



AGENDA CONSENT CALENDAR MEMO

Memorandum Date: August 27, 2025

Order Date: September 9, 2025

TO: Board of County Commissioners

DEPARTMENT: Lane County Public Works

PRESENTED BY: Dan Hurley, Public Works Director

AGENDA ITEM TITLE: ORDER/ In the Matter of Approving a Contract with Peterson Caterpillar and Delegating Authority to the County Administrator to Execute the Approved Contract (Expense in the Amount of \$600,000)

I. MOTION

That the contract listed in Exhibit A – September 9, 2025, is approved and the County Administrator is delegated authority to execute the approved contract.

II. DISCUSSION

A. Background Analysis

Under Lane Manual section 20.400.100, the County Administrator's authority to execute contracts and amendments is limited to contracts that do not exceed two hundred fifty thousand dollars (\$250,000) in cost or revenue nor five (5) years in length. The proposed contract amendments described in the attached Exhibit A require delegation of additional authority to the County Administrator for execution. The attached contract amendments have been submitted by Public Works based upon information submitted by the identified Public Works divisions. To submit such contracts, grants, and amendments, the Department must describe how the agreements meet the criteria for consideration on the consent agenda, generally those related to:

- Contracts and contract amendments for operational expenses that are routine in nature.
- Intergovernmental Agreements (IGA) that continue an existing long-term relationship with another public entity, for substantially the same subject matter, whether as a new or extended contract.

- Extensions of existing contracts or subcontracts for not more than one year, when renewal is provided for in the terms of the original contract.
- Delegating contract signature authority to the County Administrator for contracts funded by grants or State programs.

B. Health Implications

Details regarding the health implications and impacted areas of specific contract are specified in the contract described in Exhibit A.

C. Alternative Options

- a. Approve the contract listed in Exhibit A and delegate authority to the County Administrator to execute the contract.
- b. Do not approve the contract.

III. RECOMMENDATION

Lane County Public Works recommends Option #1 – Approve the contract listed in Exhibit A and delegate authority to the County Administrator to sign the contracts and amendments.

IV. ATTACHMENTS

Board Order

Exhibit A – September 9, Contracts List

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 25-09-09-XX

In the Matter of Approving a Contract
with Peterson Caterpillar and Delegating
Authority to the County Administrator to
Execute the Approved Contract
(Expense in the Amount of \$600,000)

WHEREAS, Lane Manual Chapter 20 sets forth the County's policies regarding award, acceptance, and amendment of grants and contracts; and

WHEREAS, the contract listed below has been accepted or award in accordance with the requirements of the Lane Manual, including the requirements for competitive selection; and

WHEREAS, all the projects and services covered by the contract listed below are routine to the implementation of current County programs and services or have been previously discussed or approved by the Board; and

WHEREAS, this contract exceeds the County Administrator's authority to execute granted in Lane Manual sections 20.600.220 to 20.600.320,

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. That the contract listed in Exhibit A – September 9, 2025, is approved and the County Administrator is delegated authority to sign the approved contract.

ADOPTED this 9th day of September, 2025.

David Loveall, Chair
Lane County Board of Commissioners

Exhibit A – September 9, 2025

Original contract title	In the Matter of Approving a Contract with Peterson Caterpillar and Delegating Authority to the County Administrator to Execute the Approved Contract (Expense in the Amount of \$600,000)
Contractor/other party	Peterson Caterpillar, Eugene OR
New or amendment	New
Description	Repair of Equipment Number 10-650, Waste Management's Caterpillar 836H Landfill Compactor
Expense or revenue	Expense, Not-to-Exceed (NTE)
Amount	\$600,000
Term of agreement	Ends with successful repair/overhaul of equipment outlined meeting County's specifications
Previous board orders	N/A
Implications for policy	No implications; procurement meets all LM20 purchasing policies by way of sole source determination.
Board goals	This repair will extend the life of existing equipment that is necessary for the provision of direct services to the citizens of Lane County and to support our stewardship of the County's natural environment, maintain our operational effectiveness, and protect community health by proper management of its waste materials. Funding for this repair is sourced from the Fleet Replacement Fund, specifically ample reserves allocated toward this compactor's eventual replacement. After careful review of the equipment's condition, funding position, and the cost and availability of replacement equipment, Fleet Services and Waste Management have found repair of existing equipment to be the most sound and cost-effective solution for the County. This repair and its associated contract support the Board's Strategic Priorities of "Safe, Healthy County", "Vibrant Communities", and "Robust Infrastructure".
Health Impacts	None