



## Abbreviated Format

**Memorandum Date:** September 20, 2024

**Order Date:** October 8, 2024

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**TO:** Board of County Commissioners

**DEPARTMENT:** Health & Human Services

**PRESENTED BY:** Eve Gray, Director

**AGENDA ITEM TITLE:** ORDER\_\_\_\_/ IN THE MATTER OF APPROVING CONTRACT ACTIONS WITH WHITEBIRD, OREGON HEALTH AUTHORITY, BENTON COUNTY AND DELEGATING AUTHORITY TO THE COUNTY ADMINISTRATOR OR THEIR DESIGNEE TO SIGN THE APPROVED ACTIONS

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### I. **MOTION**

In the Matter of Approving Contract Actions with , White Bird, Oregon Health Authority, Benton County and Delegating Authority to the County Administrator or Their Designee to Sign the Approved Actions

### II. **DISCUSSION**

#### A. **Background / Analysis**

Health & Human Services has one contract and two amendments which need Board approval and delegation to the County Administrator or their designee for signature. Lane Manual 20.0600.320-20.600.330 grants authority of the County Administrator or Department Director to execute amendments in excess of the approved amount listed in this agenda packet. This authority is limited to 25% or 50% of the approved amount dependent on the original contract amount or amount approved by the Board of Commissioners, whichever is greater.

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|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Contractor:</b>      | Whitebird                                                                                                                                                  |
| <b>Title:</b>           | Encampment Focused Street Outreach                                                                                                                         |
| <b>Contract Number:</b> | 58989                                                                                                                                                      |
| <b>Contract Type:</b>   | expense                                                                                                                                                    |
| <b>Description:</b>     | Assisting households engaged from specifically directed encampments to indoor placements by engaging with clients, then moving to explore housing options. |

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| <b>Selection Process:</b>                    | RFP                                                                                                                                                                                                                                      |
| <b>Term:</b>                                 | 10/1/2024 - 6/30/2027                                                                                                                                                                                                                    |
| <b>Previous BOs:</b>                         | N/A                                                                                                                                                                                                                                      |
| <b>Amendment Amount:<br/>(if applicable)</b> | N/A                                                                                                                                                                                                                                      |
| <b>Approved Amount</b>                       | \$450,000                                                                                                                                                                                                                                |
| <b>Funding Source</b>                        | ALL IN Revenue agreement 58355                                                                                                                                                                                                           |
| <b>Health Implication<br/>Area Impacted:</b> | Poverty, homelessness and poor nutrition are strongly associated with poor health outcomes and lowered life expectancy.                                                                                                                  |
| <b>Policy Issues:</b>                        | Will assist Lane County Health & Human Services in meeting the goal of promoting and protecting the health and well-being of individuals, families and our communities through the provision of equitable and timely access to services. |
| <b>Board Goals:</b>                          | Safe and Healthy County. Support partnerships and collaborations to improve the health of our community.                                                                                                                                 |
| <b>Purpose:</b>                              | Award a contract                                                                                                                                                                                                                         |

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| <b>Contractor:</b>                           | Oregon Health Authority (OHA)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Title:</b>                                | Support for Public Health OHA                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Contract Number:</b>                      | 57924                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Contract Type:</b>                        | Revenue                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Description:</b>                          | Biennial grant for local maintenance of public health functions.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Selection Process:</b>                    | IGA                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Term:</b>                                 | 7/1/2023 - 6/30/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Previous BOs:</b>                         | 24-06-25-15, 23-05-23-03                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Amendment Amount:<br/>(if applicable)</b> | \$400,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Approved Amount</b>                       | \$17,750,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Funding Source</b>                        | OHA                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Health Implication<br/>Area Impacted:</b> | The maintenance of local public health authority impacts the County's ability to provide mandated and related services more directly, immediately and effectively to its residents. The provision of these services positively impacts all aspects of public health services that address the spread of communicable diseases, services to vulnerable populations, including low-income women, infants and children, family planning resources, School Based Health Centers, home visiting services for at-risk infants, emergency services, prevention and nutrition information. |

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| <b>Policy Issues:</b> | Will assist Lane County Health & Human Services in meeting the goal of promoting and protecting the health and well-being of individuals, families and our communities through the provision of equitable and timely access to services. |
| <b>Board Goals:</b>   | Safe and Healthy County. Support partnerships and collaborations to improve the health of our community.                                                                                                                                 |
| <b>Purpose:</b>       | Approval to execute all documents necessary to receive funding.                                                                                                                                                                          |

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| <b>Contractor:</b>                           | Benton County                                                                                                                                                                                                                                                                                                                   |
| <b>Title:</b>                                | Shared Use Agreement - Foodhandlers                                                                                                                                                                                                                                                                                             |
| <b>Contract Number:</b>                      | 55158                                                                                                                                                                                                                                                                                                                           |
| <b>Contract Type:</b>                        | Expense                                                                                                                                                                                                                                                                                                                         |
| <b>Description:</b>                          | Agreement to provide for the shared use and benefit of Lane County's online foodhandler training and testing website.                                                                                                                                                                                                           |
| <b>Selection Process:</b>                    | Exempt                                                                                                                                                                                                                                                                                                                          |
| <b>Term:</b>                                 | 01/01/2020 - 12/31/2026                                                                                                                                                                                                                                                                                                         |
| <b>Previous BOs:</b>                         | 23-01-24-04                                                                                                                                                                                                                                                                                                                     |
| <b>Amendment Amount:<br/>(if applicable)</b> | \$110,000                                                                                                                                                                                                                                                                                                                       |
| <b>Approved Amount</b>                       | \$200,000                                                                                                                                                                                                                                                                                                                       |
| <b>Funding Source</b>                        | Shared foodhandler receipts                                                                                                                                                                                                                                                                                                     |
| <b>Health Implication<br/>Area Impacted:</b> | Granting ease of access to on-line resources in both English and Spanish promotes safe food handling by staff for whom foodhandling certification is required. Food contamination represents a substantial threat to the public's health. Some foodborne diseases can spread rapidly and result in serious illness and/or death |
| <b>Policy Issues:</b>                        | Will assist Lane County Health & Human Services in meeting the goal of promoting and protecting the health and well-being of individuals, families and our communities through the provision of equitable and timely access to services.                                                                                        |
| <b>Board Goals:</b>                          | Safe and Healthy County. Support partnerships and collaborations to improve the health of our community.                                                                                                                                                                                                                        |
| <b>Purpose:</b>                              | Extend the Agreement and provide estimated revenue-sharing for the period of the extension.                                                                                                                                                                                                                                     |

\*Contract in place until terminated

**B. Health Implications**

The applicable contracts and amendments impact the Lane County Community Health Improvement Plan (CHIP) adopted via Board Order 21-01-26-07. Further details regarding the health implications and impacted areas are specified under each contract and amendment in A. Background/Analysis.

**C. Alternatives / Options**

1. Approve the actions in Exhibit A, and delegate authority to the County Administrator or their designee to sign the approved actions.
2. Approve some of the actions listed in Exhibit A and direct staff to not enter into or revise others.
3. Do not approve any of the actions listed in Exhibit A.

**D. Recommendation**

1. Lane County Health & Human Services recommends #1 - Approve the actions listed in Exhibit A and delegate authority to the County Administrator or their designee to sign the approved actions.

**III. ATTACHMENTS**

Board Order

Exhibit A – October 8, 2024 Contracts and Amendments List

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO. 24-10-08-05

IN THE MATTER OF APPROVING CONTRACT  
ACTIONS WITH WHITE BIRD, OREGON HEALTH  
AUTHORITY, BENTON COUNTY AND  
DELEGATING AUTHORITY TO THE COUNTY  
ADMINISTRATOR OR THEIR DESIGNEE TO SIGN  
THE APPROVED ACTIONS

**WHEREAS**, Lane Manual Chapter 20 sets forth policy regarding award of contracts, and amendments, submission of grants and ratification of contracts for services and policy regarding signatory authority of the County Administrator; and

**WHEREAS**, competitive processes were undertaken as required by Lane Manual for the contracts and amendments in the attached list;

**NOW, THEREFORE**, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. Approve and Delegate authority to the County Administrator or their designee to sign the grants, contracts, amendments, and ratifications indicated in the attached Exhibit A.

**ADOPTED** this 8th day of October, 2024.

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Laurie Trieger, Chair  
Lane County Board of Commissioners

Exhibit A – October 8, 2024 Contracts and Amendments List

Contracts

| Contractor Name | Contract Title                     | Type    | Approved Amount | Begin Date | End Date  |
|-----------------|------------------------------------|---------|-----------------|------------|-----------|
| Whitebird       | Encampment Focused Street Outreach | Expense | \$450,000       | 10/1/2024  | 6/30/2027 |

Amendments

|                               |                                     |         |                  |                 | As Amended |            |
|-------------------------------|-------------------------------------|---------|------------------|-----------------|------------|------------|
| Contractor Name               | Contract Title                      | Type    | Amendment Amount | Approved Amount | Begin Date | End Date   |
| Oregon Health Authority (OHA) | Support for Public Health OHA       | Revenue | \$400,000        | \$17,750,000    | 7/1/2023   | 6/30/2025  |
| Benton County                 | Shared Use Agreement - Foodhandlers | Expense | \$110,000        | \$200,000       | 1/1/2020   | 12/31/2026 |

\*Contract in place until terminated