



AGENDA CONSENT CALENDAR MEMO

Memorandum Date: April 15, 2025

Order Date: April 29, 2025

TO: Board of County Commissioners

DEPARTMENT: Lane County Public Works

PRESENTED BY: Dan Hurley, Public Works Director

AGENDA ITEM TITLE: ORDER / In the Matter of Approving Three Public Works Contracts and Delegating Authority to the County Administrator to Execute the Approved Contracts for Great Western Corporation (Expense in the Amount of \$17,242.20), R3 Consulting Group, Inc. (Expense in the Amount of \$5,000), and DOWL, LLC (Expense in the Amount of \$273,512.07)

I. MOTION

That the contracts listed in Exhibit A – April 29, 2025, are approved and the County Administrator is delegated authority to execute the approved contracts.

II. DISCUSSION

A. Background Analysis

Under Lane Manual section 20.400.100, the County Administrator's authority to execute contracts and amendments is limited to contracts that do not exceed two hundred fifty thousand dollars (\$250,000) in cost or revenue nor five (5) years in length. The proposed contracts described in the attached Exhibit A require delegation of additional authority to the County Administrator for execution. The attached contracts have been submitted by Public Works based upon information submitted by the identified Public Works divisions. To submit such contracts, grants, and amendments, the Department must describe how the agreements meet the criteria for consideration on the consent agenda, generally those related to:

- Contracts and contract amendments for operational expenses that are routine in nature.
- Intergovernmental Agreements (IGA) that continue an existing long-term relationship with another public entity, for substantially the same subject

matter, whether as a new or extended contract.

- Extensions of existing contracts or subcontracts for not more than one year, when renewal is provided for in the terms of the original contract.
- Delegating contract signature authority to the County Administrator for contracts funded by grants or State programs.

B. Health Implications

Details regarding the health implications and impacted areas of specific contracts are specified in the contracts described in Exhibit A.

C. Alternative Options

- a. Approve the contracts listed in Exhibit A and delegate authority to the County Administrator to execute the contracts.
- b. Do not approve the contracts.

III. RECOMMENDATION

Lane County Public Works recommends Option #1 – Approve the contracts listed in Exhibit A and delegate authority to the County Administrator to sign the contracts.

IV. ATTACHMENTS

Board Order
Exhibit A – April 29, 2025, Contracts List

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 25-04-29-XX

In the Matter of Approving Three Public Works Contracts and Delegating Authority to the County Administrator to Execute the Approved Contracts for Great Western Corporation (Expense in the Amount of \$17,242.20), R3 Consulting Group, Inc. (Expense in the Amount of \$5,000), and DOWL, LLC (Expense in the Amount of \$273,512.07)

WHEREAS, Lane Manual Chapter 20 sets forth the County's policies regarding award, acceptance, and amendment of grants and contracts; and

WHEREAS, all of the contracts or grants listed below have been accepted or award in accordance with the requirements of the Lane Manual, including the requirements for competitive selection; and

WHEREAS, all the projects and services covered by the contracts listed below are routine to the implementation of current County programs and services or have been previously discussed or approved by the Board; and

WHEREAS, these contracts exceed the County Administrator's authority to execute granted in Lane Manual sections 20.600.220 to 20.600.320,

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. That the contracts listed in Exhibit A – April 29, 2025, are approved and the County Administrator is delegated authority to sign the approved contracts.

ADOPTED this 29th day of April, 2025.

David Loveall, Chair
Lane County Board of Commissioners

Exhibit A

April 30, 2025 - Contracts List

Original contract title	Florence Transfer Station E-Waste Bldg.
Contractor/other party	Great Western Corporation
New or amendment	Amendment #3 / Key Id #58216 / PW23120500
Description	Final change order for the Florence Transfer Station.
Expense or revenue	Expense
Amount	Increase by \$17,242.20 (new gross amount of \$759,667.61)
Term of agreement	June 6, 2025
Previous board orders	Yes, 23-11-28-10; 25-01-07-12
Implications for policy	N/A
Board goals	Strategic Priority #3: Maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment of life, and local economic success.
Health implications	N/A

Original contract title	Waste Management Solid Waste Consulting
Contractor/other party	R3 Consulting Group, Inc.
New or amendment	Amendment #5 / Key Id #55336 / PW20033101
Description	R3 Consulting will create a presentation to present to the Board of County Commissioners highlighting their analysis of WMD site operations and recommendations for operational efficiencies. They will assist in presenting their findings to the BCC.
Expense or revenue	Expense
Amount	Increase funding by \$5,000. (gross contract amount is \$365,000.00.)
Term of agreement	March 2020 through April 30, 2025; extend through August 31, 2025.
Previous board orders	Yes, 22-01-25-03; 22-11-01-04; 24-03-12-03; 24-10-22-03
Implications for policy	N/A
Board goals	Strategic Priority #3: Maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment of life, and local economic success.
Health implications	N/A

Original contract title	Goodpasture Covered Bridge-Snow & Fire Mitigation and Seismic Retrofit
Contractor/other party	DOWL, LLC
New or amendment	Amendment
Description	Consultant will complete 100% design of Goodpasture Covered Bridge project, which includes additional scope of work to also include services during bidding for construction and increases the contract by \$273,512.07 (amended total contract amount NTE \$1,046,829.26). Term of contract remains unchanged.
Expense or revenue	Expense
Term of agreement	11/22/23-6/30/26
Previous board orders	23-08-01-06 (CIP FY24-28)
Implications for policy	None identified
Board goals	Strategic Priority #2B: Focus on the intersection of economic development, equity, and the environment as we look to achieve a viable, fair, and livable community.
Health implications	None identified