



AGENDA CONSENT CALENDAR MEMO

Memorandum Date: June 25, 2024

Order Date: July 9, 2024

TO: Board of County Commissioners

DEPARTMENT: Lane County Public Works

PRESENTED BY: Dan Hurley, Public Works Director

AGENDA ITEM TITLE: ORDER / In the Matter of Approving Two Public Works Contracts and Delegating Authority to the County Administrator to Execute the Approved Contracts for Lane Forest Products, Expense in the Amount of \$1,000,000; and Clean Harbors Environmental Services, Inc., Expense in the Amount of \$454,800

I. MOTION

That the contracts listed in Exhibit A – July 9, 2024, are approved and the County Administrator is delegated authority to execute the approved contracts.

II. DISCUSSION

A. Background Analysis

Under Lane Manual sections 20.600.100, 20.600.300, 20.600.310 and 20.600.320, the County Administrator's authority to execute amendments to contracts is limited to 50% of the original contract amount, unless an exception applies. The proposed contracts described in the attached Exhibit A requires delegation of additional authority to the County Administrator for execution.

The attached contracts have been submitted by Public Works based upon information submitted by the identified Public Works divisions. To submit such contracts, grants, and amendments, the Department must describe how the agreements meet the criteria for consideration on the consent agenda, generally those related to:

- Intergovernmental Agreements (IGA) that continue an existing long-term relationship with another public entity, for substantially the same subject matter, whether as a new or extended contract,

- Extensions of existing contracts or subcontracts for not more than one year, when renewal is provided for in the terms of the original contract, and
- Delegating contract signature authority to the County Administrator for contracts funded by grants or State programs.

B. Health Implications

Details regarding the health implications and impacted areas of specific contracts are specified in the contracts described in Exhibit A.

C. Alternative Options

- a. Approve the contracts listed in Exhibit A and delegate authority to the County Administrator to execute the contracts.
- b. Do not approve the contracts.

III. RECOMMENDATION

Lane County Public Works recommends Option #1 – Approve the contracts listed in Exhibit A and delegate authority to the County Administrator to sign the contracts and amendments.

IV. ATTACHMENTS

Board Order
Exhibit A – July 9, 2024, Contracts List

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 24-07-09-05

In the Matter of Approving Two Public Works Contracts and Delegating Authority to the County Administrator to Execute the Approved Contracts for Lane Forest Products, Expense in the Amount of \$1,000,000; and Clean Harbors Environmental Services, Inc., Expense in the Amount of \$454,800

WHEREAS, Lane Manual Chapter 20 sets forth the County's policies regarding award, acceptance, and amendment of grants and contracts; and

WHEREAS, all of the contracts or grants listed below have been accepted or award in accordance with the requirements of the Lane Manual, including the requirements for competitive selection; and

WHEREAS, all the projects and services covered by the contracts listed below are routine to the implementation of current County programs and services or have been previously discussed or approved by the Board; and

WHEREAS, these contracts exceed the County Administrator's authority to execute granted in Lane Manual sections 20.600.220 to 20.600.320,

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. That the contracts listed in Exhibit A – July 9, 2024, are approved and the County Administrator is delegated authority to sign the approved contracts.

ADOPTED this 9th day of July, 2024.

Laurie Triege, Chair
Lane County Board of Commissioners

Exhibit A – July 9, 2024, Contracts List

Original contract title	YARD DEBRIS AND WOOD WASTE RECYCLING SERVICES
Contractor/other party	Lane Forest Products, Inc.
New or amendment	New
Description	Contractor will furnish or perform receiving, processing and marketing services for yard debris and wood waste collected at Lane County transfer stations
Expense or revenue	Expense; \$1,000,000
Term of agreement	Three years, with the option to extend the term for three additional 3-year terms (for a total of 12 years).
Previous board orders	BO #20-05-12-04, BO #16-06-28-02
Implications for policy	None identified.
Board goals	Strategic Priority #2B: Focus on the intersection of economic development, equity, and the environment as we look to achieve a viable, fair, and livable community.
Health implications	None identified.

**Original contract title: Hazardous Waste Disposal Services at the
Glenwood Central Receiving Station WM24/25-14**

Contractor/other party: Clean Harbors Environmental Services, Inc.

New or amendment: New

Description: This hazardous waste disposal contract is for the disposal of RCRA hazardous waste, PCB's, non-RCRA waste and the supply of materials for packaging hazardous waste. All pick-ups of hazardous wastes must be made at the Glenwood Central Receiving Station (CRS) located at 3100 East 17th Avenue in Eugene, OR 97403. The contract period will be from **July 1, 2024**, to **June 30, 2027**. However, upon written mutual consent, the contract may be extended for up to two years in one-year increments.

Expense or revenue Expense. Three years in total \$454,800

Term of agreement Three years, with the option to extend the term for two 1-year term extensions.

Previous board orders N/A

Implications for policy The collection of household and non-household hazardous waste through Lane County Waste Management's Hazardous Waste Collection Facility provides a unique service for Lane County residents as well as schools, small businesses, churches, non-profit and government agencies for the safe and proper disposal of their hazardous waste. Through this service the risk of chemical exposure to Waste Management staff is minimized as well as potential risks to Waste Management equipment and various facilities.

Board goals: The goals of Lane County Waste Management are to manage resources, to preserve environmental quality, to protect the county owned Short Mountain landfill and to provide the citizens of Lane County the opportunity to manage hazardous waste material properly and economically. And by providing this service, helping in some way to make Lane County safer, healthier and a more viable community.

Health implications: To provide a safe and economical disposal option for hazardous waste generate by Lane County households as well as local government agencies, schools, churches, police departments, non-profit agencies and small businesses. To reduce the risk of injury and exposure to Lane County Waste Management employees at the Short Mountain Landfill and the transfer stations that Lane County Waste Management operates.