



AGENDA CONSENT CALENDAR MEMO

Memorandum Date: September 8, 2024

Order Date: September 24, 2024

TO: Board of County Commissioners

DEPARTMENT: Lane County Public Works

PRESENTED BY: Dan Hurley, Public Works Director

AGENDA ITEM TITLE: ORDER / In the Matter of Approving a Contract with Riverbend Construction, Inc. and Delegating Authority to the County Administrator to Execute the Approved Contract (Expense in the Amount of \$180,088)

I. MOTION

That the contract listed in Exhibit A – September 24, 2024, is approved and the County Administrator is delegated authority to execute the approved contract.

II. DISCUSSION

A. Background Analysis

Under Lane Manual sections 20.600.100, 20.600.300, 20.600.310 and 20.600.320, the County Administrator's authority to execute amendments to contracts is limited to 50% of the original contract amount, unless an exception applies. The proposed contract described in the attached Exhibit A requires delegation of additional authority to the County Administrator for execution.

The attached contract has been submitted by Public Works based upon information submitted by the identified Public Works divisions. To submit such contracts, grants, and amendments, the Department must describe how the agreements meet the criteria for consideration on the consent agenda, generally those related to:

- Intergovernmental Agreements (IGA) that continue an existing long-term relationship with another public entity, for substantially the same subject matter, whether as a new or extended contract,
- Extensions of existing contracts or subcontracts for not more than one year,

- when renewal is provided for in the terms of the original contract, and
- Delegating contract signature authority to the County Administrator for contracts funded by grants or State programs.

B. Health Implications

None identified

C. Alternative Options

- a. Approve the contract listed in Exhibit A and delegate authority to the County Administrator to execute the contract.
- b. Do not approve the contracts.

III. RECOMMENDATION

Lane County Public Works recommends Option #1 – Approve the contract listed in Exhibit A and delegate authority to the County Administrator to sign the contract.

IV. ATTACHMENTS

Board Order

Exhibit A – September 24, 2024, Listed Contract

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 24-09-24-04

In the Matter of Approving a Contract with Riverbend Construction, Inc. and Delegating Authority to the County Administrator to Execute the Approved Contract (Expense in the Amount of \$180,088)

WHEREAS, Lane Manual Chapter 20 sets forth the County's policies regarding award, acceptance, and amendment of grants and contracts; and

WHEREAS, the contract listed below has been accepted or award in accordance with the requirements of the Lane Manual, including the requirements for competitive selection; and

WHEREAS, all the projects and services covered by the contract listed below are routine to the implementation of current County programs and services or have been previously discussed or approved by the Board; and

WHEREAS, this contract exceeds the County Administrator's authority to execute granted in Lane Manual sections 20.600.220 to 20.600.320,

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. That the contract listed in Exhibit A – September 24, 2024, is approved and the County Administrator is delegated authority to sign the approved contract.

ADOPTED this 24th day of September, 2024

Laurie Triege, Chair
Lane County Board of Commissioners

**Exhibit A - September 24, 2024, Listed
Contract**

Original contract title	Territorial Hwy Ferguson Rd Paving
Contractor/other party	Riverbend Construction, Inc.
New or amendment	New
Description	Paving project at Territorial Hwy and Ferguson Road intersection was bid 9/3/24, with lowest bid submitted by Riverbend Construction, Inc, in the amount of \$180,088. Construction to begin upon execution of the construction contract and all work complete by 4/30/25. This project was not included in the Capital Improvement Program, but funding is budgeted in the Road & Bridge Maintenance Division's Capital Paving Account to be allocated to this project expense.
Expense or revenue	Expense
Term of agreement	9/27/24-4/30/25
Previous board orders	None
Implications for policy	None identified
Board goals	Strategic Priority #2B: Focus on the intersection of economic development, equity, and the environment as we look to achieve a viable, fair, and livable community.
Health implications	None identified