



AGENDA CONSENT CALENDAR MEMO

Memorandum Date: February 25, 2025

Order Date: March 11, 2025

TO: Board of County Commissioners

DEPARTMENT: Lane County Public Works

PRESENTED BY: Dan Hurley, Public Works Director

AGENDA ITEM TITLE: ORDER/ In the Matter of Approving Three Public Works Contracts and Delegating Authority to the County Administrator to Execute the Approved Contracts for Scarsella Bros., Inc. (Expense in the Amount of \$4,693,631.48); Erosion Control Applications, Inc. (Expense in the Amount of \$579,880); and Oregon Department of Transportation (Revenue in the Amount of \$1,879,455.56)

I. MOTION

That the contracts listed in Exhibit A – March 11, 2025, are approved and the County Administrator is delegated authority to execute the approved contracts.

II. DISCUSSION

A. Background Analysis

Under Lane Manual section 20.400.100, the County Administrator's authority to execute contracts and amendments is limited to contracts that do not exceed two hundred fifty thousand dollars (\$250,000) in cost or revenue nor five (5) years in length. The proposed contract amendments described in the attached Exhibit A require delegation of additional authority to the County Administrator for execution. The attached contract amendments have been submitted by Public Works based upon information submitted by the identified Public Works divisions. To submit such contracts, grants, and amendments, the Department must describe how the agreements meet the criteria for consideration on the consent agenda, generally those related to:

- Contracts and contract amendments for operational expenses that are routine in nature.
- Intergovernmental Agreements (IGA) that continue an existing long-term

relationship with another public entity, for substantially the same subject matter, whether as a new or extended contract.

- Extensions of existing contracts or subcontracts for not more than one year, when renewal is provided for in the terms of the original contract.
- Delegating contract signature authority to the County Administrator for contracts funded by grants or State programs.

B. Health Implications

Details regarding the health implications and impacted areas of specific contracts are specified in the contracts described in Exhibit A.

C. Alternative Options

- a. Approve the contracts listed in Exhibit A and delegate authority to the County Administrator to execute the contracts.
- b. Do not approve the contracts.

III. RECOMMENDATION

Lane County Public Works recommends Option #1 – Approve the contracts listed in Exhibit A and delegate authority to the County Administrator to sign the contracts and amendments.

IV. ATTACHMENTS

Board Order
Exhibit A – March 11, 2025, Contracts List

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 25-03-11-XX

IN THE MATTER OF APPROVING THREE
PUBLIC WORKS CONTRACTS AND
DELEGATING AUTHORITY TO THE COUNTY
ADMINISTRATOR TO EXECUTE THE
APPROVED CONTRACTS FOR SCARSELLA
BROS., INC. (EXPENSE IN THE AMOUNT OF
\$4,693,631.48); EROSION CONTROL
APPLICATIONS, INC. (EXPENSE IN THE
AMOUNT OF \$579,880); AND OREGON
DEPARTMENT OF TRANSPORTATION
(REVENUE IN THE AMOUNT OF
\$1,879,455.56)

WHEREAS, Lane Manual Chapter 20 sets forth the County's policies regarding award, acceptance, and amendment of grants and contracts; and

WHEREAS, all of the contracts or grants listed below have been accepted or award in accordance with the requirements of the Lane Manual, including the requirements for competitive selection; and

WHEREAS, all the projects and services covered by the contracts listed below are routine to the implementation of current County programs and services or have been previously discussed or approved by the Board; and

WHEREAS, these contracts exceed the County Administrator's authority to execute granted in Lane Manual sections 20.600.220 to 20.600.320,

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. That the contracts listed in Exhibit A – March 11, 2025, are approved and the County Administrator is delegated authority to sign the approved contracts.

ADOPTED this 11th day of March, 2025.

David Loveall, Chair
Lane County Board of Commissioners

EXHIBIT A – March 11th, 2025, List of Contracts, Grants and Amendments

PUBLIC WORKS

Original contract title	South Slope Phases IV-V Closure Short Mountain Landfill
Contractor/other party	Scarsella Bros., Inc.
New or amendment	New
Description	Construction of Final Closure earthworks, gas, leachate & stormwater piping and geosynthetics installation on the south slope of phases IV-V in accordance with EPA's Resource Conservation and Recovery Act.
Expense or revenue	Expense- Closure Fund
Amount	Contract amount of \$4,693,631.48
Term of agreement	6 Months
Previous board orders	None
Implications for policy	Less area for final closure in the future when the landfill is at end of life.
Board goals	Strategic Priority #3, Maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment for life, and local economic success.
Health implications	Environmental Protection, help to eliminate fugitive emissions, limit leachate production and prevent stormwater contamination.

PUBLIC WORKS

Original contract title

Geosynthetics Supply

Contractor/other party

Erosion Control Applications, Inc.

New or amendment

New

Description

Supply and delivery of Geocomposite, 60-mil textured LLDPE Geomembrane, 60-mil Smooth LLDPE Geomembrane for boots, LLDPE Welding Rod and 12-mil reinforced tarp for use in the Construction of Final Closure on the south slope of phases IV-V in accordance with EPA's Resource Conservation and Recovery Act.

Expense or revenue

Expense- Closure Fund

Amount

Contract amount of \$579,880.00

Term of agreement

6 Months

Previous board orders

None

Implications for policy

Less area for final closure at the end of the landfills life.

Board goals

Strategic Priority #3, Maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment for life, and local economic success.

Health implications

Environmental Protection, help to eliminate fugitive emissions, limit leachate production and prevent stormwater contamination.

Original contract title	Marcola ES/Wendling Safety & ADA (SRTS)
Contractor/other party	Oregon Department of Transportation (ODOT)
New or amendment	New
Description	County to receive Safe Routes To School Program (SRTS) funds through the State of Oregon to construct sidewalks, new curb ramps, crosswalk with Rectangular Rapid Beacon, pedestrian crossing warning signs, and mitigate slopes through interventions such as a retaining wall on Wendling Road west of the Wendling Road and Honeybee Lane Intersection. Construction will also include improvement of two non-compliant ramps at the intersection of Marcola Road and Walling Street and remove two non-compliant ramps at the intersection of Marcola Road and Wendling Road. Revenue \$1,879,455.56; term is upon execution through 5 years.
Expense or revenue	Revenue
Term of agreement	4/1/25-3/31/30
Previous board orders	None
Implications for policy	None identified
Board goals	Strategic Priority #2B: Focus on the intersection of economic development, equity, and the environment as we look to achieve a viable, fair, and livable community.
Health implications	None identified