



AGENDA CONSENT CALENDAR MEMO

Memorandum Date: July 3, 2024

Order Date: July 16, 2024

TO: Board of County Commissioners

DEPARTMENT: Lane County Public Works

PRESENTED BY: Dan Hurley, Public Works Director

AGENDA ITEM TITLE: ORDER / In the Matter of Approving Seven Public Works Contracts and Amendments and Delegating Authority to the County Administrator to Execute the Approved Contracts and Amendments for Deb Sillers and Greg Angevine, Expense in the amount of \$12,000; Roger and Carol Hansen, Expense in the amount of \$24,000; Bureau of Land Management, Revenue in the amount of \$235,000; Friends of Buford Park & Mt. Pisgah, Expense in the amount of \$204,500; Oregon Department of State Lands, Revenue in the amount of \$21,000; Lane Forest Products, Inc., Expense in the amount of \$170,878; and Mapleton Commercial Area Owners Association, Non-Financial.

I. MOTION

That the contracts and amendments listed in Exhibit A – July 16, 2024, are approved and the County Administrator is delegated authority to execute the approved contracts and amendments.

II. DISCUSSION

A. Background Analysis

Under Lane Manual sections 20.600.100, 20.600.300, 20.600.310 and 20.600.320, the County Administrator's authority to execute amendments to contracts is limited to 50% of the original contract amount, unless an exception applies. The proposed contracts described in the attached Exhibit A requires delegation of additional authority to the County Administrator for execution.

The attached contracts have been submitted by Public Works based upon information submitted by the identified Public Works divisions. To submit such

contracts, grants, and amendments, the Department must describe how the agreements meet the criteria for consideration on the consent agenda, generally those related to:

- Intergovernmental Agreements (IGA) that continue an existing long-term relationship with another public entity, for substantially the same subject matter, whether as a new or extended contract,
- Extensions of existing contracts or subcontracts for not more than one year, when renewal is provided for in the terms of the original contract, and
- Delegating contract signature authority to the County Administrator for contracts funded by grants or State programs.

B. Health Implications

Details regarding the health implications and impacted areas of specific contracts are specified in the contracts described in Exhibit A.

C. Alternative Options

- a. Approve the contracts and amendments listed in Exhibit A and delegate authority to the County Administrator to execute the contracts and amendments.
- b. Do not approve the contracts and amendments.

III. RECOMMENDATION

Lane County Public Works recommends Option #1 – Approve the contracts and amendments listed in Exhibit A and delegate authority to the County Administrator to sign the contracts and amendments.

IV. ATTACHMENTS

Board Order
Exhibit A – July 16, 2024, Contracts List

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 24-07-16-04

In the Matter of Approving Seven Public Works Contracts and Amendments and Delegating Authority to the County Administrator to Execute the Approved Contracts and Amendments for Deb Sillers and Greg Angevine, Expense in the amount of \$12,000; Roger and Carol Hansen, Expense in the amount of \$24,000; Bureau of Land Management, Revenue in the amount of \$235,000; Friends of Buford Park & Mt. Pisgah, Expense in the amount of \$204,500; Oregon Department of State Lands, Revenue in the amount of \$21,000; Lane Forest Products, Inc., Expense in the amount of \$170,878; and Mapleton Commercial Area Owners Association, Non-Financial.

WHEREAS, Lane Manual Chapter 20 sets forth the County's policies regarding award, acceptance, and amendment of grants and contracts; and

WHEREAS, all of the contracts, amendments, or grants listed below have been accepted or award in accordance with the requirements of the Lane Manual, including the requirements for competitive selection; and

WHEREAS, all the projects and services covered by the contracts listed below are routine to the implementation of current County programs and services or have been previously discussed or approved by the Board; and

WHEREAS, these contracts exceed the County Administrator's authority to execute granted in Lane Manual sections 20.600.220 to 20.600.320,

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. That the contracts and amendments listed in Exhibit A – July 16, 2024, are approved and the County Administrator is delegated authority to sign the approved contracts and amendments.

ADOPTED this 16th day of July, 2024.

Laurie Trieger, Chair
Lane County Board of Commissioners

Exhibit A – July 16, 2024, Contracts List

Original contract title	Archie Knowles Caretaker
Contractor/other party	Deb Sillers and Greg Angevine
New or amendment	Amendment #1; Key Id #56533 / PW21092101
Description	Extend current caretaker contract at Archie Knowles Campground by one year.
Amount	Increase by \$12,000.00, revised total is \$48,000.00
Expense or revenue	Expense
Term of agreement	Increase by one year, revised expiration is 7/31/2025.
Previous board orders	N/A
Implications for policy	N/A
Board goals	Example: Strategic Priority #2B: Focus on the intersection of economic development, equity, and the environment as we look to achieve a viable, fair, and livable community.
Health implications	None.

Original contract title	Armitage Campground Caretaker
Contractor/other party	Roger and Carol Hansen
New or amendment	Amendment #1; Key Id #56494 / PW21110401
Description	Extend current caretaker contract at Armitage Campground by one year.
Amount	Increase by \$24,000.00, revised total is \$96,000.00
Expense or revenue	Expense
Term of agreement	Increase by one year, revised expiration is 10/31/2025.
Previous board orders	N/A
Implications for policy	N/A
Board goals	Example: Strategic Priority #2B: Focus on the intersection of economic development, equity, and the environment as we look to achieve a viable, fair, and livable community.
Health implications	None.

Original contract title	BLM Grant L23AC00505-00 - ORWA IIJA BIL Lane County WUI
Contractor/other party	Bureau of Land Management
New or amendment	Amendment #1; Key Id #58222 / PW23102600
Description	BLM awarded additional funding for the purpose of continuing support to conduct mechanical and hand thinning to create fuels breaks, reduce hazardous fuels in the Wildland Urban Interface (WUI).
Amount	\$235,000 increase; revised contract amount \$390,000.
Expense or revenue	Revenue
Term of agreement	No change, expires 8/24/2028.
Previous board orders	Substantively similar to "BLM Grant for Parks Division" in Order No. 22-07-12-06
Implications for policy	N/A
Board goals	Example: Strategic Priority #2B: Focus on the intersection of economic development, equity, and the environment as we look to achieve a viable, fair, and livable community.
Health implications	Prescribed burning, one of the methods for reducing hazardous fuel loads, also has the potential to reduce the abundance of ticks, which are present in the park, where they have been documented to carry Lyme Disease. Consequently, there is a potential benefit to the 500,000 yearly visitors to HBRA who may experience less exposure to tick-borne illnesses such as Lyme disease.

Original contract title	HBRA BLM Fuels Reduction
Contractor/other party	Friends of Buford Park & Mt. Pisgah
New or amendment	Amendment #1; Key Id #58281 / PW23112700
Description	Implement habitat restoration and improvement treatments at Howard Buford Recreation Area to reduce hazardous fuel loads within the Wildland Urban Interface. This work is funded as proposed through BLM Grant No. L23AC00505-00. This grant collaboration between Lane County and the Friends of Buford Park supports the purpose and objectives of the Cooperation Agreement for the Howard Buford Recreation Area.
Amount	\$204,500 increase; revised contract amount \$287,000.
Expense or revenue	Expense
Term of agreement	Extend by one-year; good through June 30, 2025
Previous board orders	Substantively similar to "Bureau of Land Management (BLM) Fuels Reduction" in Order No. 22-07-12-06
Implications for policy	N/A
Board goals	Example: Strategic Priority #2B: Focus on the intersection of economic development, equity, and the environment as we look to achieve a viable, fair, and livable community.
Health implications	Prescribed burning, one of the methods for reducing hazardous fuel loads, also has the potential to reduce the abundance of ticks, which are present in the park, where they have been documented to carry Lyme Disease. Consequently, there is a potential benefit to the 500,000 yearly visitors to HBRA who may experience less exposure to tick-borne illnesses such as Lyme disease.

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Expense or revenue	Expense
Term of agreement	Extend by one-year; good through June 30, 2025
Previous board orders	Substantively similar to "Bureau of Land Management (BLM) Fuels Reduction" in Order No. 22-07-12-06
Implications for policy	N/A
Board goals	Example: Strategic Priority #2B: Focus on the intersection of economic development, equity, and the environment as we look to achieve a viable, fair, and livable community.
Health implications	Prescribed burning, one of the methods for reducing hazardous fuel loads, also has the potential to reduce the abundance of ticks, which are present in the park, where they have been documented to carry Lyme Disease. Consequently, there is a potential benefit to the 500,000 yearly visitors to HBRA who may experience less exposure to tick-borne illnesses such as Lyme disease.

Original contract title	North Jetty Park Maintenance Agreement
Contractor/other party	Oregon Department of State Lands
New or amendment	Amendment #4; Key Id #54747 / PW19080501
Description	Maintenance agreement between Lane County Parks and the Department of State Lands to maintain the North Jetty Park during Fiscal Year 2025.
Amount	\$21,000.00
Expense or revenue	Revenue
Term of agreement	Upon execution through June 30, 2025.
Previous board orders	BO #22-07-12-06, BO #23-09-19-03
Implications for policy	N/A
Board goals	Example: Strategic Priority #2B: Focus on the intersection of economic development, equity, and the environment as we look to achieve a viable, fair, and livable community.
Health implications	None.

Original contract title	Price Agreement for The Processing and Removal of Vegetative Debris, Various Secondary Stockpile Sites
Contractor/other party	Lane Forest Products, Inc
New or amendment	New
Description	<p>During the middle of January 2024 an unprecedented ice storm resulted in large amounts of woody and vegetive debris piling up on private and public lands alike. Lane County Public Works, Road Maintenance Division coordinated multiple stockpile sites to condense debris in centralized locations. This contract for secondary stockpile sites is the second of two similar contracts, the work associated with the first was completed on May 30, 2024. There currently exists over 10,000 cubic yards between three stockpile sites: one on Cloverdale Rd, one on Doane Rd, and one on Sears Rd at the Road Maintenance Zone 2 property.</p>
Expense or revenue	Expense: \$170,878
Term of agreement	Date of signing to September 15, 2024
Previous board orders	N/A
Implications for policy	None identified
Board goals	Strategic Priority #3: Maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment of life, and local economic success.
Health implications	The large amounts of woody and vegetative debris now pose multiple hazards including public safety in the form of wildfire fuel.

Original contract title	Riverview Avenue-Mapleton Sewer Line Relocation
Contractor/other party	Mapleton Commercial Area Owners Association (MCAOA)
New or amendment	Amendment #1
Description	Lane County will perform necessary work to relocate MCAOA-owned sewer line in preparation of culvert replacement; MCAOA will reimburse County \$10k for services with term of 5 years to allow MCAOA to make minimum payments in the amount of \$2k/year. Due to project delays, an extension to the agreement by one (1) year is necessary.
Expense or revenue	Revenue (no change to agreement)
Term of agreement	7/1/24-6/30/30 (original term 7/1/24-6/30/29)
Previous board orders	BO #24-04-23-04
Implications for policy	None identified
Board goals	Strategic Priority #2B: Focus on the intersection of economic development, equity, and the environment as we look to achieve a viable, fair, and livable community.
Health implications	None identified