



AGENDA COVER MEMO

Memorandum Date: November 13, 2024

Order Date: December 10, 2024

TO: Board of County Commissioners

DEPARTMENT: Lane County Public Works

PRESENTED BY: Angie Marzano, Waste Reduction Supervisor

AGENDA ITEM TITLE: ORDER 24-12-10-07/ In the Matter of Approving a Contract Amendment with St. Vincent De Paul of Lane County, Inc., and Delegating Authority to the County Administrator to Execute the Approved Amendment, Expense in the Amount Of \$50,000

I. MOTION

That the amendment listed in Exhibit A is approved and the County Administrator is delegated authority to execute the approved amendment.

II. AGENDA ITEM SUMMARY

Under Lane Manual sections 20.610, 20.650, 20.660, and 20.665, the County Administrator's authority to execute amendments to contracts is limited to 50% of the original contract amount, unless an exception applies. The proposed amendment described in the attached Exhibit A requires delegation of additional authority to the County Administrator for execution.

The attached amendment has been submitted by Public Works based upon information submitted by the Waste Management Division.

- Extensions of existing contracts or subcontracts for not more than one year, when renewal is provided for in the terms of the original contract, and
- Delegating contract signature authority to the County Administrator for contracts funded by grants or State programs.

The Board is being asked to approve the Amendment and delegate authority to the County administrator to execute Amendment in the amount of \$50,000 to St. Vincent de Paul of Lane County, Inc.

III. BACKGROUND/IMPLICATIONS OF ACTION

A. Board Action and Other History

Since 2005, Lane County Waste Management has been contracting with St. Vincent de Paul, Inc. for the collection, reuse, recycling, and management of chlorofluorocarbons (CFCs) and hydrochlorofluorocarbons (HCFCs) for appliances collected at 14 transfer sites located throughout Lane County.

The original contract amount was \$90,300.00. Total of all previous amendments has been an additional \$180,000.00. This amendment of \$50,000 will bring the total amount to \$320,300.00.

B. Policy Issues

None

C. Board Goals

The referenced Contract and subsequent Amendment supports Strategic Priority #2: Invest in Lane County residents by fostering engaged communities with affordable housing options, equitable opportunities, economic vitality, and a healthy environment.

The risks of not capturing refrigerants in CFC and HCFC-containing appliances (e.g., refrigerators, air conditioners, etc.) includes toxicity, flammability, asphyxiation and environmental pollution.

D. Financial and/or Resource Considerations

Lane County Waste Management currently pays \$20.00 per unit. This cost includes transport, collection and storage of refrigerants, assessment of unit to determine its reusability and/or proper disposal through a certified metal recycler.

Annually, Lane County Waste Management spends approximately \$81,000 dollars to responsibly manage refrigerant-containing appliances. This represents close to 400 tons of material that would have otherwise gone to scrap metal. SVDP estimates that roughly 30% of the units collected for recycling can be reused and sold at their retail establishments. Lane County Waste Management charges customers \$22.00 per unit. This covers our costs to store, transport and handle units prior to SVDP collecting units for processing.

E. Health Implications

Environmental Quality: Refrigerants, particularly older types of CFCs and HCFCs, can significantly hard the environment by depleting the ozone layer and contributing to global warming due to their high Global Warming Potential (GWP)

F. Analysis

The U.S. Environmental Protection Agency (EPA) [Section 608](#) requires that appliances containing refrigerants be properly disposed of and that refrigerants be recovered and recycled or reused. The Clean Air Act requires that refrigerants be properly managed to protect air quality, since refrigerants are ozone-depleting substances.

G. Alternatives/Options

1. Approve the Amendment listed in Exhibit A and delegate authority to the County Administrator to execute the Amendment.
2. Do not approve the Amendment.

IV. RECOMMENDATION

Lane County Public Works recommends Option #1 – Approve the Amendment listed in Exhibit A and delegate authority to the County Administrator to execute the Amendment.

V. TIMING/IMPLEMENTATION

The Amendment increases the original contract amount by \$50,000 and allows Lane County to fulfill the terms of the contract. The original contract expires on December 31, 2024. At that time, a Request for Proposal will be issued per State of Oregon contracting and procurement requirements.

VI. ATTACHMENTS

Board Order

Exhibit A - Proposed Amendment

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 24-12-10-07

IN THE MATTER OF APPROVING A CONTRACT
AMENDMENT WITH ST. VINCENT DE PAUL OF
LANE COUNTY, INC., AND DELEGATING
AUTHORITY TO THE COUNTY ADMINISTRATOR
TO EXECUTE THE APPROVED AMENDMENT,
EXPENSE IN THE AMOUNT OF \$50,000

WHEREAS, Lane Manual Chapter 20 sets forth the County's policies regarding award, acceptance, and amendment of grants and contracts; and

WHEREAS, the contract amendment listed below has been accepted or awarded in accordance with the requirements of the Lane Manual, including the requirements for competitive selection; and

WHEREAS, the services covered by the amendment listed below is routine to the implementation of current County programs and services or have been previously discussed or approved by the Board; and

WHEREAS, this amendment exceeds the County Administrator's authority to execute granted in Lane Manual sections 20.600.220 to 20.600.320,

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

A contract amendment for Collection Recycling & Reuse Appliances with St. Vincent De Paul of Lane County, Inc. in the amount of \$50,000 is approved, and the County Administrator is approved to execute the amendment.

ADOPTED this 10th day of December, 2024.

Laurie Trieger, Chair
Lane County Board of Commissioners

Exhibit A

LANE COUNTY CONTRACT AMENDMENT (Contract Form B-1, rev. 06/04/2024)

Contract Title: Collection Recycling & Reuse Appliances

Amendment No.: Two (2); Key Id #56631 / PW21111601 / BO #22-11-01-05 / BO #24-12-10-XX

This Amendment modifies the Contract named above between Lane County ("**County**"), and St. Vincent de Paul Society of Lane County, Inc., ("**Contractor**"). County and Contractor agree as follows:

1. SCOPE OF AMENDMENT. The scope of the Contract is amended as follows:

1.1 The purpose of this amendment is to increase funds to pay the invoices through December 31, 2024.

2. CONSIDERATION

2.1 Consideration. In consideration of this Amendment not-to-exceed the Contract amount is increased by the following amount: fifty thousand dollars (\$50,000.00)

2.2 Summary. A summary of the original Contract amount and all amendment amounts (if used) is:

Original Contract amount:	\$	90,300.00
Total of all previous Amendments:		180,000.00
This Amendment: (including overspent amount)		50,000.00
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Revised Contract amount including all Amendments:	\$	320,300.00

3. TIME. In consideration of this Amendment, the Contract time is unchanged by: zero. The revised contract period, including this amendment will remain December 31, 2024.

4. DATE. This Amendment is effective as of the date last signed below.

Each party, by signature below, agrees to be bound by the terms and conditions of this Amendment. All other terms and conditions of the original Contract not altered by this Amendment remain in full force and effect.

Pursuant to ORS 305.385(6) and OAR 150-305-0302, I the undersigned Contractor certify that, to best of my knowledge, hereby swear and affirm under penalty of perjury, that Contractor is not in violation of any tax laws described in ORS 305.380 (4).

CONTRACTOR:

By: Bethany Cartledge

Title: Executive Director

Date: _____

Signature: _____

COUNTY:

By: _____

Title: Steve Mokrohisky, County Administrator

Date: _____

Signature: _____