



AGENDA COVER MEMO

Memorandum Date: 1/10/25

Order Date: 1/28/25

TO: Board of County Commissioners

DEPARTMENT: Public Works

PRESENTED BY: Dan Hurley, Public Works Director
Jeff Orlandini, Waste Management Division Manager

AGENDA ITEM TITLE: ORDER/ In the Matter of Approving a Contract with Robertson Sherwood Architects PC to Provide Design and Architect Construction Administration Services for Construction of the CleanLane Resource Recovery Facility and Authorizing the County Administrator to Execute the Contract, Expense in the Amount of \$364,300.

I. MOTION

Move to approve a contract in the amount of \$364,300 with Robertson Sherwood Architects PC to provide design and architect construction administration services for the construction of the CleanLane Resource Recovery Facility, and to authorize the County Administrator to execute the contract.

II. AGENDA ITEM SUMMARY

This item is to approve a contract with Robertson Sherwood Architects PC to provide design and architect construction administration services for the construction of the CleanLane Resource Recovery Facility. These services will provide the County ongoing design support throughout construction of the facility, including coordination of design work between the County and Company portions of the facility, review and consultation on potential change orders from the contractor, and assurance of construction meeting design specifications.

III. BACKGROUND/IMPLICATIONS OF ACTION

A. Board Action and Other History

On December 5, 2023, the Board of County Commissioners approved the Construction and Operation of an Integrated Materials & Energy Recovery Facility and authorized increases to Solid Waste Disposal Fees for FY24/25 and FY25/26 to begin funding the facility ([BO 23-12-05-07](#)). A history of Board actions leading up to this approval can be found in the [December 5, 2023, Board Packet](#).

On September 17, 2024, the Board of County Commissioners approved findings for an exemption from competitive bidding requirements for the CleanLane Resource Recovery Facility and approved the use of an alternative contracting method known as Construction Manager/General Contractor (CM/GC). ([BO 24-08-20-11](#))

Robertson Sherwood was contracted by Bulk Handling Systems to deliver 100% design plans for the entire CleanLane facility. As such the County is desiring to bring them on to ensure the CM/GC approach is successful and the project is completed on time and on budget, the Waste Management Division requires a design architect to be on contract to provide construction administration in order to ensure plan specifications are being met by the contractor and to provide feedback on any proposed changes or modifications to design specifications.

B. Policy Issues

Per Oregon Revised Statutes (ORS) 459.015 (1) (d): *“It is in the best interests of the people of Oregon to extend the useful life of solid waste disposal sites by encouraging waste prevention and the recycling and reuse of materials, and by requiring solid waste to undergo volume reduction through recycling and reuse measures to the maximum extent feasible before disposal. Implementation of waste prevention and recycling and reuse measures will not only increase the useful life of solid waste disposal sites, but also decrease the potential public health and safety impacts associated with the operation of disposal sites.”* Procuring design and architect construction administration services will enable the success of the construction of the CleanLane Resource Recovery Facility

C. Board Goals

In December 2019, the Board approved the revised 2018-2021 Lane County Strategic Plan adding the following Key Strategic Initiatives and Key Activity Area under the *Vibrant Communities* priority:

2.b. Protect and enhance our natural and built environments

2.b.2 Pursue programs to reach a 63% waste recovery rate by 2025

In 2022, the Board added the following objective to the 2022-2024 Strategic Plan.

2.b.7 Fully vet the construction of a waste processing facility for the Short Mountain Landfill.

D. Financial and/or Resource Considerations

The proposed contract would be funded by the CleanLane Resource Recovery Fund. This is an Enterprise Fund established for exclusively for this project and will receive funding through landfill tipping fee revenues and up to \$35M in financing approved by the Board on August 20, 2024 ([BO 24-08-20-10](#)).

E. Health Implications

There are no significant health implications identified with this action.

F. Analysis

The Waste Management Division requires a design architect to be on contract in order to ensure adherence to the design plans during construction as well as providing feedback on proposed design/construction changes during the project. The Division does not have staff capacity or experience to provide these services during construction of the CleanLane Resource Recovery Facility. The Architect will work closely with the County's project management team, the contracted Owners Representative, and the County's Construction Manager/General Contractor.

G. Alternatives/Options

1. Move to approve a contract in the amount of \$364,300 with Robertson Sherwood Architects PC to provide design and architect construction administration services for the construction of the CleanLane Resource Recovery Facility, and to authorize the County Administrator to execute the contract.
2. Move to deny approval of the construction administration contract, requiring the Division to find other ways to provide the services.

IV. RECOMMENDATION

The Division recommends approval of delegating authority to the County Administrator to execute the Architect services contract for construction of the CleanLane Resource Recovery Facility.

V. TIMING/IMPLEMENTATION

If the contract is approved, the Division will promptly process the contract for execution by the County Administrator.

VI. FOLLOW-UP

The Waste Management Division will provide regular updates on the CleanLane project construction progress to the Board.

ATTACHMENTS

Board Order

Robertson Sherwood Architects PC Proposal

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 25-1-28-XX

IN THE MATTER OF APPROVING A CONTRACT
WITH ROBERTSON SHERWOOD ARCHITECTS
PC TO PROVIDE DESIGN AND ARCHITECT
CONSTRUCTION ADMINISTRATION SERVICES
FOR CONSTRUCTION OF THE CLEANLANE
RESOURCE RECOVERY FACILITY AND
AUTHORIZING THE COUNTY ADMINISTRATOR
TO EXECUTE THE CONTRACT, EXPENSE IN
THE AMOUNT OF \$364,300.

WHEREAS, per Oregon Revised Statute (ORS) 459.015 (1) (d): "It is in the best interests of the people of Oregon to extend the useful life of solid waste disposal sites by encouraging waste prevention and the recycling and reuse of materials, and by requiring solid waste to undergo volume reduction through recycling and reuse measures to the maximum extent feasible before disposal. Implementation of waste prevention and recycling and reuse measures will not only increase the useful life of solid waste disposal sites, but also decrease the potential public health and safety impacts associated with the operation of disposal sites."; and

WHEREAS, on December 5, 2023, the Lane County Board of Commissioners approved a contract with Bulk Handling Systems for the construction and operation of an Integrated Materials & Energy Recovery Facility (IMERF) to enable Lane County to preserve the useful life of the Short Mountain Landfill, to promote economic development and the creation of well-paying jobs in the community, and to mitigate the largest source of greenhouse gas emissions from Lane County operations; and

WHEREAS, on August 20, 2024, the Lane County Board of Commissioners authorized construction financing for the CleanLane Resource Recovery Facility in a principal amount not to exceed \$35,000,000; and

WHEREAS, on September 17, 2024, the Lane County Board of Commissioners approved findings for an exemption from competitive bidding requirements for the CleanLane Resource Recovery Facility and approved the use of an alternative contracting method known as Construction Manager/General Contractor (CM/GC);

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. Approval of a contract with Robertson Sherwood Architects PC to provide design and architect construction administration services for construction of the CleanLane Resource Recovery Facility and authorizing the County Administrator to execute the contract, expense in the amount of \$364,300.

ADOPTED this 28th day of January, 2025.

David Loveall, Chair
Lane County Board of Commissioners

CleanLane - MRF. Office Site

12/3/2024

Discipline	Firm	Previous CC Contract	Schematic Design	Design Development	Construction Documents	Permitting	Subtotal, no CA	Construction Administration	Total
Architectural	RSA	--	\$ 76,894.09	\$222,138.48	\$239,226.05	\$59,806.51	\$ 598,065.13	\$256,313.63	\$ 854,378.75
Civil	KPFF	--	\$67,000.00	\$86,000.00	\$110,000.00	\$18,817.50	\$ 281,817.50	\$45,000.00	\$ 326,817.50
Landscaping	Satre	--	\$5,000.00	\$6,250.00	\$7,500.00	\$1,250.00	\$ 20,000.00	\$5,000.00	\$ 25,000.00
Structural	KPFF	--	\$28,200.00	\$28,200.00	\$28,200.00	\$9,400.00	\$ 94,000.00	\$20,000.00	\$ 114,000.00
MEP	Colebreit		\$37,980.00	\$47,475.00	\$56,970.00	\$9,495.00	\$151,920.00	\$37,980.00	\$ 189,900.00
Fire Protection	Colebreit	--	\$2,000.00	\$2,000.00	\$15,000.00	\$1,000.00	\$ 20,000.00		
Totals			\$217,074.09	\$392,063.48	\$456,896.05	\$99,769.01	\$ 1,165,802.63	\$364,293.63	\$ 1,510,096.25