



AGENDA CONSENT CALENDAR MEMO

Memorandum Date: May 7, 2025

Order Date: May 20, 2025

TO: Board of County Commissioners

DEPARTMENT: Lane County Public Works

PRESENTED BY: Dan Hurley, Public Works Director

AGENDA ITEM TITLE: ORDER/ In the Matter of Approving Five Public Works Contracts and Amendments and Delegating Authority to the County Administrator to Execute the Approved Contracts and Amendments for Cameron McCarthy Landscape Architecture & Planning, LLP. (Expense in the Amount of \$98,567); Great Western Corporation (Expense in the Amount of \$9,422.80); Oregon State Marine Board (Revenue in the Amount of \$45,365); Oregon State Marine Board (Revenue in the Amount of \$28,570); and Oregon State Marine Board (Revenue in the Amount of \$31,253)

I. MOTION

That the contracts and amendments listed in Exhibit A – May 20, 2025, are approved and the County Administrator is delegated authority to execute the approved contracts and amendments.

II. DISCUSSION

A. Background Analysis

Under Lane Manual section 20.400.100, the County Administrator's authority to execute contracts and amendments is limited to contracts that do not exceed two hundred fifty thousand dollars (\$250,000) in cost or revenue nor five (5) years in length. The proposed contract amendments described in the attached Exhibit A require delegation of additional authority to the County Administrator for execution. The attached contract amendments have been submitted by Public Works based upon information submitted by the identified Public Works divisions. To submit such contracts, grants, and amendments, the Department must describe how the agreements meet the criteria for consideration on the consent agenda, generally those related to:

- Contracts and contract amendments for operational expenses that are routine in nature.
- Intergovernmental Agreements (IGA) that continue an existing long-term relationship with another public entity, for substantially the same subject matter, whether as a new or extended contract.
- Extensions of existing contracts or subcontracts for not more than one year, when renewal is provided for in the terms of the original contract.
- Delegating contract signature authority to the County Administrator for contracts funded by grants or State programs.

B. Health Implications

Details regarding the health implications and impacted areas of specific contracts are specified in the contracts described in Exhibit A.

C. Alternative Options

- a. Approve the contracts and amendments listed in Exhibit A and delegate authority to the County Administrator to execute the contracts and amendments.
- b. Do not approve the list of contracts and amendments.

III. RECOMMENDATION

Lane County Public Works recommends Option #1 – Approve the contracts and amendments listed in Exhibit A and delegate authority to the County Administrator to sign the contracts and amendments.

IV. ATTACHMENTS

Board Order

Exhibit A – May 20, 2025, Contracts List

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 25-05-20-XX

In the Matter of Approving Five Public Works Contracts and Amendments and Delegating Authority to the County Administrator to Execute the Approved Contracts and Amendments for Cameron McCarthy Landscape Architecture & Planning, LLP (Expense in the Amount of \$98,567); Great Western Corporation (Expense in the Amount of \$9,422.80); Oregon State Marine Board (Revenue in the Amount of \$45,365); Oregon State Marine Board (Revenue in the Amount of \$28,570); and Oregon State Marine Board (Revenue in the Amount of \$31,253)

WHEREAS, Lane Manual Chapter 20 sets forth the County's policies regarding award, acceptance, and amendment of grants and contracts; and

WHEREAS, all of the contracts and amendments listed below have been accepted or award in accordance with the requirements of the Lane Manual, including the requirements for competitive selection; and

WHEREAS, all the projects and services covered by the contracts and amendments listed below are routine to the implementation of current County programs and services or have been previously discussed or approved by the Board; and

WHEREAS, these contracts and amendments exceed the County Administrator's authority to execute granted in Lane Manual sections 20.600.220 to 20.600.320,

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. That the contracts and amendments listed in Exhibit A – May 20, 2025, are approved and the County Administrator is delegated authority to sign the approved contracts and amendments.

ADOPTED this 20th day of May, 2025.

David Loveall, Chair
Lane County Board of Commissioners

Exhibit A – May 20, 2025

Original contract title	Design / Architect Services for Howard Burford Recreation Area Boat Access
Contractor/other party	Cameron McCarthy Landscape Architecture & Planning, LLP.
New or amendment	Amendment #5, Key Id #56615.
Description	This amends the contract to update and resubmit JPA permit and cultural/archeological report, update and resubmit the wetland/waters determination report, update and refine the conceptual design, add Hydraulic Analysis to address Lane County Floodway Development Permit Requirements, and add Renderings to support a grant application.
Expense or revenue	Expense.
Amount	Increase by \$98,567.00, gross total \$221,867.69.
Term of agreement	Extend through June 30, 2026.
Previous board orders	24-04-02-06.
Implications for policy	None.
Board goals	Strategic Priority #3: Maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment of life, and local economic success.
Health implications	None.

Original contract title	Florence Transfer Station E-Waste Bldg.
Contractor/other party	Great Western Corporation
New or amendment	Amendment #4 / Key Id #58216 / PW23120500
Description	Outstanding items to close the construction contract for the Florence Transfer Station.
Expense or revenue	Expense
Amount	Increase by \$9,422.80 (new gross amount of \$769,090.41)
Term of agreement	June 6, 2025
Previous board orders	Yes, 23-11-28-10; 25-01-07-12; 25-04-29-02
Implications for policy	N/A
Board goals	Strategic Priority #3: Maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment of life, and local economic success.
Health implications	N/A

Original contract title	Richardson Park Slurry Seal
Contractor/other party	Oregon State Marine Board
New or amendment	New, #59561_A0
Description	Grant for the development of recreational boating facilities at Richardson Park; crack cleaning and slurry sealing of the boat trailer parking lot.
Expense or revenue	Revenue.
Amount	\$45,365.00
Term of agreement	05/20/2025 – 06/30/2035
Previous board orders	None.
Implications for policy	None.
Board goals	Strategic Priority #3: Maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment of life, and local economic success.
Health implications	None.

Original contract title	Perkins Peninsula Slurry Seal
Contractor/other party	Oregon State Marine Board
New or amendment	New, #59559_A0
Description	Grant for the development of recreational boating facilities at Perkins Peninsula Park; crack cleaning and slurry sealing of the boat trailer parking lot.
Expense or revenue	Revenue.
Amount	\$28,570.00
Term of agreement	05/20/2025 – 06/30/2035
Previous board orders	None.
Implications for policy	None.
Board goals	Strategic Priority #3: Maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment of life, and local economic success.
Health implications	None.

Original contract title	Orchard Point Park Slurry Seal
Contractor/other party	Oregon State Marine Board
New or amendment	New
Description	Grant for the development of recreational boating facilities at Orchard Point Park; crack cleaning and slurry sealing of the boat trailer parking lot.
Expense or revenue	Revenue.
Amount	\$31,253.00
Term of agreement	05/20/2025 – 06/30/2035
Previous board orders	None.
Implications for policy	None.
Board goals	Strategic Priority #3: Maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment of life, and local economic success.
Health implications	None.