



AGENDA CONSENT CALENDAR MEMO

Memorandum Date: August 14, 2024

Order Date: August 20, 2024

TO: Board of County Commissioners

DEPARTMENT: Lane County Public Works

PRESENTED BY: Dan Hurley, Public Works Director

AGENDA ITEM TITLE: ORDER / In the Matter of Approving Three Public Works Contracts and Amendments and Delegating Authority to the County Administrator to Execute the Approved Contracts and Amendments for United States Department of Agriculture (USDA), Forest Service, Siuslaw National Forest, Non-financial; and Greenhill Humane Society and Society for the Prevention of Cruelty to Animals, Expense in the amount of \$185,000; and State of Oregon – Department of Transportation (ODOT), Expense in the Amount of \$3,000,000

I. MOTION

That the contracts listed in Exhibit A – August 20, 2024, are approved and the County Administrator is delegated authority to execute the approved contracts and amendments.

II. DISCUSSION

A. Background Analysis

Under Lane Manual sections 20.600.100, 20.600.300, 20.600.310 and 20.600.320, the County Administrator's authority to execute amendments to contracts is limited to 50% of the original contract amount, unless an exception applies. The proposed contract described in the attached Exhibit A requires delegation of additional authority to the County Administrator for execution.

The attached contracts and amendments have been submitted by Public Works based upon information submitted by the identified Public Works divisions. To submit such contracts, grants, and amendments, the Department must describe how the agreements meet the criteria for consideration on the consent agenda, generally those related to:

- Intergovernmental Agreements (IGA) that continue an existing long-term relationship with another public entity, for substantially the same subject matter, whether as a new or extended contract,
- Extensions of existing contracts or subcontracts for not more than one year, when renewal is provided for in the terms of the original contract, and
- Delegating contract signature authority to the County Administrator for contracts funded by grants or State programs.

B. Health Implications

None identified

C. Alternative Options

- a. Approve the contracts and amendments listed in Exhibit A and delegate authority to the County Administrator to execute the contracts.
- b. Do not approve the contracts.

III. RECOMMENDATION

Lane County Public Works recommends Option #1 – Approve the contracts and amendments listed in Exhibit A and delegate authority to the County Administrator to sign the contracts.

IV. ATTACHMENTS

Board Order
Exhibit A – August 20, 2024, Listed Contracts

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 24-08-20-08

ORDER / In the Matter of Approving Three Public Works Contracts and Amendments and Delegating Authority to the County Administrator to Execute the Approved Contracts and Amendments for United States Department of Agriculture (USDA), Forest Service, Siuslaw National Forest, Non-financial; and Greenhill Humane Society and Society for the Prevention of Cruelty to Animals, Expense in the amount of \$185,000; and State of Oregon – Department of Transportation (ODOT), Expense in the Amount of \$3,000,000

WHEREAS, Lane Manual Chapter 20 sets forth the County's policies regarding award, acceptance, and amendment of grants and contracts; and

WHEREAS, the contracts, amendments, or grants listed below have been accepted or award in accordance with the requirements of the Lane Manual, including the requirements for competitive selection; and

WHEREAS, all the projects and services covered by the contracts listed below are routine to the implementation of current County programs and services or have been previously discussed or approved by the Board; and

WHEREAS, these contracts exceed the County Administrator's authority to execute granted in Lane Manual sections 20.600.220 to 20.600.320,

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. That the contracts and amendments listed in Exhibit A – August 20, 2024, are approved and the County Administrator is delegated authority to sign the approved contracts and amendments.

ADOPTED this 20th day of August, 2024

Laurie Trieger, Chair
Lane County Board of Commissioners

EXHIBIT A – August 20, 2024

Original contract title	COOPERATIVE FOREST ROAD AGREEMENT Between LANE COUNTY PUBLIC WORKS And The USDA, FOREST SERVICE SIUSLAW NATIONAL FOREST
Contractor/other party	United States Department of Agriculture (USDA), Forest Service, Siuslaw National Forest
New or amendment	New
Description	The purpose of this agreement is to set forth the general terms and conditions, acceptable to the parties hereto, for the cooperative planning, survey, design, construction, reconstruction, improvement, and maintenance of certain Forest Roads in Lane County, State of Oregon, pursuant to the provisions of 16 U.S.C. 532-538, 23 U.S.C. 205, and the regulations issued by the Secretary of Agriculture.
Expense or revenue	N/A – Maintenance Agreement
Term of agreement	Five years
Previous board orders	N/A
Implications for policy	None identified
Board goals	Robust Infrastructure, maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment of life, and local economic success..
Health implications	None identified

Original contract title	Public Animal Shelter and Adoption Services
Contractor/other party	Greenhill Humane Society and Society for the Prevention of Cruelty to Animals
New or amendment	Amendment #2
Description	Greenhill Humane Society to provide animal shelter and adoption services to Lane County. The City of Eugene did the original solicitation to include Lane County and the City of Springfield.
Amount	\$185,000
Expense or revenue	Expense
Term of agreement	One-year term; July 2024 through July 2025.
Previous board orders	Yes, BO #18-05-08-05, BO #20-01-28-05 and BO #21-08-03-07
Implications for policy	None
Board goals	Consistent with Lane County Strategic Plan 2022-2024 Priority 1 – Safe, Healthy County, and Priority 2 – Vibrant Communities. The collaboration with Greenhill Humane Society for animal shelter and adoption services speaks to ensuring public and animal health, safety and quality of life.
Health implications	None

Original contract title	Flexible Service Maintenance Agreement Lane County
Contractor/other party	State of Oregon – Oregon Department of Transportation (ODOT)
New or amendment	New
Description	A cooperative agreement for the performance of work on certain types of maintenance or improvement projects with the allocation of costs on terms and conditions mutually agreeable to the contracting parties.
Expense or revenue	Expense: \$3,000,000 / \$600,000 annually - Maintenance Agreement
Term of agreement	Five years
Previous board orders	N/A
Implications for policy	None identified
Board goals	Robust Infrastructure, maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment of life, and local economic success..
Health implications	None identified