



AGENDA COVER MEMO

Memorandum Date: June 28, 2024

Order Date: July 16, 2024

TO: Board of County Commissioners

DEPARTMENT: Department of Health & Human Services

PRESENTED BY: Eve Gray, Director

AGENDA ITEM TITLE: ORDER/ IN THE MATTER OF RE-APPOINTING ONE COUNCIL MEMBER TO SERVE A SECOND TERM ON THE COMMUNITY HEALTH COUNCIL

I. MOTION

In the matter of re-appointing one council member to serve a second term on the Community Health Council.

II. AGENDA ITEM SUMMARY

The Board is being asked to approve reappointing one council member to serve a second term on the Community Health Council.

III. BACKGROUND/IMPLICATIONS OF ACTION

A. Board Action and Other History

The Community Health Council is a mandated body, the “Co-Applicant Board” that qualifies Lane County to apply for and receive federal funding to operate a Federally Qualified Health Center (FQHC). The FQHC, the Community Health Centers of Lane County, is the largest safety-net healthcare provider in Lane County and represents a critical resource to the under and/or uninsured residents of this County.

The Board of County Commissioners last appointed members to the Community Health Council via BO 23-07-11-01.

B. Policy Issues

The application for re-appointment were reviewed by the Community Health Council at the regular council meeting on Tuesday, June 18th, 2024. Action was taken by unanimous vote to approve the referral of the candidate to the Board of County Commissioners for re-appointment. Please note according to Community Health Council Bylaws Article VII, term of office shall be limited to two consecutive terms as a member, unless the Council endorses and the Board approves membership longer term, which occurred for all re-appointments in question.

C. Board Goals

This action meets the Board's strategic priority of a Safe and Healthy County. Lane County strives to provide services that positively impact the health and quality of life of our community.

D. Financial and/or Resource Consideration

There are no financial and/or resource implications related to the membership appointment.

E. Health Implications

The purpose of the Community Health Council is to assist and advise the Lane County Board of Commissioners and the Community Health Centers of Lane County (CHCLC) in promoting its vision of healthy people in healthy communities. Accessible and quality behavioral health and primary health services can have a positive impact on community members' quality of life, the ability to work and the ability to participate in other activities which contribute to overall health.

F. Analysis

The candidate referred for re-appointment is:

<u>Member/District Residency</u>	<u>Appoint to Position #</u>	<u>Term Expiration*</u>
Caitlynn Hatteras /District 3	#2 Consumer	06/30/2028

*based on the maximum term expiration, all advisory committee members serve at the will of the BCC.

If the change requested is made, there will be a total of nine Community Health Council members. If the referred candidate ia re-appointed, the composition of the Community Health Council by Commissioner District will be as follows:

District 1 - 1 Members
District 2 - 2 Members
District 3 - 4 Members
District 4 - 2 Members

Community Health Council bylaws require a minimum of nine members and a maximum of fifteen members. Recruitment for consumer and community membership will continue. Representation shall be from consumers, health care providers, and community representatives as follows: 51% or more of the members of the Council must be individuals who are served by the CHCLC and must also be representative with respect to demographic factors. 49% or less of the members shall be representative of the CHCLC catchment area and will be selected for their expertise in community affairs, local government, finance, legal affairs, trade unions, commercial or industrial concerns or social service agencies. No more than half of the non-consumer representatives may derive more than 10% of their annual income from the health care industry. No member may be an employee of the CHCLC, spouse, or child, parent, brother or sister by blood or marriage. The Community Health Council will continue to actively recruit new members, to ensure that membership requirements continue to be met and that the Council represents the interests of those being served and the community at large.

G. Alternatives/Options

1. Re-appoint the candidate to the Community Health Council.
2. Decline the re-appointment of the candidate and instruct the Community Health Council to recruit members.

IV. RECOMMENDATION

Approve number one above.

V. TIMING/IMPLEMENTATION

If number one above is selected, membership will be effective immediately and recruitment for membership will continue.

VI. ATTACHMENT

Board Order
Community Health Council Membership Roster
Application for Re-Appointment

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 24-07-16-02

IN THE MATTER OF RE-APPOINTING ONE
COUNCIL MEMBERS TO SERVE A
SECOND TERM ON THE COMMUNITY
HEALTH COUNCIL

WHEREAS, the Community Health Council must maintain its membership between nine to fifteen, representing both consumers and the community; and

WHEREAS, the Community Health Council recently had a member resign, leaving the current council make up at nine members

WHEREAS, the candidate meets the required standards for membership and the appointment of the candidate will provide appropriate representation on the Council;

WHEREAS, the Community Health Council voted unanimously to submit the candidate to the Board of County Commissioners for consideration for appointment;

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. That the following individual be re-appointed to serve on the Community Health Council as indicated below:

<u>Member/District Residency</u>	<u>Appoint to Position #</u>	<u>Term Expiration*</u>
Caitlynn Hatteras /District 3	#2 Consumer	06/30/2028

ADOPTED this 16th day of July, 2024.

Laurie Trieger, Chair
Lane County Board of Commissioners

COMMUNITY HEALTH COUNCIL July 2024

Membership shall be between 9 and 15. Representation shall be from consumers, health care providers and community representatives as follows: 51% of the members of the Council must be individuals who are served by the CHCLC and must also be representative with respect to demographic factors. 49% of the members shall be representative of the CHCLC catchment area and will be selected for their expertise in community affairs, local government, finance, legal affairs, trade unions, commercial or industrial concerns or social service agencies. No more than half of the non-consumer representatives may derive more than 10% of their annual income from the health care industry. No member may be an employee.

When vacancies occur during the unexpired term of a member, the Council may nominate a new member to the Board of Commissioners for consideration for appointment for the duration of the term. Such appointees shall serve as members of the Council until the end of the terms of the outgoing members, except in the case of vacancies occurring within the last 6 months of a term, which shall be for the remaining term of the vacancy plus 4 years.

Position Number	Member	Comm. District	Term or COT	Category (Community Member or Consumer) Date (Last CHC Visit)	Council Term Expires	Officer	Officer Term Expires
1	Vacant (Previously David Parker)						
2	Emma Knight	4	1	Community Member & LGBTQIA+ Advocate	6/30/27		
3	Tara DaVee	2	1	Consumer	6/30/27		
4	Aaron Mantell	3	1	Consumer	6/30/27	Secretary	12/31/25
5	Caitlynn Hatteras	3	1	Community Member	6/30/24	Treasurer	12/31/25
6	Richard Swanson	3	2	Consumer	6/30/27	Vice President	12/31/25
7	Peter Patricelli	1	2	Community Member & Provider	6/30/27		
8	Vacant (Previously Winter Watson)		1		6/30/25		
9	Howard Mitchell	4	1	Consumer & Homelessness Advocate	6/30/25		
10	Vacant (Previously Jensina Hawkins)		1		6/30/27	Vice President	12/31/25
11	Silver Mogart	3	2	Consumer & Latino/Migrant Seasonal Worker Advocate	6/30/27		
12	Vacant						
13	Vacant						
14	Jorjie Arden	2	2	Community Member & Mental Health Advocate	6/30/27	President	12/31/25
15	Vacant						

COT = Completion of Term

* Some Council members are homeless and/or seasonal/migrant farm workers and their residency within Lane County may vary



Lane County CITIZEN ADVISORY COMMITTEE APPLICATION

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APPLICANT'S NAME AND CITY: Caitlynn Hatteras Eugene Oregon		DATE: June 14, 2024
NAME OF ADVISORY COMMITTEE: Community Health Clinics of Lane County	PLEASE CHECK ONE: ☐ New Applicant ☒ Reappointment	

1. Give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material).

I regularly Volunteer in the community with several organizations serving different marginalized populations that recieve services through the Community Health Clinics of Lane County. I also live in an affordable property and see the needs of the lower income population on a daily basis. This gives me an understanding of what the needs are along with how/what changes need to be made.

2. Why do you want to become a member of this committee, and what specific contributions do you hope to make?

I have served a term and seek reappointment because I believe in the work and can use my voice to share the needs, challenges and voice of community member who are unable to advocate for themselves. Because I am a certified CHW, I have the ability to connect the community with their needs as well as help navigate the often difficult system. Serving as a member creates a better knowledge base for me, which then helps the community members.

3. List the community concerns related to this committee that you would like to see addressed if you are appointed.

I would like to see the CHCs be able to hire and maintain medical staff as this has been a complaint from many clients. While there is currently a nationwide shortage, when trust has been built between medical professional and patient and the professional moves on, this creates unnecessary stress and other concerns for the patient.

4. Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.)

Many years volunteering with Cornerstone Community Housing. Currently Co-Chair for Trillium Community Advisory Council and well as voting member of Governing Board. Volunteer monthly at MLK Commons where I demonstate crockpot cooking and very basic nutrition information. Current Board Member with Food for Lane County as well as the chair for their Equity committee.

5. Lane County is committed to reflecting diverse cultures on its boards/committees and does not discriminate against any person on the basis of race, color, national origin, age, disability, sex, religion, language, ethnicity, socio-economic status, sexual orientation, gender identity or expressions, veteran's status, or political beliefs in employment or in admission, treatment, or participation in its programs, services, and activities. If selected, how would you contribute to this effort?

I am mixed race white female, A sexual and due to a birth defect I am confined to a wheelchair. I live with stage 4 CKD. I respect all views regarding religion as well as politics. While there are times my vote may not be with the majority, I will always fully support the decisions made by the council as a whole.

1. Give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material).

I regularly Volunteer in the community with several organizations serving different marginalized populations that receive services through the Community Health Clinics of Lane County. I also live in an affordable property and see the needs of the lower income population on a daily basis. This gives me an understanding of what the needs are along with how/what changes need to be made for a healthier community.

2. Why do you want to become a member of this committee, and what specific contributions do you hope to make?

I have served a term and seek reappointment because I believe in the work and can use my voice to share the needs, challenges and voice of community member who are unable to advocate for themselves. Because I am a certified CHW, I have the ability to connect the community with their needs as well as help navigate the often difficult system. Serving as a member creates a better knowledge base for me, which then helps the community members.

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**Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION**

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6. Are you currently serving on any Advisory Boards or Committees? If so, which ones?

Trillium Health Care

7. Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? (If there is a change in your circumstances, please advise the staff for the committee within 30 days.)

☒ No ☐ Yes Specify:

8. How did you learn about this vacancy? ☐ Newspaper ☐ Word of mouth ☒ Other:

9. In which County Commissioner District do you reside? Please check one:

☐ Unsure	☐ West Lane County	☐ Springfield
☒ South Eugene	☐ North Eugene	☐ East Lane County

The Board of Commissioners has adopted the following policy on reappointments:*

- a. Members of County advisory groups will serve a maximum of two consecutive terms when term lengths are three or more years in length.*
- b. The deadline for incumbent applications will be the same as the deadline for new applications.*

** Unless waived by the Board.*



**Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION**

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Please Print

Name: Hatteras

Caitlynn

(Last)

(First)

Preferred Salutation: ☐ Mr. ☒ Ms. ☐ Mx. ☐ Dr. ☐ Other: _____

Address: _____

(Street)

(City)

(Zip)

Home Phone: _____ How Long Have You Lived in Lane County? __ Years 16 Months

Occupation: Volunteer Place of Employment: _____

Business Address: _____ Business Phone: _____

E-Mail Address: _____ Fax: _____

NOTE: Information in this box consisting of home addresses and phone numbers may be exempt from disclosure per ORS 192.502(3).

OPTIONAL INFORMATION

Lane County is required under state and federal guidelines to identify applicants by ethnicity, race, gender and age. Supplying this information will also assist Lane County in evaluating its Diversity Implementation Plan to achieve more diversity on its advisory committees. Providing this information will not adversely affect your opportunity to serve on this committee or board and this information is processed separately from the application. Completion of this section is entirely voluntary and remains confidential.

Please check all boxes that apply:

Gender:

☒ Male

☐ Female

☐ Trans-Male

☐ Trans-Female

☐ Gender Non-Conforming

☐ Non-Binary

☐ Other

Ethnicity:

☒ Hispanic/Chicanx/Latinx

☐ Non-Hispanic/Chicanx/Latinx

Race:

☒ Asian American

☐ American Indian/Alaska Native

☐ African American

☐ Native Hawaiian/Pacific Islander

☐ White

☐ Disability: *Type:

*This information is used to ensure there is reasonable accommodation and representation on advisory boards.

Is your age over 40? ☒ Yes ☐ No



**Lane County
CITIZEN ADVISORY COMMITTEE
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Lane County does not discriminate against any person on the basis of race, color, national origin, age, disability, sex, religion, language, ethnicity, socio-economic status, sexual orientation, gender identity or expressions, veteran's status, or political beliefs.

Signature of Applicant Caitlynn Grace Hatteras Date: June 14, 2024

Except as noted above, all information provided as part of this application is a public record subject to disclosure.

**Please Return to: Lane County Administration
Public Service Building
125 East 8th Avenue
Eugene, OR 97401**

NOTE: If you are not selected at this time, your application will be kept on file for 12 months from the date it was received and will be reconsidered as vacancies occur.