF APPROVING TWO CONTRACTS AND ONE AMENDMENT WITH ST. VINCENT DE PAUL AND DELEGATING AUTHORITY TO THE COUNTY ADMINISTRATOR OR THEIR DESIGNEE TO SIGN THE APPROVED ACTIONS

I. MOTION

In the Matter of Approving Two Contracts and One Amendment with St. Vincent De Paul and Delegating Authority to the County Administrator or Their Designee to Sign the Approved Actions.

II. DISCUSSION

A. Background / Analysis

Health & Human Services has two contracts and one amendment which need Board approval and delegation to the County Administrator or their designee for signature. Lane Manual 20.0600.320-20.600.330 grants authority of the County Administrator or Department Director to execute amendments in excess of the approved amount listed in this agenda packet. This authority is limited to 25% or 50% of the approved amount dependent on the original contract amount or amount approved by the Board of Commissioners, whichever is greater.

Contractor:	St Vincent DePaul Society
Title:	Housing Assistance for Veterans
Contract Number:	58100
Contract Type:	Expense
Description:	Provide Housing Services and Assistance to Homeless, At Imminent Risk of Homelessness or Unstably-Housed Veterans
Selection Process:	RFP

Term:	07/01/2023 to 06/01/2026
Previous BOs:	N/A
Amendment Amount: (if applicable)	$230,434
Approved Amount	$380,434
Funding Source	OHCS
Health Implication Area Impacted:	Homelessness is strongly associated with poor health outcomes and lowered life expectancy.
Policy Issues:	Will assist Lane County Health & Human Services in meeting the goal of promoting and protecting the health and well-being of individuals, families and our communities through the provision of equitable and timely access to services.
Board Goals:	Safe and Healthy County. Support partnerships and collaborations to improve the health of our community.
Purpose:	Extend agreement and add funding.

Contractor:	St. Vincent DePaul Society
Title:	Access Center, Homeless Families
Contract Number:	58764
Contract Type:	Expense
Description:	Provides day access center services on a drop-in basis for homeless families. Includes access to laundry, showers, meals/food boxes, daytime warming, storage and referrals to social services.
Selection Process:	RFP
Term:	07/01/2024 to 06/30/2027
Previous BOs:	N/A
Amendment Amount: (if applicable)	N/A
Approved Amount	$2,539,974
Funding Source	Master Grant Agreement from Oregon Housing and Community Services
Health Implication Area Impacted:	Poverty, homelessness and poor nutrition are strongly associated with poor health outcomes and lowered life expectancy.
Policy Issues:	Will assist Lane County Health & Human Services in meeting the goal of promoting and protecting the health and well-being of individuals, families and our communities through the provision of equitable and timely access to services.
Board Goals:	Safe and Healthy County. Support partnerships and collaborations to improve the health of our community.
Purpose:	Award a contract

Contractor:	St. Vincent DePaul Society
Title:	Access Center, Homeless Single Adults
Contract Number:	58765
Contract Type:	Expense
Description:	Provides day access services on a drop-in baisis for homeless adults. Includes access to laundry, showers, meals/food boxes, daytime warming, storage and referrals to social services.
Selection Process:	RFP
Term:	07/01/2024 to 06/30/2027
Previous BOs:	N/A
Amendment Amount: (if applicable)	N/A
Approved Amount	$681,645
Funding Source	Master Grant Agreement from Oregon Housing and Community Services.
Health Implication Area Impacted:	Poverty, homelessness and poor nutrition are strongly associated with poor health outcomes and lowered life expectancy.
Policy Issues:	Will assist Lane County Health & Human Services in meeting the goal of promoting and protecting the health and well-being of individuals, families and our communities through the provision of equitable and timely access to services.
Board Goals:	Safe and Healthy County. Support partnerships and collaborations to improve the health of our community.
Purpose:	Award a contract

*Contract in place until terminated

B. Health Implications

The applicable contracts and amendments impact the Lane County Community Health Improvement Plan (CHIP) adopted via Board Order 21-01-26-07. Further details regarding the health implications and impacted areas are specified under each contract andamendment in A. Background/Analysis.

C. Alternatives / Options

1. Approve the actions in Exhibit A, and delegate authority to the County Administrator or their designee to sign the approved actions.
2. Approve some of the actions listed in Exhibit A and direct staff to not enter into or revise others.
3. Do not approve any of the actions listed in Exhibit A.

D. Recommendation

1. Lane County Health & Human Services recommends #1 - Approve the actions listed in Exhibit A and delegate authority to the County Administrator or their designee to sign the approved actions.

III. ATTACHMENTS

Board Order
Exhibit A – June 25, 2024 SVDP Contracts and Amendments List

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER No. 24-06-25-17	IN THE MATTER OF APPROVING TWO CONTRACTS AND ONE AMENDMENT AND DELEGATING AUTHORITY TO THE COUNTY ADMINISTRATOR OR THEIR DESIGNEE TO SIGN THE APPROVED ACTIONS

WHEREAS, Lane Manual Chapter 20 sets forth policy regarding award of contracts, and amendments, submission of grants and ratification of contracts for services and policy regarding signatory authority of the County Administrator; and

WHEREAS, competitive processes were undertaken as required by Lane Manual for the contracts and amendments in the attached list;

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. Approve and Delegate authority to the County Administrator or their designee to sign the contracts, amendments, and ratifications indicated in the attached Exhibit A.

ADOPTED this 25th day of June, 2024.

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Laurie Trieger, Chair
Lane County Board of Commissioners

Exhibit A – June 25, 2024 SVDP Contracts and Amendments List

Contracts

Contractor Name	Contract Title	Type	Approved Amount	Begin Date	End Date
St. Vincent DePaul Society	Access Center, Homeless Families	Expense	$2,539,974	7/1/2024	6/30/2027
St. Vincent DePaul Society	Access Center, Homeless Single Adults	Expense	$681,645	7/1/2024	6/30/2027

Amendments

					As Amended	
Contractor Name	**Contract Title**	**Type**	**Amendment Amount**	**Approved Amount**	**Begin Date**	**End Date**
St Vincent DePaul Society	Housing Assistance for Veterans	Expense	$230,434	$380,434	7/1/2023	6/1/2026

*Contract in place until terminated