



## AGENDA COVER MEMO

Memorandum Date: June 30, 2025

Order Date: July 22, 2025

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TO: Board of County Commissioners

DEPARTMENT: Sheriff's Office

PRESENTED BY: Debby Haller, Finance Manager

AGENDA ITEM TITLE: ORDER/IN THE MATTER OF AMENDING THE INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF EUGENE TO ADD SIX (6) SPACES OF CONFINEMENT AT THE LANE COUNTY ADULT CORRECTIONS FACILITY IN THE AMOUNT OF \$454,884.90 AND DELEGATING AUTHORITY TO THE COUNTY ADMINISTRATOR TO EXECUTE THE AMENDMENT

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### I. MOTION

Move approval of an amendment to the Intergovernmental Agreement with the City of Eugene to add six (6) spaces of confinement at the Lane County Adult Corrections Facility in the amount of \$454,884.90 and delegate authority to the County Administrator to execute the amendment.

### II. AGENDA ITEM SUMMARY

The City of Eugene (COE) contracts with the Sheriff's Office (SO) for jail beds to accommodate Adults in Custody (AIC) facing charges in the Eugene Municipal Court. The SO agreed to increase the number of contracted beds from fifteen (15) to twenty-one (21), an increase of six (6).

The daily rental rate for each bed is calculated on a bi-annual basis and includes all costs associated with housing the AICs.

### III. BACKGROUND/IMPLICATIONS OF ACTION

#### A. Board Action and Other History

The City of Eugene (COE) does not have a municipal jail to house offenders they take into custody on Municipal Court charges. Historically, COE contracts with

Lane County Adult Corrections (LCAC) for fifteen (15) beds each year but have indicated they would be interested in additional spaces.

LCAC receives funding through Grant in Aid (GIA), also known as Community Corrections Act (CCA) dollars from the Oregon Department of Corrections for jail beds associated with offenders who meet the CCA criteria or are serving a sanction imposed by Parole & Probation. This funding has not kept pace with the rising costs of personnel and expenses and the Sheriff's Office was faced with another reduction as a result. Increasing the number of beds leased to COE will offset some of the reduction in the CCA funding for the Fiscal Biennium 2025-2027.

B. Policy Issues

None

C. Board Goals

With the loss of revenue from the Community Corrections Act, finding another revenue source to reduce the impact of a safe and healthy county was imperative. This assist the Sheriff's Office in being able to provide the opportunity to hold individuals committing crime in our county accountable for their actions. This aligns with the County's priority of investing in public safety for improved service delivery.

D. Financial and/or Resource Considerations

The Sheriff's Office is facing a reduction in the Community Corrections Act allocation for FY2025-2027. In order to maintain as many services as were adopted into the Fiscal Year 2026 Lane County budget, the SO offered six (6) additional beds to the City of Eugene. The revenue created by this amendment will replace a portion of the revenue lost from the CCA.

E. Health Implications

None.

F. Analysis

Reduced funding through the Oregon Department of Corrections Grant in Aid program created a deficit for the Sheriff's Office Corrections Division going into Fiscal Year 2026. The SO was able to accommodate the City of Eugene's need for additional beds and the contract increases from fifteen (15) to twenty-one (21). The additional revenue generated by this increase will alleviate some of the reduction the loss of CCA funding creates.

G. Alternatives/Options

The Board has two options:

1. Approve the amendment to increase the number of jail beds leased by the City of Eugene from 15 to 21 and increase the revenue by \$454,884.90.
2. Do not approve the amendment and direct staff to explore alternative revenues or reduction of expenses.

IV. RECOMMENDATION

Staff recommend option 1 above.

V. TIMING/IMPLEMENTATION

Staff at Lane County Adult Corrections are making the additional bed space available July 1, 2025 and the City of Eugene will be billed accordingly upon approval of the amendment.

VI. FOLLOW-UP

None

VII. ATTACHMENTS

Board Order

Draft Amendment

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO:

IN THE MATTER OF AMENDING THE  
INTERGOVERNMENTAL AGREEMENT  
WITH THE CITY OF EUGENE TO ADD  
SIX (6) SPACES OF CONFINEMENT AT  
THE LANE COUNTY ADULT  
CORRECTIONS FACILITY IN THE  
AMOUNT OF \$454,884.90 AND  
DELEGATING AUTHORITY TO THE  
COUNTY ADMINISTRATOR TO  
EXECUTE THE AMENDMENT

**WHEREAS**, the City of Eugene contracts with Lane County Sheriff's Office for fifteen (15) beds in at the Lane County Adult Corrections facility; and

**WHEREAS**, the City of Eugene wishes to increase the number of beds they contract for by six (6); and

**WHEREAS**, the Sheriff's Office revenue through grant funding is being reduced so more beds are available to contract out; and

**WHEREAS**, per Lane Manual Chapter 20, the Board of County Commissioners approves all contracts and amendments over \$250,000.

**NOW, THEREFORE**, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. Approve amending the intergovernmental agreement with the City of Eugene to add six spaces of confinement at the Lane County Adult Corrections Facility in the amount of \$454,884.90.
2. Delegate authority to the County Administrator to sign the agreement.

**ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2025.

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David Loveall, Chair  
Lane County Board of Commissioners

# LC INTERGOVERNMENTAL AGREEMENT (IGA) AMENDMENT

(Contract Form B-2, rev.04/11/2025)

Contract Title: AIC Beds at the Lane County Adult Corrections ("LCAC")

Amendment No.: 59588\_1

This Amendment modifies the Intergovernmental Agreement named above between Lane County ("County"), and City of Eugene ("City"). County and City agree as follows:

**1. SCOPE OF AMENDMENT.** The scope of the Agreement is amended as follows:

- 1.1 This Amendment increases the number of LCAC spaces of confinement (beds) allowed to house Adults In Custody ("AIC") from City's Police Department.
- 1.2 The original Contract allows for fifteen (15) bed spaces provided to City's AIC. This Amendment increase the amount to total twenty-one (21) bed spaces, an increase of six (6) spaces.
- 1.3 The Daily Bed Rate of Two Hundred Seven Dollars and Seventy-One Cents (\$207.71) per bed per day continues to apply to this Agreement.

**2. CONSIDERATION**

- 2.1 **Consideration.** In consideration of this Amendment, the Agreement amount is increased by the following amount: Four Hundred Fifty-Four Thousand Eight Hundred Eighty-Four Dollars and Ninety Cents (\$454,884.90).

2.1.1 Six beds per day at \$207.71 each: \$1,246.26, times 365 days per year equals \$454,884.90.

- 2.2 **Summary.** A summary of the original Agreement amount and all amendment amounts is:

|                                   |                 |
|-----------------------------------|-----------------|
| Original Agreement amount:        | \$ 1,137,212.25 |
| Total of all previous Amendments: | 0.00            |
| This Amendment:                   | 454,884.90      |

|                                                    |                 |
|----------------------------------------------------|-----------------|
| Revised Agreement amount including all Amendments: | \$ 1,592,097.15 |
|----------------------------------------------------|-----------------|

**3. DURATION.** In consideration of this Amendment, the Agreement term is unchanged.

**4. DATE.** This Amendment is effective as of July 1, 2025.

Each party, by signature below, agrees to be bound by the terms and conditions of this Amendment. All other terms and conditions of the original Agreement not altered by this Amendment remain in full force and effect.

**CITY:**

CITY OF EUGENE

Signature: \_\_\_\_\_

By: Sarah Medary

Title: City Manager

Date: 06/27/2025

**COUNTY:**

LANE COUNTY

Signature: \_\_\_\_\_

By: Carl E. Wilkerson III

Title: Sheriff

Date: \_\_\_\_\_

  
Mia Caraga

  
Sarah Catlegan

**SIGNATURES (Continued)**

**COUNTY:**  
**LANE COUNTY**

Signature: \_\_\_\_\_

By: Steve Mokrohisky\_\_\_\_\_

Title: Administrator\_\_\_\_\_

Date: \_\_\_\_\_