



AGENDA CONSENT CALENDAR MEMO

Memorandum Date: November 18, 2024

Order Date: December 10, 2024

TO: Board of County Commissioners

DEPARTMENT: Lane County Public Works

PRESENTED BY: Dan Hurley, Public Works Director

AGENDA ITEM TITLE: ORDER 24-12-10-05/ In the Matter of Approving Three Public Works Contracts and Amendments and Delegating Authority to the County Administrator to Execute the Approved Contracts and Amendments for Branch Engineering, Inc., Non-financial; Peterson Caterpillar, Expense in the amount of \$346,405.33; and DPI Security, Inc., Expense in the amount of \$361,350.00.

I. MOTION

That the contracts and amendments listed in Exhibit A – December 10, 2024, are approved and the County Administrator is delegated authority to execute the approved contracts and amendments.

II. DISCUSSION

A. Background Analysis

Under Lane Manual section 600.310, the County Administrator's authority to execute contracts is limited to that do not exceed one hundred fifty thousand dollars (\$150,000) in cost or revenue nor three (3) years in length. The proposed contracts and amendments described in the attached Exhibit A require delegation of additional authority to the County Administrator for execution.

The attached contracts and amendments have been submitted by Public Works based upon information submitted by the identified Public Works divisions. To submit such contracts, grants, and amendments, the Department must describe how the agreements meet the criteria for consideration on the consent agenda, generally those related to:

- Intergovernmental Agreements (IGA) that continue an existing long-term relationship with another public entity, for substantially the same subject matter, whether as a new or extended contract,
- Routine contracts and extensions of existing contracts or subcontracts for not more than one year, when renewal is provided for in the terms of the original contract, and
- Delegating contract signature authority to the County Administrator for contracts funded by grants or State programs.

B. Health Implications

Details regarding the health implications and impacted areas of specific contracts are specified in the contracts described in Exhibit A.

C. Alternative Options

- a. Approve the contracts and amendments listed in Exhibit A and delegate authority to the County Administrator to execute the contracts and amendments.
- b. Do not approve the contracts and amendments.

III. RECOMMENDATION

Lane County Public Works recommends Option #1 – Approve the contracts and amendments listed in Exhibit A and delegate authority to the County Administrator to sign the contracts and amendments.

IV. ATTACHMENTS

Board Order
Exhibit A – December 10, 2024, Contracts List

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 24-12-10-05

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WHEREAS, Lane Manual Chapter 20 sets forth the County's policies regarding award, acceptance, and amendment of grants and contracts; and

WHEREAS, all of the contracts and amendments listed below have been accepted or awarded in accordance with the requirements of the Lane Manual, including the requirements for competitive selection; and

WHEREAS, all the projects and services covered by the contracts and amendments listed below are routine to the implementation of current County programs and services or have been previously discussed or approved by the Board; and

WHEREAS, these contracts and amendments exceed the County Administrator's authority to execute granted in Lane Manual sections 20.600.220 to 20.600.320,

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. That the contracts and amendments listed in Exhibit A – December 10, 2024, are approved and the County Administrator is delegated authority to sign the approved contracts and amendments.

ADOPTED this 10th day of December, 2024.

Laurie Trieger, Chair
Lane County Board of Commissioners

Original contract title Florence E-Waste Building Engineering Services

Contractor/other party: Branch Engineering, Inc.

New or amendment: Amendment

Description: The purpose of Amendment #5 is to extend design services into the construction phase of the project. The contract date needs to be extended due to delays in finalizing the Planning Permit with the City of Florence. Additional Civil Engineering was required to meet the requirements from the City of Florence to obtain the planning permit. A grading plan and pedestrian circulation was necessitated to finalize the engineered plans.

Expense or revenue: Expense

Term of agreement: Additional 4 months. Total contract 3 years and 10 months

Previous board orders: ORDER 24-04-23-04

Implications for policy: N/A

Board goals: Approve Contract Amendment

Health implications: N/A

Original contract title	One (1), New Unused, Caterpillar Model 323 Tracked Excavator. Per Dealer Quoted Specifications, no Deviations.
Contractor/other party	Peterson Caterpillar, Eugene OR
New or amendment	New
Description	Replacement excavator for landfill operations, Waste Management.
Expense or revenue	Expense, \$346,405.33
Term of agreement	Current date – Ends with successful procurement of equipment procured meeting County's specifications.
Previous board orders	N/A
Implications for policy	No implications; procurement meets all LM20 purchasing policy by way of cooperative purchasing exemption. Specific contract via Sourcewell agreement/membership # 011723-CAT. Sufficient funds have been budgeted for this procurement by Lane County Public Works Waste Management Division via the Fleet Services Replacement Fund.
Board goals	This excavator will provide service capabilities to improve efficiency of tasks in assigned Waste Management landfill operations and replace aging equipment. The purchase will support the Board's Strategic Priorities of "Vibrant Communities: Invest in Lane County residents by fostering engaged communities with affordable housing options, equitable opportunities, economic vitality and a healthy environment" and "Robust Infrastructure: to maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment of life, and local economic success."
Health implications	None

Original contract title	Level 2 Security Services at Lane Events Center/Lane County Fairgrounds
Contractor/other party	DPI Security, Inc., an Oregon non-profit, an Oregon Forward Contractor (OFC).
New or amendment	New
Description	<p>Contractor will provide onsite Level 2 Security Services at the Lane Events Center/Lane County Fairgrounds, as defined in the State of Oregon, Department of Administrative Services, Oregon Forward Program, ("ORFWD") Price Agreement <u>8349 / PO-10700-00033258</u>.</p> <p>As required by ORS 279.850(1), if a government agency wants to buy a product or service that appears on the "OFC Procurement List, they must purchase it from an OFC at the price set by the Department, as long as the product or service meets the agency's specific requirements and is available within the necessary timeframe.</p>
Amount	\$361,350.00
Expense or revenue	Expense
Term of agreement	Five (5) years
Previous board orders	None
Implications for policy	None Identified
Board goals	Strategic Priority #3 for Lane County, Oregon is to maintain and invest in resilient infrastructure.
Health implications	None