



AGENDA COVER MEMO

Memorandum Date: February 10, 2025

Order Date: February 25, 2025

TO: Board of County Commissioners

DEPARTMENT: Community Justice and Rehabilitation Services

PRESENTED BY: Greg Rikhoff, Assistant County Administrator

AGENDA ITEM TITLE: ORDER/ In the Matter of Delegating Authority to the County Administrator to Sign and Execute Contracts and Sub-Contracts as a Result of County Resources Allocated in Board Order No. 23-10-24-04.

I. MOTION

Move to delegate authority to the County Administrator to sign and execute contracts and sub-contracts as a result of County resources allocated in Board Order No. 23-10-24-04.

II. DISCUSSION

A. Background Analysis

On October 24, 2023 the board approved Board Order 23-10-24-04 allocating County Resources to cover the State of Oregon funding shortfall for Community Corrections Grant-in-Aid and Justice Reinvestment Program (JRP) for the 2023-2025 Biennium to maintain critical public safety services.

The original board order did not include the ability to delegate authority to the County Administrator to sign and execute contracts and sub-contracts. When the original board order was passed that board order covered up to 25% above the original amount allocated in Board Order 23-10-24-04 per Lane Manual Chapter 20.600.320. On January 1, 2025, the Lane Manual was updated and this provision removed, consequently requiring a new board order delegating authority to the County Administrator to sign contracts and sub-contracts.

This order is specifically to delegate authority to the County Administrator to execute contracts or sub-contracts. All previous funding restrictions remain in effect

and this order does not supersede the previous board order.

B. Health Implications

The contracts and sub-contracts executed as a result of funding from the Lane County general fund as a part of the Community Grant-in-Aid and Justice Reinvestment Program (JRP) shortfall, fund many programs that aid in the health and wellness of clients on adult supervision with Lane County Parole and Probation. These contracts include funding for indigent services such as substance abuse treatment, reentry services, sex offender treatment and mental health services.

III. RECOMMENDATION

Staff's recommendation is to delegate authority to the County Administrator to execute all contracts and sub-contracts as a result of County resources allocated in Board Order No. 23-10-24-04.

IV. ATTACHMENTS

Board Order

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 25-02-25-02

IN THE MATTER OF DELEGATING
AUTHORITY TO THE COUNTY
ADMINISTRATOR TO SIGN AND
EXECUTE CONTRACTS AND SUB-
CONTRACTS AS A RESULT OF
COUNTY RESOURCES ALLOCATED IN
BOARD ORDER NO. 23-10-24-04

WHEREAS, the Public Safety Coordinating Council (PSCC) is a statutorily required advisory council to the Board of County Commissioners; and

WHEREAS, the PSCC Budget Committee met five (5) times to develop budget recommendations for 2023-25 Grant-in-Aid and Justice Reinvestment funds; and

WHEREAS, at its October 18, 2022, meeting the Board of County Commissioners heard a presentation from PSCC on a funding source purposes, methodology, and 2023-25 funding landscape concerns that could result in a significant funding shortfall; and

WHEREAS, at its September 20, 2023, meeting the Board of County Commissioners heard a presentation on the impacts of the 2023-25 funding shortfall and gave direction to the County Administrator to return with a plan to maintain services while continuing to work to find long term solutions; and

WHEREAS, to avoid the level of service reductions that would result in the State funding shortfall, the County Administrator recommended that up to approximately \$5.3 million of County resources be allocated to reduce the reductions to approximately ten percent (10%) as compared to the last biennium; and

WHEREAS, the Board of County Commissioners, on October 24, 2023, approved in Board Order 23-10-24-04 the allocation of County Resources to cover the State of Oregon funding shortfall for the 2023-25 biennium to maintain critical public safety services; and

WHEREAS, Board Order 23-10-24-04 authorizes use of the funding sources but does not go far enough in allowing the County Administrator delegated authority to spend those resources as intended.

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. Delegate authority to the County Administrator to sign and execute contracts and sub-contracts as a result of the allocated County resources as stated in Board Order 23-10-24-04.

2. All funding restrictions and limitations as stated in Board Order 23-10-24-04 will remain in full force and effect.

ADOPTED this 25th day of February, 2025.

David Loveall, Chair
Lane County Board of Commissioners