



AGENDA CONSENT CALENDAR MEMO

Memorandum Date: June 23, 2025

Order Date: July 8, 2025

TO: Board of County Commissioners

DEPARTMENT: Lane County Public Works

PRESENTED BY: Dan Hurley, Public Works Director

AGENDA ITEM TITLE: ORDER/ In the Matter of Approving a Contract Amendment with DPI Security, Inc. and Delegating Authority to the County Administrator to Execute the Approved Contract Amendment (Expense in the Amount of \$230,000)

I. MOTION

That the contract listed in Exhibit A – July 8, 2025, is approved and the County Administrator is delegated authority to execute the approved contract amendment.

II. DISCUSSION

A. Background Analysis

Under Lane Manual section 20.400.100, the County Administrator's authority to execute contracts and amendments is limited to contracts that do not exceed two hundred fifty thousand dollars (\$250,000) in cost or revenue nor five (5) years in length. The proposed contract amendments described in the attached Exhibit A require delegation of additional authority to the County Administrator for execution. The attached contract amendments have been submitted by Public Works based upon information submitted by the identified Public Works divisions. To submit such contracts, grants, and amendments, the Department must describe how the agreements meet the criteria for consideration on the consent agenda, generally those related to:

- Contracts and contract amendments for operational expenses that are routine in nature.
- Intergovernmental Agreements (IGA) that continue an existing long-term relationship with another public entity, for substantially the same subject matter, whether as a new or extended contract.

- Extensions of existing contracts or subcontracts for not more than one year, when renewal is provided for in the terms of the original contract.
- Delegating contract signature authority to the County Administrator for contracts funded by grants or State programs.

B. Health Implications

Details regarding the health implications and impacted areas of specific contract are specified in the contract described in Exhibit A.

C. Alternative Options

- a. Approve the contract amendment listed in Exhibit A and delegate authority to the County Administrator to execute the contract.
- b. Do not approve the contract amendment.

III. RECOMMENDATION

Lane County Public Works recommends Option #1 – Approve the contract amendment listed in Exhibit A and delegate authority to the County Administrator to sign the contract amendment.

IV. ATTACHMENTS

Board Order
Exhibit A – July 8, 2025, Contracts List

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO:

In the Matter of Approving a Contract Amendment with DPI Security, Inc. and Delegating Authority to the County Administrator to Execute the Approved Contract Amendment (Expense in the Amount of \$230,000)

WHEREAS, Lane Manual Chapter 20 sets forth the County's policies regarding award, acceptance, and amendment of grants and contracts; and

WHEREAS, the contract amendment listed below has been accepted or award in accordance with the requirements of the Lane Manual, including the requirements for competitive selection; and

WHEREAS, all the projects and services covered by the contract amendment listed below are routine to the implementation of current County programs and services or have been previously discussed or approved by the Board; and

WHEREAS, this contract amendment exceeds the County Administrator's authority to execute granted in Lane Manual sections 20.600.220 to 20.600.320,

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. That the contract amendment listed in Exhibit A – July 8, 2025, is approved and the County Administrator is delegated authority to sign the approved contract amendment.

ADOPTED this 8th day of July, 2025.

David Loveall, Chair
Lane County Board of Commissioners

Exhibit A – July 8, 2025

Original contract title	Security Services for Waste Management Division (WMD)
Contractor/other party	DPI Security Inc.
New or amendment	Amendment – Standalone PO #0000238860
Description	We are using Level 2 Security Officers for the DAS Oregon Forward program for WMD. Price Agreement #PO-10700-00033258 / 8349
Expense or revenue	Expense
Amount	\$230,000
Term of agreement	Unchanged – will expire June 30, 2026.
Previous board orders	BCC 21-06-22-04
Implications for policy	Strategic Priority #3; Maintain and invest in resilient infrastructure that creates the highest return for safety, community connectivity, enjoyment of life and local economic success.
Board goals	N/A
Health implications	N/A