AGENDA CONSENT CALENDAR MEMO

Memorandum Date: August 12, 2024

Order Date: August 27, 2024

TO: Board of County Commissioners

DEPARTMENT: Lane County Public Works

PRESENTED BY: Dan Hurley, Public Works Director

AGENDA ITEM TITLE: ORDER / In the Matter of Approving Four Public Works Contracts and Amendments and Delegating Authority to the County Administrator to Execute the Approved Contracts and Amendments for Peterson Caterpillar, Expense in the Amount of $164,946.09; Rexius Forest By-Products, Inc., Expense in the Amount of $263,000; State of Oregon - Department of Emergency Management (OEM), Revenue in the Amount of $386,941; and KPFF Inc., Expense in the Amount of $585,746

I. MOTION

That the contracts and amendments listed in Exhibit A – August 27, 2024, are approved and the County Administrator is delegated authority to execute the approved contracts and amendments.

II. DISCUSSION

A. Background Analysis

Under Lane Manual sections 20.600.100, 20.600.300, 20.600.310 and 20.600.320, the County Administrator's authority to execute amendments to contracts is limited to 50% of the original contract amount, unless an exception applies. The proposed contract described in the attached Exhibit A requires delegation of additional authority to the County Administrator for execution.

The attached contracts and amendments have been submitted by Public Works based upon information submitted by the identified Public Works divisions. To submit such contracts, grants, and amendments, the Department must describe how the agreements meet the criteria for consideration on the consent agenda, generally

those related to:

- Intergovernmental Agreements (IGA) that continue an existing long-term relationship with another public entity, for substantially the same subject matter, whether as a new or extended contract,
- Extensions of existing contracts or subcontracts for not more than one year, when renewal is provided for in the terms of the original contract, and
- Delegating contract signature authority to the County Administrator for contracts funded by grants or State programs.

B. Health Implications

None identified

C. Alternative Options

a. Approve the contracts and amendments listed in Exhibit A and delegate authority to the County Administrator to execute the contracts.

b. Do not approve the contracts and amendments.

III. RECOMMENDATION

Lane County Public Works recommends Option #1 – Approve the contracts and amendments listed in Exhibit A and delegate authority to the County Administrator to sign the contracts.

IV. ATTACHMENTS

Board Order
Exhibit A – August 27, 2024, Listed Contracts

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 24-08-27-04

ORDER / In the Matter of Approving Four Public Works Contracts and Amendments and Delegating Authority to the County Administrator to Execute the Approved Contracts and Amendments for Peterson Caterpillar, Expense in the Amount of $164,946.09; Rexius Forest By-Products, Inc., Expense in the Amount of $263,000; State of Oregon - Department of Emergency Management (OEM), Revenue in the Amount of $386,941; and KPFF Inc., Expense in the Amount of $585,746

WHEREAS, Lane Manual Chapter 20 sets forth the County's policies regarding award, acceptance, and amendment of grants and contracts; and

WHEREAS, the contracts, amendments, or grants listed below have been accepted or award in accordance with the requirements of the Lane Manual, including the requirements for competitive selection; and

WHEREAS, all the projects and services covered by the contracts listed below are routine to the implementation of current County programs and services or have been previously discussed or approved by the Board; and

WHEREAS, these contracts exceed the County Administrator's authority to execute granted in Lane Manual sections 20.600.220 to 20.600.320,

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. That the contracts and amendments listed in Exhibit A – August 27, 2024, are approved and the County Administrator is delegated authority to sign the approved contracts and amendments.

ADOPTED this 27th day of August, 2024

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Laurie Trieger, Chair
Lane County Board of Commissioners

Exhibit A – August 27, 2024, Listed Contracts

Original contract title	Purchase of replacement equipment for Roads Maintenance Division – Paving and compaction roller
Contractor/other party	Peterson Caterpillar
New or amendment	New
Description	Purchase of a Cat CS7 compaction roller for road repair operations. This will replace existing equipment at end of useful life (1999 model year machine)
Expense or revenue	Expense - $164,946.09. The Road Maintenance Division has budgeted reserved funding for this procurement.
Term of agreement	Term will expire with the delivery of new equipment that meets requested specifications
Previous board orders	N/A
Implications for policy	None – meets contracting and amendment guidelines provided in Lane Manual Chapter 20.200.100 (L) Cooperative Procurements.
Board goals	The contract will support the Board's Strategic Priority of "Robust Infrastructure: to maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment of life, and local economic success."
Health implications	None

Original contract title	Commercial Composting and Delivery Services
Contractor/other party	Rexius Forest By-Products, Inc.
New or amendment	New
Description	Funded by the USDA Compost Grant awarded to Lane County Waste Management, this contract will provide food-waste compost (minimum of 20 percent food by weight) to Lane County residents for free at eight free compost events and by direct delivery to local agricultural producers, with a focus on minority communities and minority-owned farms.
Expense or revenue	Expense: Not to exceed $263,000
Term of agreement	Date of signing to September 01, 2024
Previous board orders	N/A
Implications for policy	None identified
Board goals	Strategic Priority #3: Maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment of life, and local economic success.
Health implications	Keeping organic material out of Short Mountain landfill reduces methane emissions from the facility, reducing its' impact on the community and on the climate. Turning organics into compost instead of disposing of it also keeps this valuable material circulating locally and improves soil structure and water holding capacity.

Original contract title	**Row River Rd-Bridges #14964B & 14965A Seismic Retrofit AA (now titled "Row River Rd-Bridges Seismic Retrofit")**
Contractor/other party	State of Oregon/Oregon Dept of Emergency Management (OEM)
New or amendment	Amendment #2
Description	Original scope of work involved retrofitting two bridges but has since been expanded to now include three bridges for seismic retrofit evaluation. OEM has authorized additional grant funds in the amount of $386,941, which includes $305,683.39 for project expenses and $81,257.61 provided by the State of Oregon/local funding as the non-federal match requirement on behalf of the County. Management costs in the amount of $18,602 are also included. The term of the agreement will be extended to 6/30/26 to accommodate the additional work.
Expense or revenue	Revenue
Term of agreement	1/23/23-6/30/26 (previous termination date was 3/14/25)
Previous board orders	BO #22-07-19-06 (CIP FY23-27)
Implications for policy	None identified
Board goals	Strategic Priority #2B: Focus on the intersection of economic development, equity, and the environment as we look to achieve a viable, fair, and livable community.
Health implications	None identified

Original contract title	**Row River Rd-Bridges #14964B & 14965A Seismic Retrofit AA (now titled "Row River Rd-Bridges Seismic Retrofit")**
Contractor/other party	KPFF Inc.
New or amendment	Amendment #2
Description	Original scope of work involved retrofitting two bridges but has since been expanded to now include three bridges for seismic retrofit evaluation by consultant. Increase to contract is $585,746 for additional scope of services. The term of the agreement will be extended to 6/30/26 to accommodate the additional work. This work is funded by State of Oregon/Oregon Dept of Emergency Management (OEM).
Expense or revenue	Expense
Term of agreement	8/24/23-6/30/26 (previous termination date was 6/30/25)
Previous board orders	BO #23-08-01-06 (CIP FY24-28)
Implications for policy	None identified
Board goals	Strategic Priority #2B: Focus on the intersection of economic development, equity, and the environment as we look to achieve a viable, fair, and livable community.
Health implications	None identified