Abbreviated Format

Memorandum Date: September 20, 2024

Order Date: October 8, 2024

TO: Board of County Commissioners

DEPARTMENT: Health & Human Services

PRESENTED BY: Eve Gray, Director

AGENDA ITEM TITLE: ORDER/ IN THE MATTER OF APPROVING ONE CONTRACT AMENDMENT WITH ST. VINCENT DE PAUL AND DELEGATING AUTHORITY TO THE COUNTY ADMINISTRATOR OR THEIR DESIGNEE TO SIGN THE AGREEMENT

I. MOTION

In the Matter of Approving One Contract Amendment with St. Vincent De Paul and Delegating Authority to the County Administrator or Their Designee to Sign the Agreement.

II. DISCUSSION

A. Background / Analysis

Health & Human Services has one contract amendment with St. Vincent De Paul which needs Board approval and delegation to the County Administrator or their designee for signature. Lane Manual 20.0600.320-20.600.330 grants authority of the County Administrator or Department Director to execute amendments in excess of the approved amount listed in this agenda packet. This authority is limited to 25% or 50% of the approved amount dependent on the original contract amount or amount approved by the Board of Commissioners, whichever is greater.

Contractor:	St. Vincent de Paul
Title:	Annex Short Term Housing For Homeless Families
Contract Number:	56224
Contract Type:	Expense
Description:	Provide family shelter; includes facilities, operations and services.
Selection Process:	RFP

Term:	7/1/2021 - 6/30/2025
Previous BOs:	23-07-18-10, 21-06-08-08
Amendment Amount: (if applicable)	$400,000
Approved Amount	$1,834,038
Funding Source	OHCS
Health Implication Area Impacted:	Poverty, homelessness and poor nutrition are strongly associated with poor health outcomes and lowered life expectancy.
Policy Issues:	Will assist Lane County Health & Human Services in meeting the goal of promoting and protecting the health and well-being of individuals, families and our communities through the provision of equitable and timely access to services.
Board Goals:	Safe and Healthy County. Support partnerships and collaborations to improve the health of our community.
Purpose:	Extend agreement and add funding.

*Contract in place until terminated

B. Health Implications

The applicable contracts and amendments impact the Lane County Community Health Improvement Plan (CHIP) adopted via Board Order 21-01-26-07. Further details regarding the health implications and impacted areas are specified under each contract and amendment in A. Background/Analysis.

C. Alternatives / Options

1. Approve the action in Exhibit A, and delegate authority to the County Administrator or their designee to sign the approved action.
2. Do not approve the action listed in Exhibit A.

D. Recommendation

1. Lane County Health & Human Services recommends #1 - Approve the actions listed in Exhibit A and delegate authority to the County Administrator or their designee to sign the approved actions.

III. ATTACHMENTS

Board Order
Exhibit A – October 8, 2024 SVDP Amendments List

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO. 24-10-08-04	IN THE MATTER OF APPROVING ONE CONTRACT AMENDMENT WITH ST. VINCENT DE PAUL AND DELEGATING AUTHORITY TO THE COUNTY ADMINISTRATOR OR THEIR DESIGNEE TO SIGN THE AGREEMENT

WHEREAS, Lane Manual Chapter 20 sets forth policy regarding award of contracts, and amendments, submission of grants and ratification of contracts for services and policy regarding signatory authority of the County Administrator; and

WHEREAS, competitive processes were undertaken as required by Lane Manual for the contracts and amendments in the attached list;

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. Approve and Delegate authority to the County Administrator or their designee to sign the contract indicated in the attached Exhibit A.

ADOPTED this 8th day of October, 2024.

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Laurie Trieger, Chair
Lane County Board of Commissioners

Exhibit A – October 8, 2024 SVDP Amendment List

Amendments

					As Amended	
Contractor Name	**Contract Title**	**Type**	**Amendment Amount**	**Approved Amount**	**Begin Date**	**End Date**
St. Vincent DePaul Society	Annex Short Term Housing For Homeless Families	Expense	$400,000	$1,834,038	7/1/2021	6/30/2025

*Contract in place until terminated