



Agenda Cover Memo

Memorandum Date: March 14, 2025

Order Date: April 1, 2025

TO: Board of County Commissioners

DEPARTMENT: Health & Human Services

PRESENTED BY: Eve Gray, Director

AGENDA ITEM TITLE: ORDER____/ IN THE MATTER OF APPROVING CONTRACT ACTIONS WITH ST. VINCENT DEPAUL SOCIETY AND DELEGATING AUTHORITY TO THE COUNTY ADMINISTRATOR, THEIR DESIGNEE, OR THEIR SUB-DELEGATE TO SIGN THE APPROVED ACTIONS

I. MOTION

In the Matter of Approving Contract Actions with St. Vincent DePaul Society and Delegating Authority to the County Administrator, Their Designee, or Their Sub-Delegate to Sign the Approved Actions

II. DISCUSSION

A. Background / Analysis

Health & Human Services has one contract which needs Board approval and delegation to the County Administrator, their designee, or their sub-delegate for signature.

Contractor:	St Vincent DePaul Society
Title:	Grant- Saint Vincent DePaul Society of Lane County
Contract Number:	59438
Contract Type:	Expense
Description:	One-time funds from HB5019 to support the capital costs to purchase a site to develop into a permanent shelter structure.
Selection Process:	Exempt
Approved Begin:	4/1/2025

Approved Through:	6/30/2025
Previous BOs:	N/A
Amendment Amount: (if applicable)	N/A
Approved Amount	\$300,000
Funding Source	OHCS
Health Implication Area Impacted:	Homelessness is strongly associated with poor health outcomes and lowered life expectancy.
Policy Issues:	Will assist Lane County Health & Human Services in meeting the goal of promoting and protecting the health and well-being of individuals, families and our communities through the provision of equitable and timely access to services.
Board Goals:	Safe and Healthy County. Support partnerships and collaborations to improve the health of our community.
Purpose:	Delegated authority to execute all documents necessary to award grant funding.

*Contract in place until terminated

B. Health Implications

The applicable contracts and amendments impact the Lane County Community Health Improvement Plan (CHIP) adopted via Board Order 21-01-26-07. Further details regarding the health implications and impacted areas are specified under each contract and amendment in A. Background/Analysis.

C. Alternatives / Options

1. Approve the actions in Exhibit A, and delegate authority to the County Administrator or their designee to sign the approved actions.
2. Approve some of the actions listed in Exhibit A and direct staff to not enter into or revise others
3. Do not approve the actions listed in Exhibit A.

D. Recommendation

1. Lane County Health & Human Services recommends #1 - Approve the actions listed in Exhibit A and delegate authority to the County Administrator or their designee to sign the approved actions.

III. ATTACHMENTS

Board Order
Exhibit A – April 1, 2025 Contracts List

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 25-04-01-xx

IN THE MATTER OF APPROVING CONTRACT
ACTIONS WITH ST. VINCENT DEPAUL SOCIETY
AND DELEGATING AUTHORITY TO THE COUNTY
ADMINISTRATOR, THEIR DESIGNEE, OR THEIR
SUB-DELEGATE TO SIGN THE APPROVED ACTIONS

WHEREAS, Lane Manual Chapter 20 sets forth policy regarding award of contracts, and amendments, submission of grants and ratification of contracts for services and policy regarding signatory authority of the County Administrator; and

WHEREAS, competitive processes were undertaken as required by Lane Manual for the contracts and amendments in the attached list;

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. Approve and Delegate authority to the County Administrator, their designee, or their sub-delegate to sign the grants, contracts, amendments, and ratifications indicated in the attached Exhibit A.

ADOPTED this ____ day of April, 2025.

David Loveall, Chair
Lane County Board of Commissioners

Exhibit A – April 1, 2025 Contracts List

Contracts					
Contractor Name	Contract Title	Type	Approved Amount	Begin Date	End Date
St. Vincent DePaul Society	Grant- Saint Vincent DePaul Society of Lane County	Expense	\$300,000	4/1/2025	6/30/2025

*Contract in place until terminated