



AGENDA COVER MEMO

Memorandum Date: September 26, 2024

Order Date: October 15, 2024

TO: Board of County Commissioners

DEPARTMENT: Human Resources

PRESENTED BY: Alana Holmes, Chief Human Resources Officer

AGENDA ITEM TITLE: In the Matter of Extending the Contract with Beery Elsner Hammond LLP to Provide Legal Services for the County and Delegating Authority to the County Administrator to Execute the Extension.

I. MOTION

Move approval of order 24-10-15-03 In the Matter of Extending the Contract with Beery Elsner Hammond LLP to Provide Legal Services for the County and Delegating Authority to the County Administrator to Execute the Extension.

II. AGENDA ITEM SUMMARY

The purpose of this item is to extend the County's contract with Beery Elsner Hammond LLP to provide legal services.

The Board is being asked to adopt this Order.

III. BACKGROUND/IMPLICATIONS OF ACTION

A. Board Action and Other History

In December of 2022, Lane County engaged Beery Elsner Hammond LLP to provide legal services for the County beginning in January 2023. The contract has since been amended to extend the term through August 31, 2024, under the County Administrator's authority.

B. Policy Issues

None.

C. Board Goals

The extension of this contract relates to the Lane County Strategic Plan “Strategic Priority 4, Our People and Organizational Health: Invest in our employees who are the backbone of our organization and invest in our systems and organizational health so that employees can thrive and residents can experience a more effective government.”

D. Financial and/or Resource Considerations

This contract will continue to be paid from the County’s General Liability fund.

E. Health Implications

None.

F. Analysis

An additional extension of this contract is necessary to allow for Beery Elsner Hammond LLP to conclude the legal services in progress. The extension also provides the County with an external Law Firm to be used for future needs when and if internal resources cannot be utilized. This extension requires Board approval since it will exceed the County Administrator’s authority of \$150,000.

Approval of the proposed contract amendment will extend the term of the contract to December 31, 2026, and extend the “not to exceed” amount of the contract to \$250,000.

G. Alternatives/Options

Option 1: Approve the order to extend the contract with Beery Elsner Hammond LLP to provide legal services for the County and delegate authority to the County Administrator to execute the extension.

Option 2: Do not approve the order to extend the contract with Beery Elsner Hammond LLP to provide legal services for the County and delegate authority to the County Administrator to execute the extension.

IV. RECOMMENDATION

Option 1 is recommended.

V. TIMING/IMPLEMENTATION

Upon approval, staff will amend the contract.

VI. ATTACHMENTS

A. Board Order

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 24-10-15-03

In the Matter of Extending the Contract with
Beery Elsner Hammond LLP to Provide
Legal Services for the County and
Delegating Authority to the County
Administrator to Execute the Extension.

WHEREAS Lane County has contracted with Beery Elsner Hammond LLP to provide legal services for the County; and

WHEREAS, the contract has expired and is expected to exceed the current limit of \$150,000; and

WHEREAS, the County has a need for Beery Elsner Hammond LLP to conclude current legal matters and be retained for future needs.

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. The County will continue to contract with Beery Elsner Hammond LLP to provide legal services as needed through December 31, 2026, in an amount not to exceed \$250,000.
2. The County Administrator is delegated authority to sign the extension of the contract.

ADOPTED this 15 day of October 2024.

Laurie Trieger, Chair
Lane County Board of Commissioners