



AGENDA COVER MEMO

Memorandum Date: September 17, 2025

Order Date: September 30, 2025

TO: Board of County Commissioners

DEPARTMENT: Public Works, Parks Division

PRESENTED BY: Bjorn Carlson, Supervising Analyst

AGENDA ITEM TITLE: ORDER/In the Matter of Authorizing Lane County Parks to Apply for a County Opportunity Grant from the Oregon Parks and Recreation Department for Campsite Utility Upgrades at Harbor Vista Park and Delegating the County Administrator to Sign the Application

I. MOTION

To approve the order authorizing Lane County Parks to apply for a County Opportunity Grant from the Oregon Parks and Recreation Department for Campsite Utility Upgrades at Harbor Vista and delegating the County Administrator to sign the application

II. AGENDA ITEM SUMMARY

Lane County Parks is seeking funding to support infrastructure improvements at Harbor Vista Campground and has identified the Oregon Parks and Recreation Department's (OPRD) County Opportunity Grant program as a potential source. In 2018, OPRD partially funded Phase I sewer improvements at the campground through this program. The Board is now asked to affirm its support for participating in the grant program, confirm that local matching funds are available, and commit to the long-term operation and maintenance of the improvements if grant funds are awarded.

III. BACKGROUND/IMPLICATIONS OF ACTION

A. Board Action and Other History

Order 13-01-08-20: The Board delegated authority to the County Administrator to accept and sign grant award documents totaling \$90,037 from the Oregon Parks and Recreation Department (OPRD) under the County Opportunity Grant Program for improvements at Harbor Vista Campground. The Parks System Development Charges (SDC) Capital Improvement Plan identifies this project as a high priority,

and the Board supports the grant application prepared by the Parks Department. The grant covers 50% of the total project cost.

Order 17-09-12-04: The Board delegated authority to the County Administrator to execute agreements related to improvements at Harbor Vista Campground. This included amending the Lane County Parks Capital Improvement Program to allocate \$200,000 for sanitary sewer service to be constructed and provided by the City of Florence. The order also authorized the transfer of the Oceanwoods property—with deed restrictions ensuring its use remains for public park purposes—to the City of Florence. Additionally, the Board authorized staff to proceed with annexation of the Harbor Vista Campground property into the City of Florence.

B. Policy Issues

None identified.

C. Board Goals

Enhancing utilities and improving campsites at Harbor Vista Park follows the County's Strategic Plan Goal 3: Robust Infrastructure. Specifically, through the objective of building infrastructure by investing in County-owned facilities to ensure functional infrastructure in compliance with our accessibility and climate goals.

D. Financial and/or Resource Considerations

1. Grant Impact on County Funds and Budget Details

- a. Project Amount: The City of Florence and its engineers/consultants are updating the 2018 Phase II Sewer Improvement plans. Upon completion, a revised engineers estimate will be provided. Based on the initial drawings, unit costs from comparable projects, and engineers estimates from local projects, the County estimates the project cost as \$500,000.
- b. Requested Amount: Parks is requesting \$250,000 in grant funding.
- c. County Match: The grant requires a 50% match, meaning the County must provide an equal amount (\$250,000) to fully fund the project.
- d. Source of Match: The County match will come from the Lane County Parks Levy Fund.
- e. Grant and matching funds will be used primarily for capital improvements at Harbor Vista Campground, including infrastructure upgrades such as sewer system enhancements.
- f. Administrative costs associated with the grant (e.g., project management, reporting, audit) are expected to be covered within the project match, with no additional dedicated funds required. Force Account staff, equipment and/or materials can only be applied to a project as match and are not reimbursable expenses.

- g. Any audit or evaluation obligations will be absorbed by existing County administrative budgets, as grant funds do not explicitly allocate for these activities.
 - h. No additional program activities beyond the infrastructure improvements are anticipated under this grant.
- 2. Order of Expenditure of Funds
 - a. Grant and County matching funds will be expended concurrently throughout the project timeline. The County will ensure that the required local match is documented and available in alignment with grant drawdowns.
- 3. Unique or Unusual Conditions Affecting County Work or Liability
 - a. The grant includes future performance requirements, obligating the County to maintain the improved infrastructure and ensure long-term operations and maintenance at Harbor Vista Campground.
 - b. The County must comply with supplanting prohibitions, ensuring that grant funds supplement rather than replace existing funding.
- 4. Staffing and Positions
 - a. The grant does not include funding for new County positions.
 - b. Existing Parks staff will manage and oversee the project as part of their regular duties.
 - c. No changes in FTE or extra help positions are anticipated for this grant.
- 5. Continuation Plan Post-Grant
 - a. The County is committed to the long-term operation and maintenance of Harbor Vista Campground improvements, as stated in prior grant conditions and Board commitments.
 - b. Future maintenance costs will be covered through ongoing Parks budgets, funded primarily by campground revenues.
 - c. The Parks Division expects no additional external funding to be required for maintenance, though future capital improvements may seek similar grant opportunities.
- 6. Coverage of Indirect Costs
 - a. Only expenses that are directly related to the project are eligible for reimbursement or to be counted as match. Indirect expenses or overhead such as rents, utility costs, building upkeep, insurance, and fixed costs associated with a public agency are not eligible project expenses.

E. Health Implications

Providing sewer connections at campgrounds improves sanitation and hygiene by allowing safe disposal of human waste, which reduces the risk of exposure to harmful bacteria, viruses, and parasites that cause stomach illnesses. Sewer connections also help prevent contamination of drinking water and recreational areas, lowering the chance of diseases such as E. coli and giardiasis.

Without proper waste disposal, human waste can contaminate soil and surface water, spreading pathogens. Sewer systems carry waste to treatment facilities, preventing this environmental contamination. Additionally, accumulated waste

can attract pests like flies, mosquitoes, and rodents, which can spread disease. Proper sewer connections help control these vectors and improve overall public health.

F. Analysis

Harbor Vista Campground requires sewer system improvements to meet user demand, facilitate long-term cost recovery, and ensure future compliance with health and environmental standards. The estimated cost for these upgrades is about \$500,000, reflecting the project's scale and complexity.

The need for this project arises from high campground use, particularly by large RVs that expect reliable sewer connections. Currently, only about half of the sites are connected to the city sewer system, limiting the ability to fully accommodate these visitors. With high occupancy rates and only one restroom available, demand on existing sanitation infrastructure is significant. Upgrading the sewer system to connect the remaining sites will not only improve visitor experience and meet environmental regulations but also allow the County to charge higher fees for sites with sewer hookups, generating additional revenue to support campground operations.

Addressing this issue is important to protect public health by preventing contamination of soil, water, and the surrounding environment. Proper sewer infrastructure helps reduce the risk of waterborne diseases, supports compliance with health regulations, and preserves the natural resources around the campground. It also ensures the campground can safely and efficiently serve visitors, supporting local recreation and tourism.

Without improvements to the sewer system, the campground is unable to offer sewer connections to all RV sites, causing confusion during the booking process due to differing site utilities. This situation increases the risk of overuse of the existing bathroom facilities, leading to sanitation challenges and decreased visitor satisfaction. Additionally, the lack of sewer hookups may encourage some visitors to illegally dump sewage within campsites, posing serious environmental and health hazards.

The City of Florence is updating engineering plans for the sewer improvements, and grant funding opportunities have specific deadlines that require timely decisions to avoid delays or lost funding.

Those who benefit from the project include campground visitors, who gain improved sanitation and health protections, the local community and environment, which benefit from reduced pollution, and the County, which meets regulatory requirements and supports local tourism and economic development.

Completing these improvements aligns with Lane County's commitment to

providing safe, accessible recreational facilities and demonstrates responsible management of public resources through effective use of grant funding.

IV. RECOMMENDATION

Staff and the Parks Advisory Committee recommend authorization to submit the grant application.

V. TIMING/IMPLEMENTATION

Staff requests the Board consider this in a timely manner. The current grant application cycle closes October 1, 2025.

VI. FOLLOW-UP

If the Board of County Commissioners approves the Order authorizing the grant application, the Order is to be filed into the Board of County Commissioners' Journal of Administration, after which copies are to be forwarded to Lane County Parks for inclusion in the grant application.

VII. ATTACHMENTS

1. Grant Summary
2. Grant Pre-Application
3. Board Order

1. PROJECT DESCRIPTION – Please describe the proposed project:

1. What will this project do? What work will be done? Who will do the work and who will provide supervision?

This project will upgrade 15 partial hook-up RV campsites at Harbor Vista Campground to full hook-up sites. This project is the final phase in a multi-year effort to upgrade campground infrastructure and bring the remaining campsites at Harbor Vista up to full hook-ups sites. These improvements will increase the level of service and improve visitor experience at one of Lane County's and the Oregon Coast's most popular campgrounds.

The project will include vegetation clearing and grubbing, trenching, installation of new sewer pipe, extension of new sanitary sewer service lines to campsites, new campsite utility pedestals, asphalt patching, and the restoration and reseeding of the construction area.

If awarded, Lane County will advertise for competitive bidding and a licensed contractor will be selected to perform the work. Lane County Parks staff will provide project management and supervision in coordination with Lane County Public Works' engineering staff and construction inspectors to ensure compliance with design plans and specifications as well as safety and environmental standards. Lane County Parks staff will oversee the project, providing construction administration and inspections to ensure that all work is completed on time and budget. Lane County Parks will coordinate with contractors, field and office staff to minimize the disruption to campground visitors during construction.

1. Projected start and end dates for the project:

The project is projected to begin in **January 2027** and is expected to be completed by **March 2027** with actual dates dependent on permitting, weather conditions, and contractor scheduling. In order to minimize disruption to campground operations and visitation, Lane County Parks anticipates construction to take place outside of peak season during the winter months.

County Opportunity Grant Program

Pre-Application Worksheet

for **Acquisition, Development & Rehabilitation** Grant Requests

This worksheet is designed to help applicants prepare answers, in advance, for the COG online application. Once answers are completed here, they can be easily cut and pasted to the online application.

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- **Brief Description of Project** – (Please limit answer to 40 words or less)
Please complete the sentence: “The project will . . .” E.g. “The project will add 7 full hook-up RV sites at Benson Campground in Wilson County.”

The project will upgrade 15 campsites at the Harbor Vista Campground to full hook-up RV sites. This project builds upon recent work between Lane County and the City of Florence to expand sewer infrastructure to better serve park visitors and local residents.

- **Project Cost Estimates** – (Prepare a project Budget that includes all main Work Elements and associated Costs)

NOTE: A line item for “**Contingency**” in the Project Budget is not permitted in this grant program. Please distribute any contingency amount throughout the entire project budget.

- **Sources of Funding** – (Include County Match participation and Grant request):

- **Attachments** – (Be prepared to upload the following attachments. If an attachment is not relevant for the project, attach a WORD document as a placeholder that says *Not Applicable*.)

- ☐ Construction Drawings / Concept Drawings
- ☐ Environmental Checklist form – Completed
- ☐ Land Use Compatibility Statement - Completed
- ☐ Letters of Support
- ☐ Map – Location / Vicinity (Project location in relation to the State or County) ☐ Map – Park Boundary
- ☐ Map – Project Area (Project location in relation to the Campground or Park) ☐ Map - Site Plan - (Map of the actual project site)
- ☐ Other (if needed)
- ☐ Photos (Photos of the proposed project site)
- ☐ Property Deed / Lease Agreement
- ☐ Resolution to Apply for a Grant - Completed
- ☐ SHPO – Clearance Form (above ground) – Completed
- ☐ SHPO - Submittal Form (below ground) – Completed
- ☐ SHPO – USGS Topo Map / 1 Sq mile map
- ☐ State Agency Review - Completed

For Acquisition Projects only:

- ☐ Proof of a Willing Seller ☐ Title Report
- ☐ Appraisal
- ☐ Appraisal Review

Application Questions –

NOTE: PLEASE LIMIT ANSWERS TO EACH QUESTION TO 400 WORDS OR LESS.

1. COUNTY PARKS OVERVIEW – Please describe your county park system:

a. Size of park system, number of parks and park attendance figures (if available):

Lane County's park system covers 4,509 acres spread across 65 sites within the County's 4,800 square miles. The County's parks and open spaces encompass important ecosystems that support wildlife habitat, biodiversity and clean air and water. These parks also provide access to rivers, lakes and ocean beaches; historic covered bridges; and facilities such as campgrounds, picnic areas, and mountain trails. Lane County campgrounds welcome approximately [insert number] visitors annually and serve a wide range of users from residents to out-of-state tourists.

b. Predominant uses of county park system (camping, day use, etc.):

Lane County's park system provides recreational opportunities for a broad range of interests and abilities across a large geographic area. Predominant uses include camping, hiking and nature appreciation; water access and recreation; and general day-use activities. Lane County Parks facilities include five campgrounds, 20 swimming areas, seven picnic shelters, three marinas, seven docks or piers, more than 35 boat ramps, and 28 miles of trails. The diversity of assets and activities provided in Lane County Parks ensures that residents and visitors can enjoy low cost, safe and healthy recreation.

c. Location, size and major uses of the park associated with this grant request:

The Harbor Vista Campground is located in Florence, Oregon, and is situated on a bluff overlooking the Siuslaw River and Pacific Ocean. The 14.2-acre site includes 45 campsites, three cabins, a small day-use area, and a viewing platform. While the campground's primary function is overnight use, it also provides day-use facilities and access to the Siuslaw River. Its location on the Oregon coast positions it as a regional destination, offering convenient access to recreation and local attractions that serve both residents and visitors.

2. PROJECT DESCRIPTION – Please describe the proposed project:

a. What will this project do? What work will be done? Who will do the work and who will provide supervision?

This project will upgrade 15 partial hook-up RV campsites at Harbor Vista Campground to full hook-up sites. This project is the final phase in a multi-year effort to upgrade campground infrastructure and bring the remaining campsites at Harbor Vista up to full hook-ups sites. These improvements will increase the level of service

and improve visitor experience at one of Lane County's and the Oregon Coast's most popular campgrounds.

The project will include vegetation clearing and grubbing, trenching, installation of new sewer pipe, extension of new sanitary sewer service lines to campsites, new campsite utility pedestals, asphalt patching, and the restoration and reseeding of the construction area.

If awarded, Lane County will advertise for competitive bidding and a licensed contractor will be selected to perform the work. Lane County Parks staff will provide project management and supervision in coordination with Lane County Public Works' engineering staff and construction inspectors to ensure compliance with design plans and specifications as well as safety and environmental standards. Lane County Parks staff will oversee the project, providing construction administration and inspections to ensure that all work is completed on time and budget. Lane County Parks will coordinate with contractors, field and office staff to minimize the disruption to campground visitors during construction.

b. Projected start and end dates for the project:

The project is projected to begin in January 2027 and is expected to be completed by March 2027 with actual dates dependent on permitting, weather conditions, and contractor scheduling. In order to minimize disruption to campground operations and visitation, Lane County Parks anticipates construction to take place outside of peak season during the winter months.

3. NEED / BENEFITS OF THE PROJECT (10 Points) – Please explain the need for, and the benefits of, the project:

a. Why is this project a priority? What local or regional needs will be met, and how will those needs be met?

The demand for camping on the Oregon Coast is high and there are a limited number of affordable full hook-up RV sites in the Florence area. The Harbor Vista Campground offers high-quality visitor services at lower rates than surrounding facilities and is centrally located within Florence City limits. There are currently 15 sites (approximate 25% of sites) at Harbor Vista that need new sewer infrastructure to be upgraded to full hook-up sites. This project will add new sewer service to 15 sites. The proposed upgrades will improve visitor experience and reduce the impact on shared restroom facilities, allowing for longer stays for RV campers.

Additionally, the proposed project builds upon the efforts of Lane County and the City of Florence to cost-share on the initial investments to extend the sewer service (construction anticipated winter 2025- 26). This initial step will allow the proposed campsite upgrades to move forward as well as provide new sewer service to residents in the adjoining neighborhood. These investments demonstrate not only prudent fiscal stewardship through cost-sharing and city-county partnership but also benefit both visitors and local residents.

b. Who will be the primary users of the project, and how many people will benefit annually?

RV campers will be the primary users of the upgraded sites, with an estimated 5,000-10,000 visitors benefiting each year. Other campers and day-use visitors will also benefit indirectly from the anticipated reduced demand on shared restrooms. Further, by reducing the demand on shared restroom facilities, Lane County Parks will be able to begin site planning for future hiker/biker tent sites at Harbor Vista.

c. How far away is the next closest campground or similar facility and what agency operates it?

The nearest comparable facility is Jessie M. Honeyman Memorial State Park, operated by Oregon State Parks, located six miles south.

d. What social, economic or other benefits will result from the project?

Upgrading 15 Harbor Vista RV sites to full hook-ups expands modern camping infrastructure, supports longer visitor stays, and generates sustainable revenue, strengthening the campground's role as a regional economic driver and affordable recreation option for Lane County residents and regional visitors.

More specifically, this project will enhance the visitor experience by upgrading service levels, reducing demand on shared restrooms, and aligning with current RV camping service level expectations. The proposed upgrades will create new full hook-up sites which Lane County Parks anticipates will increase occupancy and generate more revenue to offset capital and operational costs. Higher occupancy also means more total visitor days which translates to additional spending in the local economy. This includes spending at restaurants, shops, grocery stores, local guide outfitters, and boat charters to name a few.

e. Will the project meet any needs identified in the Statewide Comprehensive Outdoor Recreation Plan (SCORP)? And if so, what needs will be met?

The project addresses SCORP priorities by:

- Expanding restroom and sanitation access through RV hookups that relieve pressure on shared facilities.
- Camping is identified in both the State and County needs assessment.
- Increasing RV camping opportunities with the services visitors expect.
- Supporting the operational sustainability of park facilities by generating revenue that helps cover the costs of operations.

Yes. This project directly addresses SCORP priorities while also responding to Lane County-specific needs identified in Table 9.21 of the 2025–2029 plan.

1. Expanding camping and RV opportunities on the coast

SCORP highlights the economic and health benefits of recreation and the high demand for coastal camping. Upgrading 15 Harbor Vista RV sites to full hook-ups expands modern camping infrastructure, supports longer visitor stays, and generates sustainable revenue, strengthening the campground's role as a regional economic driver and affordable recreation option for Lane County residents and regional visitors.

2. Restroom and sanitation improvements

Both statewide and Lane County SCORP data identify restrooms as a top priority for recreation areas. By adding individual sewer connections, this project reduces demand on shared restrooms and showers, improves sanitary conditions, and extends the lifespan of existing facilities, aligning with SCORP's emphasis on balancing recreation with conservation and resource management.

3. Accessibility and inclusion for underserved populations

SCORP calls for removing barriers for underserved groups, including people with disabilities and low-income households. Full hook-ups allow visitors with mobility challenges to use restroom facilities within their RVs, enhancing independence and comfort. The project also maintains affordable, high-quality coastal camping, supporting equitable access for diverse Lane County residents.

4. Close-to-home recreation

SCORP survey data indicate that 95% of Oregonians participate in outdoor recreation, with close-to-home opportunities dominating use. Harbor Vista provides a nearby, family-friendly coastal destination for Lane County residents, helping meet local demand for convenient, high-quality outdoor experiences.

5. Balancing conservation, safety, and recreation

The project addresses environmental and operational stress by reducing crowding at shared facilities and improving wastewater management. This supports SCORP priorities for sustainable use and resource protection while also enhancing visitor safety and overall experience.

In summary, the Harbor Vista campsite utility upgrade project meets SCORP's statewide priorities—economic and health benefits of recreation, conservation and facility management, and equitable access—while specifically addressing Lane County needs for restrooms, accessibility, close-to-home recreation, and sustainable infrastructure.

4. EXCEPTIONAL NEED (10 Points) –

- a. Does your county have an exceptional need for a grant, such as limited parks operating budget, the lack of public camping opportunities within the county, or the overall lack of county parks and recreation areas and facilities? If so, please explain:**

Lane County Parks has faced decades of underfunding and a backlog of deferred maintenance. A 2022 facility condition assessment of 17 of the County's 65 parks identified \$22 million in needed repairs—costs that would rise to \$38 million in just ten years if left unaddressed. Most park facilities were built between the 1950s and 1970s, when timber revenues provided reliable support. Reduced funding in the decades since has left the County with aging infrastructure, limited improvements, and growing demand for safe, high-quality outdoor recreation.

Recognizing these challenges, the Lane County Board of Commissioners established the Parks Funding Task Force in 2019. Composed of residents from across the County and key stakeholders, the Task Force researched long-term funding strategies and delivered recommendations in 2021 to restore a thriving park system.

In 2022, Lane County residents voted in support of a five-year local option Parks Levy to help address the backlog of deferred maintenance. The Parks Levy provides \$31.5 million for maintenance and park facility improvements. While providing much needed funding, additional funding is needed to sufficiently address the backlog of deferred maintenance and position Lane County Parks for the next twenty years.

General Fund dollars are not currently available to support County parks, making external funding essential. Grant resources allow Lane County to leverage local levy dollars, stretch taxpayer investment further, and close the gap on deferred maintenance. This combination of local tax and grant funding demonstrates efficient stewardship of public resources, builds community trust, and strengthens the likelihood of voter support for the future of our park system.

In summary, additional grant support is critical to close deferred maintenance gaps, expand camping opportunities, and sustain safe, welcoming, and high-quality parks. With strategic investments and community partnerships, Lane County Parks can continue to protect natural and cultural resources, support outdoor recreation, and contribute to a sustainable and vibrant local economy.

5. PLANNING AND PUBLIC INVOLVEMENT (10 Points) – Please describe any planning and public involvement efforts that led to the selection of the project, including:

a. Citizen involvement through public workshops, meetings or hearings;

Lane County Parks has engaged in a multi-year effort to engage the public in identifying and prioritizing investments in parks and facilities. In 2018, the *Lane County Parks and Open Space Master Plan* was adopted. During the planning process, Lane County Parks held several public meetings and workshops to gather ideas and solicit input on priorities for future investment. Following the adoption of the *Master Plan*, Lane County Parks formed a Funding Task Force and held additional public meetings to further refine priorities for future funding.

Input from the workshops, open houses, and public forums identified priorities such as expanded camping and services, upgraded restroom facilities, improved water access, enhanced trails, and increased stewardship of natural and cultural resources. Additional feedback during levy planning helped align investments with voter expectations.

b. Involvement of county parks board or local citizens' committees;

Lane County Parks works closely with the local Parks Advisory Committee (PAC). The PAC includes resident representatives from each geographic area and community within Lane County. When identifying projects, Lane County Parks works with the PAC and local interest groups to ensure community voices are reflected and that recreation goals are balanced with natural resource protection.

c. Development of a park master plan or other county parks plans;

The *Lane County Parks and Open Space Master Plan* establishes a 20-year vision for the management, maintenance, and development of Lane County's park system. It prioritizes investment in key sites that can serve as regional activity hubs, supporting camping, trails, water access, boating, and nature interpretation.

Harbor Vista Park was specifically identified for reinvestment to modernize campground facilities, add cabins, and create a hiker/biker camping area to serve both residents and visitors. This project will allow for hiker/biker sites in the future.

d. Other public involvement.

Beyond the formal planning and public involvement processes, Lane County Parks works with local special interest groups and community leaders to ensure that a broad spectrum of voices are engaged in park planning. Lane County Parks also surveys park visitors and campers to better understand their visitor experience and to identify desired future changes and/or improvements.

This project reflects strong public support, accountability to voters, and implements the long-term vision of the *Parks Master Plan*: to provide high-quality outdoor recreation while ensuring stewardship of Lane County's natural and cultural assets.

6. ACCESSIBILITY FOR PEOPLE WITH DISABILITIES (10 Points) –

- a. Does the county have an ADA Transition Plan?
- b. If the answer to question 1 is no, has the applicant conducted an ADA Site Self-Evaluation for the project?
- c. How will your proposed project meet current ADA accessibility standards? To what extent will this project involve consultation with building officials, contractors or companies required to know and apply ADA requirements?
- d. Describe how accessible routes and signage will be provided between parking areas and the proposed facilities.
- e. Are existing facilities accessible and if not, what is being planned to make them accessible?

Lane County is committed to improving accessibility across its park system and is in the process reviewing facilities to ensure ADA compliance, and Harbor Vista Campground is part of a phased system-wide assessment to upgrade facilities as improvements are made.

This project will enhance accessibility for RV campers of all abilities by allowing visitors to use the restroom facilities within their own trailers, rather than traveling across the park to shared restrooms and showers. This reduces barriers for individuals with mobility challenges and provides greater independence and comfort. The new sewer connections will be designed and installed in consultation with licensed contractors and local building officials who are required to know and apply ADA standards, ensuring that all work meets or exceeds accessibility requirements.

Existing restrooms and showers at Harbor Vista are ADA-compliant but will receive further upgrades in upcoming improvements. This phased approach ensures that accessibility is addressed not only for this project but also for the broader campground and park system.

Overall, the project directly increases service levels for all campers, advances Lane County Parks' system-wide accessibility goals, and ensures compliance through consultation with professionals experienced in ADA requirements. By pairing this project with planned restroom and shower upgrades, Harbor Vista will offer a more inclusive and welcoming experience for all visitors.

7. SOURCE OF FUNDING (10 Points) – Please provide additional information about the sources of funding that will be used as the local match, including the following:
 - a. How firm is your local match - have the matching funds been committed to this project by your board or commission?
 - b. Describe any in-kind donations (volunteer labor, donated materials, etc.) in the project.
 - c. Discuss your agency's ability to meet long-term maintenance costs for the project.

The local match for this project is firm and has already been committed through levy funding approved by the Lane County Board of Commissioners and supported by the Parks Advisory Committee. This ensures the project has a stable and reliable financial foundation. No in-kind donations such as volunteer labor or donated materials are anticipated at this time; the project will be completed using contracted services to ensure quality and compliance. In terms of long-term sustainability, the project will actually reduce maintenance costs by decreasing pressure on the shared restroom and shower facilities, extending their lifespan and lowering repair and upkeep expenses. Lane County Parks has a proven ability to meet ongoing operational and maintenance costs, supported by levy funding and revenue generated from campground operations, and this project strengthens that sustainability by increasing efficiency and service levels.

8. SUSTAINABILITY (5 Points) –
 - a. Describe how sustainability was considered in the intent, strategies, and long-term management plans for the proposed project. See Section 7 of the COGP Manual for further details on sustainability.
9. DIVERSITY, EQUITY and INCLUSION (5 points) –
 - a. Diversity, equity, and inclusion strategies guide organizations to address inequity in the communities they serve, ensure diverse representation in the planning and decision-making process, and promote welcoming environments for all visitors, employees, and volunteers. If your organization has an inclusion strategy or is working towards an inclusion strategy, describe that here. If applicable, describe your organization's diversity, equity, and inclusion strategy as it relates to this project.

Lane County is firmly committed to fostering diversity, equity, and inclusion (DEI) across all of its services, including parks. This commitment is reflected in countywide initiatives, the Lane County Parks Levy, and ongoing planning efforts that ensure all residents have equitable access to high-quality outdoor spaces and facilities. By investing in parks, trails, and recreational opportunities, Lane County is working to create welcoming environments

where people of all backgrounds and abilities can experience the natural beauty and benefits of the region.

As part of this work, Lane County Parks recognizes the importance of listening to and engaging with diverse communities. In 2023, the department conducted an equity survey to better understand how residents experience their parks and what barriers may exist to access, inclusion, or belonging. The survey sought feedback on topics such as amenities, accessibility, and programming, and the results will guide future planning and decision-making. This feedback loop ensures that improvements, including projects like Harbor Vista Campground upgrades, are responsive to community needs and grounded in equity.

For this project specifically, adding sewer hookups to RV sites will provide greater independence and convenience for campers of all abilities, including those with mobility challenges, by reducing reliance on shared restrooms and showers. This aligns with Lane County's broader DEI strategy by improving service levels for a wider range of visitors while ensuring that public investments enhance the quality of life for everyone in the community.

10. READINESS TO PROCEED (10 points) –

- a. If selected for award, what steps will be necessary prior to the project's start? Are all permits, land use reviews, and approvals received? Do contracts need to be put out to bid? How long do you anticipate it will take to begin the project?
- b. Have you submitted a signed Land Use Compatibility Statement with this application?
- c. Have you submitted construction or concept plans with this application?
- d. List required permits and status of permit applications for the project (i.e. Corps of Engineers, Division of State Land, Building Permits, etc.). Describe any possible delays or challenges that could occur in receiving permits.

This project is well-positioned to proceed quickly if selected for funding. Design, engineering, and permitting were completed as part of Phase One, which successfully brought the main sewage line into the park. Land use review and approval have also been secured. With this groundwork in place, the next step following an award will be to issue an invitation to bid. We anticipate construction can begin within a few months of receiving funding.

A signed Land Use Compatibility Statement has been submitted with this application. Construction plans are currently in development, building on the completed design and engineering work. All required permits associated with Phase One have already been obtained, and no additional permits are expected to delay this phase of the project. Because of this preparation, and the experience gained during Phase One, we do not anticipate challenges or delays related to permitting or approvals.

Overall, the project is shovel-ready, with the necessary planning and approvals already in place to ensure timely implementation.

11. ACTIVE AND PAST GRANTS PERFORMANCE –

- a. Describe County performance and compliance with all active and past OPRD grant awards.

We have no active grants. Below is a list of past grant awards that have been completed in compliance in the past 10 years.

- COG1 0-160 - Armitage Park Campground Restroom - 2010
- RTP 12-011 - Howard Buford Recreation Area - Trail 4 Improvements - 2012
- COG11-170 – Harbor Vista Campground - 2011
- LG15-010 – Archie Knowles Park Rehabilitation - 2015

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO:

IN THE MATTER OF AUTHORIZING LANE
COUNTY PARKS TO APPLY FOR A
COUNTY OPPORTUNITY GRANT FROM
THE OREGON PARKS AND RECREATION
DEPARTMENT FOR CAMPSITE UTILITY
UPGRADES AT HARBOR VISTA PARK
AND DELEGATING THE COUNTY
ADMINISTRATOR TO SIGN THE
APPLICATION

WHEREAS, the Oregon Parks and Recreation Department is accepting applications for the County Opportunity Grant Program; and

WHEREAS, the Lane County Parks Division desires to participate in this grant program to the greatest extent possible as a means of providing needed park and recreation improvements and enhancements; and

WHEREAS, the Board of Commissioners have identified improvements at Harbor Vista as a high priority need in Lane County; and

WHEREAS, the Lane County Parks Division wishes to connect all remaining campsites to the City of Florence public sewer system; and

WHEREAS, the Lane County Parks Division has available local matching funds to fulfill its share of the obligation related to this grant application should the grant funds be awarded; and

WHEREAS, the Lane County Parks Division will provide adequate funding for on-going operations and maintenance of this park and recreation facility should the grant funds be awarded; and

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. The Board of Commissioners demonstrates its support for the submittal of a grant application to the Oregon Parks and Recreation Department for Campsite Utility Upgrades at Harbor Vista Campground.
2. This Order shall be effective following its adoption by the Board of Commissioners.

ADOPTED this ____ day of _____, 2025.

David Loveall, Chair
Lane County Board of Commissioners